

MINUTES OF MEETING OF THE COMMISSIONERS OF  
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT  
JAN 15, 2019

The Commissioners of the Wood River Drainage and Levee District held a Meeting on Tuesday, January 15, 2019 at the Wood River Drainage and Levee District Office, 543 W. Madison Avenue, Wood River, IL 62095. Present were Commissioners Weber, Miller (per phone) and Carnell. Hal Graef: COE, Kevin Williams: Wood; Jeff Luken: Luken Insurance Agency, Vince Milazzo: Superintendent; Mike Allen: Assistant Superintendent, Catrenia Roach: Secretary/Treasurer and George Tyler.

The meeting was called to order at 8:30 am. by President Weber.

Public comments-

- Hal Graef: COE;
  - Supplement Report still in USACE Division, expect it to be approved sometime in February.
  - Next Steps with Supplemental Design Deficiency Corrections Project:
    - ❖ IDR Report – A summary report from Corp to its division featuring the “integral” of the project. Just an FYI for the District and no signatures required at this time
    - ❖ PPA – Project Partnership Agreement/Amendment of January 2014 PPA and MOU (Memorandum of Understanding) – Draft submitted, features updates identified in Supplemental Report Project, as well as revised certified cost. Will require District attorney to review and Board President signature to concur with it.
  - Request was made for an update from the District on the Culvert Inspections a sub task of Routine Inspection Deficiency Corrections Project. This will be supplied by Wood Engineering and Superintendent
  - Request was made for an update from the District on the SWIF.
    - ❖ i.e. Letter of Intent. This will be supplied by Wood on behalf of District.
- Kevin Williams: Wood Engineering;
  - Supplemental Design Project – ROE sub task:
    - ❖ Wood continues to coordinate with USACE to obtain Rights of Entry from Selected Property
      - 12 new ROE requests received from USACE on 21 December 18.
      - All Property owners have been located and contacted.
      - Wood met with Olin to discuss their and it is pending review from Olin lawyers.
      - ROE for Coke has been submitted to USACE
  - Routine Inspection Deficiency Project:
    - ❖ Wood met with Olin to discuss deficiency corrections needed on Olin property. Wood to send Olin a full list of deficiencies and a schedule for completion.

❖ Culvert/Gravity Drain Inspections

- Wood to send Project Projections
  - Acknowledge 3 Drain in Upper still need to be inspected.
  - Still working with Olin to have our contractors to work on their site
  - Rough 10-year plan
    - Lower Inspected and Updated sooner than later
- Jeff Luken: Luken Insurance Agency
  - Working on Bonding for prior and new Secretary/Treasurer
  - Asked is there any finalization on any reports, Attorney Rene Butler respond she will contact the Special Prosecutor.

Minutes of the previous Meeting: A motion was made by Carnell, seconded by Miller to approve the minutes of the previous meeting. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

Approval of the Bills: Catrenia Roach requested an additional \$30,000 to cover additional IRS for failure to file and failure to pay fines, an additional supply invoice of 7,000 along with payroll due at the end of the week. A motion was made by Miller, seconded by Carnell. Miller, aye; Carnell, aye; Weber, aye. Motion carried.

Treasurer/Financial Report: Roach stated that the prepared financial/balance sheet has been presented to be read and will answer any questions. Motion made by Carnell, seconded by Miller to approve the Treasurer/Financial Report. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

Superintendent/Maintenance Report Milazzo stated the Superintendents report has been presented to be read and will answer any question. Milazzo stated he still has a Tractor and Mower that needs to be ordered. Specifications and bids first, and then court order approving the purchase of said equipment. State statues increase from \$20,000 to 25,000. Attorney Butler thought the District was lower than State Statues. he is pushing to have the budget finalized and approved because there is a truck and tractor request in the budget. The truck he can do without, however he needs to get the tractor ordered as soon as possible. Motion was made by Miller to approve Superintendent Report, seconded by Carnell. Miller, aye; Carnell, aye; Weber, aye. Motion carried.

Attorney Rene Butler: No report

Communications:

- Letter from Ameren stating in the next three to four weeks they will be upgrading meters in our area.
- Letter from Bassett Law Office regarding Executive Session Minutes: Rene commented her office reviews them every January and July to see if any are able to be open. . A process you will see twice a year.

- First Mid Bank & Trust will be upgrading their Online Banking Experience and this will accept our Direct Deposit procedures.
- RiverBend Growth Association asking if any commissioners wanted to be involved in volunteer committees.

New Business:

- Kevin Williams: Wood Engineering
  - Deficiency Inspection Corrections
    - Request that the Board authorize Vince Milazzo to solicit bids to repair one erosion/scour area in Upper Wood River, and Two erosion/Scour areas in Lower Wood River. Wood E&IS has engineered and developed a procurement package to send to prospective bidders.
      - Erosion/Scour Repair 1 – UWR Station 251+00 – 253+00
      - Erosion/Scour Repair 2 – LWR Station 138+00 – 145+00
      - Erosion/Scour Repair 3 – LWR Station 668+00 – 670+00
      - A high-end estimate to complete the work is approximately \$225/LF or approximately \$250,000.00

A motion was made by Carnell to allow Vince Milazzo to solicit bids for erosion repair pending USACE approval, seconded by Miller. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

- Request that the Board authorize Vince Milazzo to issue a purchase order to Kamadulski Excavating and Grading, Inc. to perform tree/brush clearing from LWR Station 410-00 – 567-00.
  - Kamadulski will provide a union operator and a Bobcat Skid steer with a Forestry Cutter Attachment.
  - \$200/hr x 8 hr/day x 15 days = \$24,000.00

A motion was made by Carnell for approval to allow the statutory minimum not to be exceeded so as to not go out for bids for brush clearing with Kamadulski Excavating and Grading, Inc, seconded by Weber. Carnell, aye; Weber, aye.

- In regard to Culvert/Gravity Drains cleaned and inspected. The goal is to accomplish approximately 10 of these done in 2019 and the bulk of them are on Olin property. Open Communications has been established with Olin, as this process requires special coordination, special approvals. Wood will be presenting a bid package in the next month or two for this work to be completed.
- District Credit Card with 1<sup>st</sup> Mid America Credit Union with a \$5,000 limit for signers being 1,000.00 limit Catrenia Roach, Secretary/Treasurer and 4,000.00 Mike Allen, Asst Superintendent.

Old Business:

- Budget: For the Commissioners review and vote for its approval next meeting.
- Direct Deposit: We had our first. Successful but did not go well.

Commissioners/Employees Comments: None

Adjournment: Motion made by Carnell, seconded by Weber. Carnell, aye; Weber, aye. Motion at 9:25 a.m.

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