

MINUTES OF MEETING OF THE COMMISSIONERS OF
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT
August 20, 2019

The Commissioners of the Wood River Drainage and Levee District held a Meeting on Tuesday, August 20, 2019 at the Wood River Drainage and Levee District Office, 543 W. Madison Avenue, Wood River, IL 62095. Present were Commissioners, Carnell, Johansen and Kincade, Kevin Williams: Ethan Thompson; Wood; Britt Donoho, Attorneys; Jeff Luken: The Luken Agency, Mike Allen; Asst Superintendent; and Vince Milazzo.

The meeting was called to order at 8:30am by Commissioner Carnell.

Public comments: NA

**US Army Corps of Engineers Comments:
Presented by Hal Graef**

In preparation for Tuesday's Board Meeting, here are a few items from the Corps. Please note that I will be out of town on another Corps project and cannot attend.

1. USACE continues regular coordination with Wood on:
 - Design effort of BP-8 (ongoing)
 - Design effort of Relief Well package #1 (nearly complete); will need permanent and temporary easements to award the contract
 - Design of the 3 Pump Stations in Reach 5 (ongoing); 95% Agency Technical Review (ATR) anticipated to be late Aug/early Sep
 - USACE review of the Erosion Repair request. Review is ongoing and expected to have response after receiving the Cultural Resource assessment
 - USACE seeks to begin design work on Relief Well packages #2 and #3 in the near future; will need ROEs for borings
2. PL 84-99
 - Reminder that the deadline for submitting requests is Aug 25, 2019
 - Damage surveys will be scheduled at a later date
 - The USACE point of contact for PL 84-99 repairs is:
Tim Kerr
Project Manager
USACE-MVS
St. Louis, MO
Desk: 314-331-8780
Cell: 314-408-9869
Timothy.J.Kerr@usace.army.mil
3. Recommend System Wide Improvement Framework (SWIF) - If there are any questions, Jeremy Eck is the point of contact.
4. USACE requests Wood River's Updated Organizational Chart
 - List of the Levee District's Points of Contact for all key personnel including Interim Exec Director, Board Members, Maintenance Superintendent, Secretary/Treasurer

- E-mail and phone numbers for each
- 5. Levee Issues Alliance (LIA) - Levee Community Preparedness Business Meetings
- High level risk communication information
- Columbia, 21 Aug

Wood Engineering Comments:

Presented by Kevin Wood

06 August 2019 Project Update

20 August 2019 Project Update • Erosion Repair Project (2019-01) o 08FEB19 Plans/calculations submitted to USACE o 04MAR19 USACE Review comments received o 11MAR19 Wood notified that USACE is also going to require a Phase I Cultural Study o 11APR19 Wood resubmitted plans/calculations to USACE o 06JUN19 Board signature on 404 Application o 22JUL19 Phase I Cultural Study of “Repair Area #3” complete o 15AUG19 Report for Phase I Cultural Study of “Repair Area #3” submitted to USACE o TBD Full approval from USACE As previously approved by the board of commissioners, once approval is received from USACE, this project will be advertised for bid. • Gravity Drains Inspection Project (2019-02) o Wood continues to develop a procurement package for the CCTV inspection of gravity drains in Upper Wood River, Lower Wood River and the East-West Forks. o Design will be complete by the end of September with execution this fall. o Will be highly depended upon river levels. • Routine Inspection Deficiency Corrections – Wood met with WRDLD staff and commissioners on 16AUG19. The District plans to complete erosion repairs (2019-01) and culvert inspections (2019-02). These two deficiencies types represent over ½ of the “unacceptable” items in WRU and the E-W Forks. The District will also begin a renewed emphasis on the vegetation spraying program. The unwanted vegetation deficiency type represents 65% of the “unacceptable” items in WRL. Checking these items off the deficiency list will be the most efficient use of District funds in the first year of the SWIF program. • System-Wide Improvement Framework (SWIF) LOI – A draft of the SWIF LOI was hand delivered to each commissioner on 06AUG19. This document is in draft form, pending input from the commissioners. Wood is asking for comments back from the commissioners by the end of the month. Planned submittal to USACE is after the first board meeting in September. Are there any comments? • Ongoing Coordination with the District – Wood continues to coordinate weekly with District staff and the Board of Commissioners regarding routine operations of the district. o IEMA Public Assistance Program – The submittal went in on 06AUG19. IEMA and FEMA seemed very pleased with the District’s documentation. o PL-84-99 – Submitted 4 applications to USACE on 19AUG19. ☐ Application 1 – East Alton No. 1 Gravity Drain ☐ Application 2 – Stream Bank Erosion (LWR) ☐ Application 3 – Stream Bank Erosion (UWR) ☐ Application 4 – Wood River Pump Station Gravity Drain • Ongoing Coordination with the USACE o LERRDs (Land, Easements, Rights-Of-Way, Relocation, and Disposal Areas). Ongoing. o Temporary Rights of Entry – Wood is requesting a meeting with USACE to discuss further. Craney Law to advise when/where they’d like to meet. Wood is committed to full transparency with all clients, on all projects. It is imperati

Luken Insurance Agency Comments:

Presented by Jeff Luken –

Bonding will wait for Forensic Audit

Insurance Policies all in, binder next meeting

Over payment – for Flood Prevention Council

Employee Injured – Report needs to be turned in.

Minutes of the previous Meeting:

A motion was made by Kincade to approve the minutes of the meeting held July 23, 2019 seconded by Carnell. Kincade, aye; Carnell, aye; Johansen, aye. Motion carried.

Approval of the Bills: A motion was made by Kincade, seconded by Carnell to approve the list of bills presented in the amount of \$21,485.80. Kincade, aye; Carnell, aye; Johansen, aye. Motion carried.

Treasurer/Financial Report: Roach stated that the prepared financial/balance sheet has been presented to be read and will answer any questions. Motion made by Kincade, seconded by Johansen to approve the Treasurer/Financial Report. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Superintendent/Maintenance Report – Allen mentioned he is keeping a daily log of what we are doing. Not being the Superintendent, he has not been filling out the report. Keeping the Commissioners verbally up to date.

Attorney James Craney:

Volunteer Policy – drafted ordinance.

Collecting Bargaining in closed session

ROE – Shaffer Excavating,

Communications:

BP Project monitoring well WR Pump Station. Tuesday Wednesday Project. Drill 3 holes.

408 Miles Sub Station in Upper Wood River, American Water Plant.

Old Business:

Discussion and Potential Action relating to approval of Skid Steer - A motion was made by Johansen to Table and seconded Kincade. Johansen, aye; Kincade, aye; Carnell, aye.

Discussion and Potential Action relating to Written Volunteer Policy - Volunteers do provide a benefit to the WRDLD, however exempt and nonexempt employees cannot volunteer. Volunteer receive no compensation and are not eligible for benefits and are given direction by the board. A motion was made by Carnell to table and seconded by Kincade. Carnell, aye; Kincade, aye; Johansen, aye.

Discussion and Potential Action Applicators License – Supervisor License Discussion – A motion was made by Kincade to table and seconded by Carnell. Kincade, aye; Carnell, aye; Johansen, aye.

Discussion and Potential Action to accept the Final Release and Assignment for the Claim being made on the Jamie Butkovich bond. – A motion was made by Kincade to table and seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

New Business:

Discussion and Potential Action to accept the Proposal from George Alarm Company - Changing to electronic lock and key system. Purchase / Lease Cameras are separate. Motion activated. Time Clock – access by phone. T-Shirt, integrates with QuickBooks. A motion was made by Kincade to accept lease agreement for camera and locks and seconded by Carnell. Kincade, aye; Carnell, aye; Johansen, aye.

Discussion and Potential Action regarding Signing of PL 84-99 Applications.

Discussion and Potential Action regarding \$15,000 for spraying Vegetation - Until certification, the District needs to contract out. Put out for bid. A motion to put a \$15000. 00 cap on contract spraying vegetation was made by Johansen and seconded Kincade. Johansen, aye; Kincade, aye; Carnell, aye
Chuck, Nathan,

Discussion and Potential Action for paying for licensing of employees for spraying unwanted vegetation.

CLOSED SESSION: Closed session for the purpose of discussing ongoing collective bargaining matters, the appointment, employment or dismissal of specific employees of the public body or legal counsel for the public body, (5 ILCS 120/2(1), (2), and (5).)”

A motion was made by Kincade to go into Closed Session, seconded by Carnell at 09:07am.

10:02 – Roll Call Ron, Chuck, Nathan

Return to open session/roll call: Carnell, aye; Johansen, aye; Kincade, aye at 10:02am.

Commissioners/Employees Comments:

Adjournment: Motion made by Kincade, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye. Motion at 10:06am.
