

MINUTES OF MEETING OF THE COMMISSIONERS OF  
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT  
September 3, 2019

The Commissioners of the Wood River Drainage and Levee District held a Meeting on Tuesday, September 3, 2019 at the Wood River Drainage and Levee District Office, 543 W. Madison Avenue, Wood River, IL 62095. Present were Commissioners, Carnell, Johansen and Kincade, Hal Graef, USACE; Kevin Williams: Ethan Thompson; Wood; Britt Donoho, Attorneys; Jeff Luken: The Luken Agency, Mike Allen; Asst Superintendent.

The meeting was called to order at 8:30am by Commissioner Carnell.

Public comments: NA

**US Army Corps of Engineers Comments:  
Presented by Hal Graef 9/3/2019**

1. USACE continues regular coordination with Wood on:
  - Design effort of BP-8 (ongoing)
  - Design effort of Relief Well package #1 (nearly complete); will need permanent and temporary easements to award the contract
  - Design of the 3 Pump Stations in Reach 5 (ongoing); 95% Agency Technical Review (ATR) anticipated to be early Sep (estimated Sep 6)
  - USACE review of the Erosion Repair request. Review is ongoing.
  - USACE seeks to begin design work on Relief Well packages #2 and #3 in the near future; will need ROEs for borings
  - USACE is initiating design work on Pump Station Modifications (WR and Hawthorne) with recent site visit
  
2. PL 84-99
  - USACE has received WR's request
  - Site visit/damage surveys underway
  - The USACE point of contact for PL 84-99 repairs is:  
Tim Kerr  
Project Manager  
USACE-MVS  
St. Louis, MO  
Desk: 314-331-8780  
Cell: 314-408-9869  
[Timothy.J.Kerr@usace.army.mil](mailto:Timothy.J.Kerr@usace.army.mil)
  
3. Recommend System Wide Improvement Framework (SWIF) - If there are any questions, Jeremy Eck is the point of contact.
  
4. USACE requests Wood River's Updated Organizational Chart
  - List of the Levee District's Points of Contact for all key personnel including Interim Exec Director, Board Members, Maintenance Superintendent, Secretary/Treasurer
  - E-mail and phone numbers for each

## 5. Levee Issues Alliance (LIA) - Levee Community Preparedness Business Meetings

- High level risk communication information
- 4 scheduled meetings complete
- Next round may be in the greater WR area?

## 6. Invite to Upper Mississippi River Basin Association (UMRBA)/USACE Open Space session:

- Planning Assistance to States (PAS) study
- Cape Girardeau, Saturday, September 7, 8:30
- "Open Space" is where the attendees identify the meeting topics and lead various discussions
- Flood, Sediment, and Drought associated with the Upper Mississippi River

### Engineering Comments:

**Presented by Kevin Wood**

03 September 2019 Project Update

#### • **Erosion Repair Project (2019-01)**

- o 08 FEB 19 Plans/calculations submitted to USACE
- o 04 MAR 19 USACE Review comments received
- o 11 MAR 19 Wood notified that USACE is also going to require a Phase I Cultural Study
- o 11 APR 19 Wood resubmitted plans/calculations to USACE
- o 06 JUN 19 Board signature on 404 Application
- o 22 JUL 19 Phase I Cultural Study of "Repair Area #3" complete
- o 15 AUG 19 Report for Phase I Cultural Study of "Repair Area #3" submitted to USACE
- o TBD Full approval from USACE

As previously approved by the board of commissioners, once approval is received from USACE, this project will be advertised for bid.

#### • **Gravity Drains Inspection Project (2019-02)**

- o Wood continues to develop a procurement package for the CCTV inspection of gravity drains in Upper Wood River, Lower Wood River and the East-West Forks.
- o Design will be complete by the end of September with execution this fall.
- o Will be highly depended upon river levels.

• **Routine Inspection Deficiency Corrections** – Wood met with WRDLD staff and commissioners on 16AUG19. The District plans to complete erosion repairs (2019-01) and culvert inspections (2019-02). These two deficiencies types represent over ½ of the "unacceptable" items in WRU and the E-W Forks. The District will also begin a renewed emphasis on the vegetation spraying program. The unwanted vegetation deficiency type represents 65% of the "unacceptable" items in WRL.

Checking these items off the deficiency list will be the most efficient use of District funds in the first year of the SWIF program.

• **System-Wide Improvement Framework (SWIF) LOI** – A draft of the SWIF LOI was hand delivered to each commissioner on 06AUG19. This document is in draft form, pending input from the commissioners. Wood is asking for comments back from the commissioners by the end of the month. Planned submittal to USACE is after the first board meeting in September.

No comments were received by the commissioners. Wood will submit to the USACE by the end of the September.

• **Ongoing Coordination with the District** – Wood continues to coordinate weekly with District staff and the Board of Commissioners regarding routine operations of the district.

- o IEMA Public Assistance Program – The submittal went in on 06AUG19. IEMA and FEMA seemed very pleased with the District's documentation. No communication since the last meeting.
- o PL-84-99 – Submitted 4 applications to USACE on 19AUG19.
  - Application 1 – East Alton No. 1 Gravity Drain
  - Application 2 – Stream Bank Erosion (LWR)
  - Application 3 – Stream Bank Erosion (UWR)
  - Application 4 – Wood River Pump Station Gravity Drain

Wood and WRDLD met with the USACE on 8/30/19 to assess the areas where applications were submitted. USACE will review and respond to the district at a later date.

- Project Notifications
  - Multiple projects are set to begin this fall once the river fully recedes. (Ameren, BP, other). WRDL should be aware of these project locations to ensure that they follow the correct procedures.
  - **Wood Budget 2020** – Wood’s current task orders expire on 30 September 2019. The district will receive a formal proposal in a few weeks for acceptance at the 01 October 2019 board meeting.
  - **Ongoing Coordination with the USACE**
    - LERRDs (Land, Easements, Rights-Of-Way, Relocation, and Disposal Areas). Ongoing.
    - Temporary Rights of Entry – Wood is requesting a meeting with USACE to discuss further. Craney Law to advise when/where they’d like to meet.

Wood also reported Grassy Lake Lift Station had malfunctioned and has asked the USACE if the float modification made after installation in 2006 has been permitted. A preliminary rough estimate of cost to repair is \$50,000 to \$75,000.

**Luken Insurance Agency Comments:**  
**Presented by Jeff Luken –**

Jeff reported he and Mike had met with the Insurance Inspector and as of this meeting no report, however overall the inspected went smoothly.

**Minutes of the previous Meeting:**

A motion was made by Carnell to approve the minutes of the meeting held July 29, August 6, and August 20, 2019 seconded by Johansen. Carnell, aye; Johansen, aye; Kincade, aye. Motion carried.

**Approval of the Bills:** A motion was made by Kincade, seconded by Johansen to approve the list of bills presented in the amount of \$39,605.05. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

**Treasurer/Financial Report:** Johansen stated that the prepared financial/balance sheet has been presented to be read and will answer any questions. Motion made by Kincade, seconded by Johansen to approve the Treasurer/Financial Report. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

**Superintendent/Maintenance Report –**

Mowing started 9.3.19

Hawthorne #1 Shut Down

Grassy Lift Station – Johansen to contact Ameren and request it to be monitored for clean power.

Hawthorne #2 – Warranty repair work to pump has started. Allen will continue to monitor.

Estimate on Tractor repair \$7,000 to \$12,000 should be finished Friday or Monday of next week.

At that time will need one to two additional mowers.

**Attorney James Craney:**

Mr. Craney reported he and Johansen had met with Attorney David Human from the Husch and Blackwell relating to flooding issues and assessments. Mr. Craney states a review of details and general budget for these research/services before moving forward.

Old Business:

Discussion and Potential Action relating to approval of Skid Steer - Still waiting on more bids to come in. A motion by Kincade and seconded by Johansen to table. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Discussion and Potential Action to accept the Final Release and Assignment for the Claim being made on the Jamie Butkovich bond - A motion by Johansen and seconded by Kincade to table. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

New Business:

Discussion and Potential Action for Schaffer ROE – A motion was made to accept the ROE by Johansen, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

A motion was made by Kincade, seconded by Johansen to go into Closed Session. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

A motion was made by Kincade to go into Closed Session, seconded by Carnell at 09:25am.

**Adjournment:** Motion made by Kincade, seconded by Johansen. Johansen, aye; Kincade, aye; Carnell, aye. Motion at 11:25am.

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