

MINUTES OF MEETING OF THE COMMISSIONERS OF
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT
November 1, 2019

The Commissioners of the Wood River Drainage and Levee District held a Meeting on Friday, November 1, 2019 at the Wood River Drainage and Levee District Office, 543 W. Madison Avenue, Wood River, IL 62095. Present were Commissioners, Carnell, Johansen and Kincade, Hal Graef, USACE; Kevin Williams; Wood; Britt Donoho and James Craney, Attorneys; Jeremy Plank, CPA; Mike Allen; Asst Superintendent; Brianne England, Secretary/Treasurer; Ethan Thompson, Wood and Jeff Luken, Luken Insurance.

The meeting was called to order at 8:32 am by Commissioner Carnell.

Public comments: NA

**US Army Corps of Engineers Comments:
Presented by Hal Graef 11/1/19**

1. USACE continues regular coordination with Wood on:

Remaining Features	Summary	Status	Potential to Combine into One Contract
Bid Package 8 (NFS)	22 RW/1 PS in Reach 5	Expecting to receive 95% submittal from Wood 8 November 2019; NTP for Acquisition issued 17Jun19	x
Pump Stations	3 new PSs in Reach 5	Currently undergoing 95% ATR; NTP for Acquisition to be issued following this ATR (not issued sooner due to changing footprint)	x
RW #1	24 RWs (base + option)	Design complete for 12; awaiting NFS RE Acquisition (NTP for Acquisition issued 9May19)	
RW #2/Ditch Work	56 RWs/reconnect Old WR Creek	Design in FY21	
Pump Station Modifications	2 mods (WR and Hawthorne)	Design in FY20; design initiated with site visit early September <ul style="list-style-type: none"> - Need to confirm sufficient permanent/construction easement available - Modification necessitates removal of WR PS office/breakroom 	
RW #3	44 RWs	Design in FY20	
Mitigation		FY21	

FY20 contract awards:

- Relief Well package #1; July 2020

- Canal Road Pump Stations (4) and RW (22) [combining BP-8 and PS designs into one contract for better pricing, better quality, more efficient oversight]; September 2020

Coordinating with Wood on Reach 5 abandoned pipeline removal (Enable).

Request update on Real Estate activities.

2. With respect to new construction, the Ameren Illinois Construction Services contact is:

AmerenConSvcs@ameren.com

The direct number is 888-659-4540.

Engineering Comments:

Presented by Kevin Wood

1 November 2019 Project Update

· Erosion Repair Project (2019-01)

- 08 FEB 19 Plans/calculations submitted to USACE
- 04 MAR 19 USACE Review comments received
- 11 MAR 19 Wood notified that USACE is also going to require a Phase I Cultural Study
- 11 APR 19 Wood resubmitted plans/calculations to USACE
- 06 JUN 19 Board signature on 404 Application
- 22 JUL 19 Phase I Cultural Study of "Repair Area #3" complete
- 15 AUG 19 Report for Phase I Cultural Study of "Repair Area #3" submitted to USACE
- 12 SEP 19 Received 404/408 Permit from USACE
- 17 SEP 19 Wood notified the District that this project will bid as soon as possible
- 30 SEP 19 Project Advertised
- 15 NOV 19 Mandatory Pre-Bid Meeting
- 20 DEC 19 Bids Due

· Gravity Drains Inspection Project (2020-02)

- Wood continues to develop a procurement package for the CCTV inspection of gravity drains in Upper Wood River, Lower Wood River and the East-West Forks.
- Design will be complete by the end of 2019 calendar year. Will be highly depended upon river levels.

· Relief Well Testing / Inspection Project (2020-03)

- Due to lack of accurate records, Wood will survey all RWs in UWR in Q1/Q2 as river levels allow. The procurement package will follow in Q3.

· **System-Wide Improvement Framework (SWIF) LOI** – Submitted to the USACE today, 04 October 2019. USACE responded with additional comments. This LOI will be resubmitted in FY2020.

· **Ongoing Coordination with the District** – Wood continues to coordinate weekly with District staff and the Board of Commissioners regarding routine operations of the district.

- Project Notifications

· Multiple projects are set to begin this fall once the river fully recedes. (Ameren, BP, P66 other).

WRDLD should be aware of these project locations to ensure that they follow the correct procedures.

- East Alton FM Relocation

· This project is underway. Earthwork and pipe abandonment set for this week.

- Budget

· Wood assisted the District over the last few weeks identifying capital projects that could be completed in FY2020. These capital projects will target deficiencies that have been on the USACE inspection list for many years.

· Ongoing Coordination with the USACE

- LERRDs (Land, Easements, Rights-Of-Way, Relocation, and Disposal Areas). Ongoing.

- o Temporary Rights of Entry – Ongoing

Luken Insurance Agency Comments:
Presented by Jeff Luken –

Requesting to get updated driver information for insurance company due to changes in staff.
Requesting to go over equipment changes with Mike Allen, Superintendent.

Minutes of the previous Meeting:

Johansen is requesting that the treasurer's report is added into the minutes. A motion was made by Johansen to approve the minutes of the meeting held October 18, 2019 seconded by Kincade. Carnell, aye; Johansen, aye; Kincade, aye. Motion carried.

Approval of the Bills: A motion was made by Kincade, seconded by Carnell to approve the list of bills presented in the amount of \$20,503.61. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Treasurer/Financial Report: England stated that the prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Budget numbers have not been entered yet for 2020. Will be entered after budget is approved by next meeting. Motion made by Kincade, seconded by Carnell to approve the Treasurer/Financial Report. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Superintendent/Maintenance Report –

Door put up in maintenance garage

Grassy is on gravity & 72" gate by the power plant is opened

Gates at Hawthorne are opened

Final inspection of Phase 2 cut off wall went well

Mowers are on the second cut

Winterized zero turn & lawn mowers. Changed oil & filter, sharpened blades on zero turn

Upgraded lights in pump station to LED's

Pump at Rand is kicking out. Noticed there was a fault light on. Kamp Electric will be coming in to look at this issue.

Gate is out of its guides at E.A. #2

CAT Generator was put in 2015. Contacted Bruce Weber from Fabick and was told they no records of it ever being serviced. Service log in generator is blank.

Clearing wooded vegetation and spraying is going well on the blanket drains. Everything is completed except blanket drain #5

Attorney James Craney:

Working on ROE. Agreement with Koch on language. Should be completed by next meeting to pass.

Olin's attorneys' looking over ROE agreements currently.

Working on personnel manual for WRDL full time employees and part-time/seasonal employees and written volunteer policy. Should be ready by next meeting.

USACE contractor determined that in State of Illinois we do not need a ROE for topography surveying

Communications:

BP request to USACE for accessing plug and abandon 3 ground water monitoring wells at the riverside toe of the levee
USACE Public Notice

Old Business:

Discussion and Potential Action in regards for approval of financial budget for WRDLD – Catrina Roach & Kevin Williams have been working on budget. A motion to approve made by Johansen and seconded by Kincade to approve. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Discussion and Potential Action relating to soundproofing commissioner’s office. Tabled

Discussion and Potential Action to approve job description for Operation Manager. Tabled

Discussion and Potential Action of Automation of Facilities. Tabled

New Business:

Discussion and Potential Action of gate at EA #2. Tabled

Discussion and Potential Action of Certificate of Levy Annual Maintenance Assessment for Calendar Year of 2019- 2020. Tabled

Discussion and Potential Action of IMRF Resolution 6.72. A motion made by Johansen and seconded by Carnell to approve. Kincade, aye; Johansen, aye; Carnell aye. Motion carried.

A motion was made by Carnell to go into Closed Session at 9:32 a.m.

Return to open session/roll call: done in executive session at 10:23 a.m.

Commissioners/Employees Comments:

Adjournment: Motion made by Johansen, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion at 10:29 a.m.
