

MINUTES OF MEETING OF THE COMMISSIONERS OF
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT
March 20, 2020

The Commissioners of the Wood River Drainage and Levee District held a Meeting on Friday, March 20, 2020 at the Wood River Drainage and Levee District Office, 543 W. Madison Avenue, Wood River, IL 62095. Present were Commissioners, Carnell, Johansen and Kincade; Hal Graef; USACE; Kevin Williams, Operations Manager; Brianne England, Secretary/Treasurer; James Craney, Attorneys; Jeff Luken, Luken Insurance.

The meeting was called to order at 8:30 am by Commissioner Carnell.

Public comments: NA

**US Army Corps of Engineers Comments:
Presented by Hal Graef 3/20/20**

1. Status of Design Deficiency	Summary	Notes
Corrections Remaining Features Bid Package 8 (NFS)	22 RW/1 PS in Reach 5	BCOES comment backcheck in progress. Schedule calls for completing all backcheck of review comments by end of March.
Pump Stations	3 new PSs in Reach 5	BCOES comment backcheck in progress. Schedule calls for completing all backcheck of review comments by end of March.
RW #1	24 RWs (base + option)	Design complete for 12; awaiting RE Acquisition and remaining ROE (awaiting revised Olin ROE). 2 nd BCOES underway (reviews are valid for up to 6 months)
RW #2/Ditch Work	56 RWs/reconnect Old WR Creek	Seek to drill pilot holes when field conditions are favorable. Traffic plan, drilling plan and certificate of insurance from USACE drilling contractor for wells in the IDOT Right of Way have been sent to Wood.
Pump Station Modifications	2 mods (WR and Hawthorne)	35% design District Quality Control (DQC) review is complete. The design team is now working towards the 65% design.
RW #3	44 RWs	Undergoing 35% design District Quality Control (DQC) review. Approximately 10 pilot holes are complete.
Mitigation		FY21

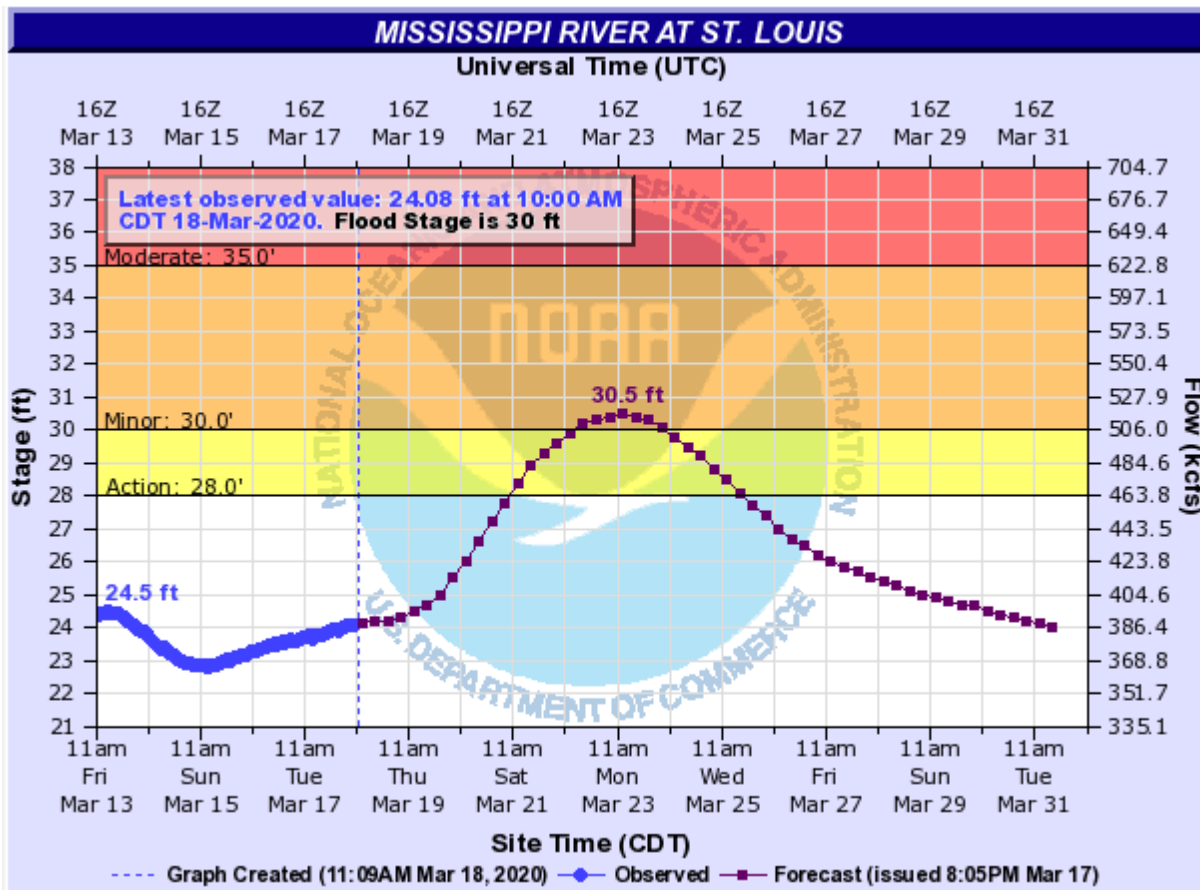
Features	ROW NTP Issued	ROW Acquisition Deadline	FY20 Contract Award	Consequence
BP8 22 RW/PS	17-Jun-19	15-Nov-19	3-Sep-20	Delayed execution of existing funds and potential impact on request for funds to complete
3 PS RW #1	2-Dec-19 9-May-19	17-Jul-20 31-Jul-19	11 Aug 20	3-Sep-20 > 6 month delay requires a new BCOES Review

Real Estate:

- LERRDs responsibility of sponsor, but USACE stands by to assist
- USACE provided feedback to Wood on 3/12 with respect to standard estates for Koch & Shafer Easements
 - Permanent - Language on existing easements needs to be kept in
 - Temporary - Language regarding obstacles and obstructions must remain. As with the permanent easement, the language regarding existing easements needs to be included.

FY20 contract awards (BP-8 and 3 PS to be separate contracts):

- Relief Well package #1
- Canal Road Pump No. 1 (BP-8 designed by Wood)
- Canal Road Pump No. 2, 3, and 4 (designed by USACE A/E, Gestra-Stanley)
- 2. Enable pipeline
 - Awaiting testing results
 - As to the presence of potential asbestos-containing materials, the PPA addresses hazardous substances.
- 3. Damage to levee toe (station 470+00 along Canal Road)
 - We have received the e-mail/photos from K. Williams on 3/2/20. USACE is evaluating.
- 4. PL 84-99
 - Cooperation Agreement will be sent after the Project Information Report (PIR) is approved by Mississippi Valley Division (expected later this week)
 - Upon PIR approval, next step is to secure funds
 - Corps is leaning forward by establishing a design team and have conducted site visits
 - Luke Miers is USACE point of contact and can be reached at 314-331-8285 and luke.a.miers@usace.army.mil
- 5. COVID-19
 - Although Corps-wide guidance continues to evolve, the St. Louis District is promoting a telework environment. Although not (yet) mandatory, it is being encouraged in order to reduce the risk of spreading any illness, not just COVID-19.
 - We are also being asked to exercise prudent social distancing measures and ask ourselves if any meeting needs to be face-to-face, or can we accomplish the mission via conference call or webinar.
 - As to Levee District support, the Corps remains available to assist. We are still working regular hours and available by phone or e-mail.
- 6. River forecast
 - National Weather Service Advanced Hydrologic Prediction Services (AHPS)



Luken Insurance Agency Comments:
Presented by Lucy Luken –

During the COVID-19 pandemic Luken Insurance will be available if there is an emergency. They are working on Kevin Williams bonding. No exclusion on age of drivers for Levee vehicles. Drivers can be 16, however they do not recommend.

Minutes of the previous Meetings:

A motion was made by Johansen to approve the minutes of the meeting held March 6, 2020 seconded by Kincade. Carnell, aye; Johansen, aye; Kincade, aye. Motion carried.

Approval of the Bills: A motion was made by Johansen, seconded by Kincade to approve the list of bills presented in the amount of \$33,689.54. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Treasurer/Financial Report: The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Kincade, seconded by Johansen to approve the Treasurer/Financial Report. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Superintendent/Maintenance Report –

Checked on Rand pump station. Looked at the forebay for any wood or debris that could shut down a pump. Went inside the station and checked to see which pump or pumps were running, checked the control panels, looked to see if any fault lights were on, checked the volts and amps on the control panel, and checked the water level inside the station. Talked to the pump monitor on how their shift was going and asked if they had any issues

Checked on EA 2. Went inside the station and checked the water level on the sanitary side. The sanitary pumps are in auto due to the gravity line being closed off

Let water out on gravity at EA 1 to maintain water level for the COE

Continued flood cleanup. John Milazzo operated the skid steer loading up the stockpiles of driftwood by the Hartford towers. Mike Meyer operated the dump truck taking loads of drift wood to the burn pile at EA1

Took pictures of rutting issues on Canal Road from the contractor drilling pilot holes for the COE. Let Kevin Williams aware of the issue

Met with Marty Reynolds and Kevin Williams on Hedge Road about draining issues

Met with Ron Carnell and Dave from The Pump Shop on getting on a maintenance schedule for our pumps and motors in our pump stations

Ran EA 1 with two pumps to maintain water level for the COE. At the end of the day shut down the pumps and the water level was at 407.50

The Village of East Alton jetted out the 10" line from the sanitary side to the storm water side at EA 2 for the Levee District

Moving the tree line back on the west side of the Wood River by the power plant working north towards Piasa Armory

Attorney James Craney:

Still waiting on signatures for Olin ROE

Will be setting up a meeting with David Human regarding assessment to get more clarity

Communications:

N/A

Old Business:

Discussion and Potential Action regarding new health care plan. A motion to table made by Johansen and seconded by Kincade. Kincade, aye; Johansen, aye; Carnell, aye.

Discussion and Potential Action regarding replacement of Rand #1 Pump. A motion made by Johansen and seconded by Kincade to table. Kincade, aye; Johansen, aye; Carnell, aye.

New Business:

Discussion and Potential Action regarding installing 14 hour meters in the pump stations. A motion was made by Kincade and seconded by Johansen to approve. Kincade, aye; Johansen, aye; Carnell, aye. Motion passed

Discussion and Potential Action regarding purchase of new vehicle. A motion was made by Johansen to approve and seconded by Kincade. Kincade, aye; Johansen, aye; Carnell, aye. Motion passed

Discussion and Potential Action regarding inspection and load testing of cranes at pump stations. A motion to approve made by Kincade and seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye. Motion passed

Commissioners/Employees Comments:

Adjournment: Motion made by Johansen, seconded by Kincade. Kincade, aye; Johansen, aye; Carnell, aye. Motion at 9:02 a.m.

Vendor	Date	Amount
Ace Tech	3/13/2020	\$337.50
Ameren - Haw #2	3/13/2020	\$44.09
Ameren - Haw #1	3/13/2020	\$274.62
AT&T	3/13/2020	\$41.88
Craney Law Firm	3/13/2020	\$6,866.00
George Alarm	3/13/2020	\$11,336.00
M & M Service	3/13/2020	\$803.90
Sandberg, Phoenix	3/13/2020	\$2,615.04
Wood	3/13/2020	\$2,033.72
Tsheets	3/13/2020	\$169.60
Ameren Illinois	3/20/2020	\$3,383.24
Ameren EA #2	3/20/2020	\$420.37
Ameren Rand	3/20/2020	\$3,655.32
AT&T Business	3/20/2020	\$644.44
AT&T Mobility	3/20/2020	\$409.35
Budget Signs	3/20/2020	\$60.00
Midwest Occupational	3/20/2020	\$250.00
MTS	3/20/2020	\$136.60
Royal Supplies	3/20/2020	\$30.81
Spectrum	3/20/2020	\$167.58
Waltco	3/20/2020	\$9.48
		<u><u>\$33,689.54</u></u>

Wood River Drainage & Levee District

03/19/20 Balance Sheet

Cash Basis As of March 19, 2020

ASSETS

Current Assets

Checking/Savings

100 · Petty Cash Drawer 16.96
101.2 · EA #1 Utilities-1st Mid Bank 125,239.46
102.1 · Maint. Main - 1st Mid Bank 14,496.83
102.2 · Maint. MMDA - 1st Mid Bank 697,433.27
102.5 · Rand MMDA-1st Mid Credit Union 102,105.95
102.6 · Rand Pump St Fund-1st Mid Bank 182,817.86
102.7 · Business Share-1st Mid Credit U 21.35
Total Checking/Savings 1,122,131.68

Other Current Assets

110 · Accrued Interest 9,324.02
112 · Investments CD
112.12 · Maint CD 5316 237,983.62
112.13 · Maint CD 1306 191,644.43
112.17 · Maint CD 5317 106,769.17
112.20 · Rand CD 1305 64,860.31
112.23 · Rand CD 5315 170,106.05
112.24 · Maint CD 5101 233,374.83
112.25 · Rand CD 5102 51,861.07
112.26 · Maint CD 5318 193,632.21
112.27 · Maint CD 5319 Special Assesment 242,492.68
Total 112 · Investments CD 1,492,724.37
Total Other Current Assets 1,502,048.39

Total Current Assets 2,624,180.07

Fixed Assets

120 · Property & Equipment 1,830,323.37
126 · Land 216,131.00
Total Fixed Assets 2,046,454.37
TOTAL ASSETS 4,670,634.44

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Credit Cards

220 · Credit Cards
220.03 · Casey's Business MasterCard 642.47
Total 220 · Credit Cards 642.47
Total Credit Cards 642.47

Other Current Liabilities

230 · Payroll Liabilities
230.08 · IMRF
230.081 · Company 195.32
230.082 · Employee 854.64
Total 230.08 · IMRF 1,049.96
230.09 · Insurance Withholding
230.091 · Health Insurance 39.06
230.092 · Life Insurance 8.00
Total 230.09 · Insurance Withholding 47.06
230.10 · State Unemployment IL 2,415.93
230.12 · Union Dues 123.55
Total 230 · Payroll Liabilities 3,636.50
Total Other Current Liabilities 3,636.50
Total Current Liabilities 4,278.97

Long Term Liabilities

243 · Unreserved 2,814,582.94
244 · EA #1 Pump - Reserved 208,526.00
Total Long Term Liabilities 3,023,108.94
Total Liabilities 3,027,387.91

Equity

290 · Open Bal Equity 2,046,454.37
299 · Fund Balance -70,095.60
Net Income -333,112.24
Total Equity 1,643,246.53
TOTAL LIABILITIES & EQUITY 4,670,634.