

**MINUTES OF MEETING OF THE COMMISSIONERS OF
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT**



1. Meeting Information

Date: Tuesday June 9, 2020
Time: 3:30 PM
Location: 543 W. Madison Avenue, Wood River, IL 62095
Teams Meeting Call in Number: +1 708-329-8926; Passcode: 395-197-229#

2. Attendees

Name	Title	Organization
Ronald Carnell	President – Board of Commissioners	Wood River Drainage & Levee District
Charles Johansen	V.P. – Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
James Craney	Managing Partner	Craney Law Group LLC
Christi Coleman	Shareholder	Sandberg Phoenix

3. Call to Order

The meeting was called to order at 3:35 pm by Commissioner Carnell.

4. Public Comments

None

5. Old Business

- 5.1. Discussion and potential action regarding additional revisions to the employee handbook.

Additional changes drafted by Kevin Williams were reviewed one by one. The group agreed to accept, reject, or change each addition prior to moving on. Christi Coleman will codify all changes and send back to the group.

A motion by Johansen; seconded by Carnell to accept the changes to the employee handbook as drafted and agreed at the meeting today.

Carnell: aye; Johansen: aye. Motion carried.

- 5.2. Discussion and potential action regarding adding Kevin Williams, Operations Manager, as signatory on First Mid Bank & Trust and 1st Mid America Credit Union.

Carnell noted that the intent is for Williams to have “Read-Only” access to the online accounts. Johansen agreed. All checks will still require the signature of two commissioners.

A motion by Carnell; seconded by Johansen to add Kevin Williams as signatory on First Mid Bank & Trust and 1st Mid America Credit Union.

Carnell: aye; Johansen: aye. Motion carried.

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5.3. Discussion and potential action regarding Internal Controls Policies and Procedures document for WRDLD.

Christi Coleman advised that this document will need to be reviewed to ensure no conflicts with the Collective Bargaining Agreement.

A motion by Johansen; seconded by Carnell to table this topic pending review by the District's legal team.

Carnell: aye; Johansen: aye. Motion carried.

6. Executive Session

None

7. Commissioners/Employee Comments

None

8. Adjournment

Motion made by Johansen, seconded by Carnell to adjourn.

Carnell: aye; Johansen: aye. Motion carried.

Adjournment at 4:49 pm.
