



WOOD RIVER DRAINAGE AND LEVEE DISTRICT
OF
MADISON COUNTY, ILLINOIS
543 W. MADISON AVENUE
WOOD RIVER, ILLINOIS 62095

MINUTES OF MEETING – BOARD OF COMMISSIONERS

1. Meeting Information

Date: Friday November 1, 2024
 Time: 8:30 AM
 Location: 543 W. Madison Avenue, Wood River, IL 62095
 Teams Meeting Call in Number: +1 708-329-8926; Passcode: 165 212 591#
 Written By: Brianne England

2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Anthony Roberts	V. P. – Board of Commissioners	Wood River Drainage & Levee District
Nathan Kincade**	Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Brianne England**	Secretary/Treasurer	Wood River Drainage & Levee District
Lucy Dehner**	Agent	The Luken Agency
Ethan Thompson**	Civil Engineer	WSP E&IS

**Attended by Audio Conference

3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen. Johansen then turned moderation of the meeting to Kevin Williams.

4. Public Comments

N/A

5. WSP E&IS Report

- 5.1. Ethan Thompson provided his project update based on notes received prior to the meeting. See attachment.
- 5.2. Met with USACE regarding Old Channel. WSP is drafting easements, appraising the land and a formal offer will be made to the City of Wood River.

6. Superintendent Report

- 6.1. Mike Allen was unable to attend the meeting.

7. Executive Director Comments

- 7.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 7.2. Maintenance has started their winter projects.
- 7.3. Project 2023-24 Work Order 04 received 3 bids for consideration today on the Bethalto interceptor sewer gate structure rehabilitation.



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- 7.4. Project 2023-24 Work Order 02 Rand effluent piping will be bid early December so it can be awarded before the end of the calendar year.

8. Luken Insurance Agency Comments

- 8.1. Lucy Dehner was present at the meeting and available to answer any questions.

9. Attorney James Craney Comments

- 9.1. James Craney was not in attendance.

10. Commissioner's Report

N/A

11. Approval of Minutes of the previous meeting:

A motion was made by Kincade to approve the minutes for 10/18/24; seconded by Roberts

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

12. Approval of the Bills

A motion was made by Johansen to approve the list of bills presented in the amount of \$9,028.99; second by Roberts. See attachments.

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

13. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense have been presented to be read and will answer any questions. Motion made by Kincade to pass; seconded by Johansen.

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

14. Communications

N/A

15. Old Business

N/A

16. New Business

- 16.1. Discussion and potential action regarding executing a temporary construction easement with Marathon Pipe Line in support of the Wood River-Patoka 22-inch crude UPRR crossing replacement

Motion was made by Robberts to table; seconded by Johansen

Johansen: aye; Roberts: aye; Kincade: aye. Motion tabled



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- 16.2. Discussion and potential action regarding executing Work Order No. 5 with Kamex Excavating and Grading in support of Project 2023-24 – Bethalto Interceptor Gate Structure Rehabilitation in the amount of \$164,915.00 (base + all three options) plus contingency

A motion was made by Johansen to pass; seconded by Kincade

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

17. Executive Session

N/A

18. Return to open session/roll call:

N/A

19. Commissioners/Employee Comments:

N/A

20. Adjournment

Motion was made by Johansen; second by Kincade to adjourn.

Johansen: aye; Roberts: aye; Kincade: aye. Motion carried

Adjournment at 8:46 a.m.

Charles Johansen, President

Anthony Roberts, Vice President

Nathan Kincade, Commissioner



Date/Time: November 01, 2024

File No.: 325118061

Project Title: Wood River D&LD Engineering Services

Written By: Ethan Thompson

Subject: WSP Update to the Wood River Drainage & Levee District Board

Real Estate Acquisition (FPD Council)

- **Easement Acquisitions Underway/Upcoming:**

- **Relief Well Package #2**

- Notice-to-Proceed (NTP) received 08/22.
- 10/28 – USACE had requested meeting with WSP and Non-Federal Sponsors regarding next steps of Old Channel. Appraiser has begun looking at City of Wood River properties of this project.

- **LERRDS Crediting**

- Request No. 2 and 3 made in September 2024. Includes both Roxana utility relocations and Canal Road acquisitions.
- BP08 WIK for Engineering During Construction will be submitted after construction closeout.

Utility Relocations

- Additional relocations expected as part of RW Pkg 2.
- USACE identification of relocations was on hold pending NTP. Presumed relocation efforts will resume.

Design

- **Bid Package 09 (Roxana Water Dept. Berm)**

- Design of seepage berm underway.
- Berm through end of the year, w/ USACE reviews into next Fall. Early 2026 construction.

Construction

- WSP to provide limited Engineering During Construction (EDC) services to USACE, on behalf of the Southwestern Illinois Flood Prevention District Council.
- BP08 is nearing completion by Magruder/USACE.



01 November 2024 – Executive Director Report

- **Gravity Drains Inspections (Project 2021-06)**
(ARDL, Inc.)
 - GWs: 3 – 5, and 32 – Work will be completed Q1 FY'25.

- **Relief Well Testing / Inspection (Project 2022-07)**
(ARDL, Inc.)
 - FY 2024
 - Multiple relief wells in the Russell Commons Park reach of Upper Wood River (38+00 – 52+00) have lower than anticipated specific capacities (as compared to baseline testing).
 - RW-1000 has failed in compression and may require abandonment and replacement.
 - The USACE is going to make rehabilitation recommendations and share with WRDL.
 - FY 2025
 - Inspection and testing of 38 relief wells in Upper Wood River.
 - Work will be completed in Q1 FY'25.

- **EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09)**
(The Pump Shop at Missouri Machinery & Engineering, Co.)
 - Pump #2 has been rebuilt (2x) and has been reinstalled.
 - The motor for Pump #2 is being cleaned, inspected, and tested.

- **Abandon Culvert Drains at GW-15, GW-16, and GW-17 (Project 2022-12)**
(Olin – RCS)
 - Project complete. WRDL putting together as-built information.

- **ARPA Engineering Design and Construction Phase Services (Project 2023-24)**
(Donohue & Associates, Inc.)
 - Work Order 02 – Improvements to riverside effluent piping between GW-23B/C and the P66 inlet trench. IFB plans and specifications will be received next week.
 - Work Order 03 – Improvements to the cast iron pipes between the headbox at RAPS and GW-23B/C. IFB plans and specifications will be received next week.
 - Work Order 04 – Improvements to the gatewell structures at the inverted syphon locations along the Bethalto Interceptor Sewer. Project bid 23 October 2024.

- **Sluice Gate Actuator Replacements at EA1 Pump Station (Project 2023-28)**
(Vandevanter Engineering + Keller Construction, Inc.)
 - WRDL placed order for manual Limatorque Actuators on 04 October 2024.

- **Relief Well 1070 Outlet Works Repair (Project 2024-31)**
(Keller Construction, Inc.)
 - Insurance claim. Responsible party's insurance is paying 100% of cost.
 - Work will be completed in Q1/Q2 FY'25.

- **Streambank Erosion Repair #8 (Project 2024-32)**
(TBD)
 - 50% reimbursement under Indian Creek watershed-based plan implementation (Illinois EPA Section 319 Funding).
 - Project will repair streambank erosion between LWR 665+50 and 667+50.
 - Project bids on 14 November 2024.



01 November 2024 – Executive Director Report

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- **Bethalto Interceptor Gate Structure Rehabilitation - ARPA (Project 2025-33)**
(Kamex Excavating and Grading)
 - Kamex Excavating and Grading submitted the low bid. Recommended for approval today.

 - **Rand Avenue Pump Station Effluent Pipe Improvements – ARPA (Project 2025-34)**
(TBD)
 - Project will bid, and be awarded, prior to 31 December 2024.

 - **WRDL Maintenance Projects**
 - Mowing of the levees is scheduled to begin 06 May 2024.
 - Cycle 1 = 20 May 2024 – 15 July 2024
 - Cycle 2 = 22 July 2024 – 17 September 2024
 - Cycle 3 = 19 September – 23 October 2024
 - Herbicide Spraying Program is ongoing and continuous.

 - **Pump Stations**
 - East Alton No. 1 Closed.
 - Lakeside Closed.
 - Virginia Street Closed.
 - East Alton No. 2 Closed.
 - Wood River Closed.
 - Rand Avenue Open. 24/7 Operation.
 - Hawthorne No. 1 Closed.
 - Hawthorne No. 2 Closed.
 - Grassy Lake Closed.

 - **U.S. Army Corps of Engineers (USACE) Coordination**
 - Authorized Level Projects
 - Pump Station Modifications – Young Contracting
 - USACE has awarded the project.
 - Pre-construction submittals underway.
 - Bid Package 8 – Magruder Construction Co.
 - Project is substantially complete.
 - Bid Package 9
 - 35% design underway.
 - Canal Road Pump Station #2 – Magruder Construction
 - Project is nearing substantial completion.
 - Pump installation/start-up date has not been set.
 - Canal Road Pump Station #3 – Magruder Construction Co.
 - Project is nearing substantial completion.
 - Pump installation/start-up date has not been set.
 - RW Package 2 – 95% ATR.
 - WRDL provided 14 comments on **11 April 2022.**
(No response from the USACE)
 - Revised NTP for land acquisition has been received. Land acquisition scheduled completion by 22 August 2025.
 - RW Package 3 – BCOES2 – Magruder Construction Co.
 - USACE has awarded the project.
 - Pre-construction submittals underway.



01 November 2024 – Executive Director Report

- **Former Wood River Power Station Demolition**

- See previous reports for full history.
- Recent History
 - **02 November 2023** – WRDLD requested an update from the USACE.
 - **06 November 2023** – USACE responded that they would again discuss internally and get back with us.
 - **01 December 2023** – USACE is going to share the original permit for the box culverts issued in 1947 but only if we FOIA them. USACE is proposing a meeting between WRDLD, WRDLD Counsel, USACE, USACE Counsel, and USACE regulatory.
 - **20 March 2024** – A meeting was held on 20 March 2024 with the USACE. Although the Section 408 Coordinator and in house counsel in 2021 stated that they would take lead in dealing with CTI Development, nothing was ever done. Moving forward the USACE does not intend to participate in legal proceedings on this matter. The WRDLD will initiate contact with CTI to resume regular discussions.
 - **04 October 2024** – WRDLD contacted CTI Development to enquire about plans/permitting/schedule for abandonment of the tunnels.

Wood River Drainage & Levee District Unpaid Bills Detail As of October 24, 2024

Type	Date	Num	Due Date	Aging	Open Balance
Ace Tech Computer Services, Inc.					
Bill	10/01/2024	11531	10/31/2024		310.00
Total Ace Tech Computer Services, Inc.					310.00
ACS - Andreas Consulting Services					
Bill	10/01/2024	2410-02	10/31/2024		726.80
Total ACS - Andreas Consulting Services					726.80
Brianne N England					
Bill	10/24/2024	clothin...	11/23/2024		81.28
Total Brianne N England					81.28
E-Tank, Ltd					
Bill	10/23/2024	02912...	11/22/2024		95.88
Total E-Tank, Ltd					95.88
MTS-Jerseyville					
Bill	10/15/2024	19623	10/25/2024		207.27
Total MTS-Jerseyville					207.27
PEKIN INSURANCE					
Bill	10/15/2024	VP00...	11/14/2024		52.80
Total PEKIN INSURANCE					52.80
WILLIAMS, KEVIN					
Bill	10/21/2024	clothin...	11/20/2024		190.91
Bill	10/22/2024	Home ...	11/21/2024		102.72
Total WILLIAMS, KEVIN					293.63
TOTAL					1,767.66

Wood River Drainage & Levee District Unpaid Bills Detail As of November 1, 2024

Type	Date	Num	Due Date	Aging	Open Balance
BCBS Heath Insurance					
Bill	11/01/2024	26021...	12/01/2024		5,990.23
Total BCBS Heath Insurance					5,990.23
Delta Dental					
Bill	11/01/2024	1855686	12/01/2024		341.45
Total Delta Dental					341.45
East Alton, Village of					
Bill	10/01/2024	33-00...	10/31/2024	1	18.00
Total East Alton, Village of					18.00
Piasa Motor Fuels, LLC					
Bill	10/21/2024	271356	11/20/2024		369.41
Bill	10/23/2024	271388	11/22/2024		474.73
Total Piasa Motor Fuels, LLC					844.14
Waltco Tools, Inc					
Bill	10/24/2024	611004	11/23/2024		13.25
Total Waltco Tools, Inc					13.25
Wood River City of					
Bill	10/24/2024	9400 ...	11/23/2024		46.12
Bill	10/24/2024	9300 ...	11/23/2024		8.14
Total Wood River City of					54.26
TOTAL					7,261.33

Wood River Drainage & Levee District

Balance Sheet

As of October 31, 2024

	Oct 31, 24
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash Drawer	30.44
102.7 · Business Share-1st Mid Credit U	23.60
103.1 · Maint Checking *3552 - MadCo	1,556.49
103.2 · Maint MMDA *0784 - MadCo	408,563.98
103.3 · Rand Checking *5598 - MadCo	7,134.53
103.4 · Rand MMDA *3593 - MadCo	49,999.33
103.5 · EA #1 MMDA *7528 - MadCo	100,905.52
Total Checking/Savings	568,213.89
Other Current Assets	
110 · Accrued Interest	(518.00)
112 · Investments CD	
112.33 · Maint. CD #1 - 1st Mid *001	255,697.48
112.38 · Maint CD #4 - CDAR 3298	267,135.92
112.45 · Maint CD #6 - *2439 MadCo	256,271.73
112.46 · Rand CD #5 - *9171 MadCo	256,271.73
112.47 · Maint CD#7 - *8175 MadCo	255,666.27
112.48 · Maint. CD #8 - *3480 MadCo	253,170.29
112.49 · Rand CD #6 - *8535 MadCo	252,127.53
112.50 · Maint CD #9 - *7172 MadCo	252,132.06
112.51 · Rand CD #7 - *7852 MadCo	250,000.00
112.52 · Maint. CD #10 - *7746 MadCo	250,000.00
Total 112 · Investments CD	2,548,473.01
Total Other Current Assets	2,547,955.01
Total Current Assets	3,116,168.90
Fixed Assets	
120 · Property & Equipment	
120.1 · Accumulated Depreciation	(9,366,427.83)
120 · Property & Equipment - Other	10,786,901.32
Total 120 · Property & Equipment	1,420,473.49
126 · Land	216,131.00
Total Fixed Assets	1,636,604.49
TOTAL ASSETS	4,752,773.39
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · Accounts Payable	(6,331.68)
Total Accounts Payable	(6,331.68)
Other Current Liabilities	
230 · Payroll Liabilities	
230.03 · Social Security	
230.031 · Company	3.46
230.032 · Employee	3.46
Total 230.03 · Social Security	6.92
230.04 · Medicare	
230.041 · Company	0.80
230.042 · Employee	0.80
Total 230.04 · Medicare	1.60
230.05 · Federal Withholding	330.00
230.08 · IMRF	

Wood River Drainage & Levee District
Balance Sheet
As of October 31, 2024

	<u>Oct 31, 24</u>
230.081 · Company	1,222.81
230.082 · Employee	1,731.86
Total 230.08 · IMRF	2,954.67
230.10 · State Unemployment IL	(499.58)
Total 230 · Payroll Liabilities	2,793.61
Total Other Current Liabilities	2,793.61
Total Current Liabilities	(3,538.07)
Long Term Liabilities	
243 · Unreserved	4,123,095.21
244 · EA #1 Pump - Reserved	164,040.00
Total Long Term Liabilities	4,287,135.21
Total Liabilities	4,283,597.14
Equity	
299 · Fund Balance	591,217.25
Net Income	(122,041.00)
Total Equity	469,176.25
TOTAL LIABILITIES & EQUITY	4,752,773.39

Wood River Drainage & Levee District
Revenue & Expense Budget vs. Actual
October 2024 through September 2025

	Oct '24 - Sep 25	Budget	\$ Over Budget
Income			
300 · Assessment	7,377.83	1,000,000.00	-992,622.17
301 · Interest Earned			
301.2 · Maint Interest Earned	0.00	70,000.00	-70,000.00
301.3 · Pump Interest Earned	1,335.82	32,000.00	-30,664.18
301.4 · Rand Interest Earned	2,003.73	32,000.00	-29,996.27
Total 301 · Interest Earned	3,339.55	134,000.00	-130,660.45
306 · Miscellaneous	0.00	5,000.00	-5,000.00
307 · MadCo ARPA Funding	0.00	1,000,000.00	-1,000,000.00
309 · Easement & Inspection Fee	500.00	20,000.00	-19,500.00
310 · Phillips 66	5,307.44	276,000.00	-270,692.56
314 · Refunds	134.00	30,000.00	-29,866.00
315 · Lease	1,650.00	1,650.00	0.00
Total Income	18,308.82	2,466,650.00	-2,448,341.18
Gross Profit	18,308.82	2,466,650.00	-2,448,341.18
Expense			
400 · Pump Operations			
402 · East Alton No. 1 Utilities	625.03	20,000.00	-19,374.97
403 · East Alton No. 1 Maint/Repairs	0.00	500.00	-500.00
411 · Wood River Labor	0.00	2,000.00	-2,000.00
412 · Wood River Utilities	465.47	8,000.00	-7,534.53
413 · Wood River Maint/Repairs	0.00	500.00	-500.00
421 · Rand Ave Labor	10,976.00	103,000.00	-92,024.00
422 · Rand Ave Utilities	5,774.93	63,000.00	-57,225.07
423 · Rand Ave Maint/Repairs	102.72	8,000.00	-7,897.28
428 · Rand Ave. Management Labor	0.00	21,000.00	-21,000.00
432 · Hawthorne No. 1 Utilities	150.31	3,500.00	-3,349.69
433 · Hawthorne No. 1 Maint/Repairs	0.00	500.00	-500.00
442 · East Alton No. 2 Utilities	361.36	5,000.00	-4,638.64
443 · East Alton No. 2 Maint/Repairs	0.00	500.00	-500.00
451 · Canal Road No. 1 Utilities	0.00	1,750.00	-1,750.00
452 · Canal Road No. 1 Repairs/Maint	0.00	250.00	-250.00
492 · Grassy Lake Utilities	63.32	2,500.00	-2,436.68
493 · Grassy Lake Repairs/Maintenance	0.00	500.00	-500.00
494 · Hawthorne No. 2 Utilities	51.85	1,000.00	-948.15
495 · Hawthorne No. 2 Repairs/Maint	0.00	500.00	-500.00
496 · Virginia St Utilities	67.88	1,000.00	-932.12
497 · Virginia St Repairs/Maintenance	0.00	500.00	-500.00
498 · Lakeside Utilities	74.21	1,000.00	-925.79
499 · Lakeside Repairs/Maintenance	0.00	500.00	-500.00
Total 400 · Pump Operations	18,713.08	245,000.00	-226,286.92
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	3,784.00	21,000.00	-17,216.00
551 · Maintenance Labor	21,273.60	184,000.00	-162,726.40
552 · Utilities	441.71	7,500.00	-7,058.29
553 · Building Maint & Supplies	95.88	14,000.00	-13,904.12
554 · Fuel (Gasoline)	1,467.87	15,000.00	-13,532.13
555 · Fuel (Diesel)	767.50	10,000.00	-9,232.50
557 · Vehicle Maint. / Repair	246.33	10,000.00	-9,753.67
558 · Equipment Maint. / Repair	352.52	20,000.00	-19,647.48
559 · Vegetation Removal	0.00	8,000.00	-8,000.00
560 · Clothing Allowance	431.64	1,500.00	-1,068.36
561 · Aggregate and Rip Rap	0.00	15,000.00	-15,000.00
569 · Employee Insurance Benefit	6,013.57	38,000.00	-31,986.43
570 · Insurance	1,639.52	75,000.00	-73,360.48
573 · Training	0.00	1,500.00	-1,500.00
576 · Saffety	0.00	1,500.00	-1,500.00
Total 500 · Maintenance Operations	36,514.14	422,000.00	-385,485.86

Wood River Drainage & Levee District Revenue & Expense Budget vs. Actual October 2024 through September 2025

	Oct '24 - Sep 25	Budget	\$ Over Budget
600 · Administration			
601 · Administration Labor	20,069.56	172,000.00	-151,930.44
602 · Utilities	295.15	6,000.00	-5,704.85
603 · Office Supplies	350.00	15,000.00	-14,650.00
604 · Building Maintenance	0.00	10,000.00	-10,000.00
605 · Commissioner Labor	2,670.00	24,500.00	-21,830.00
606 · Travel and Meals	329.24	3,300.00	-2,970.76
607 · Consultant - Accounting	0.00	6,000.00	-6,000.00
608 · Consultant - Attorney	153.00	12,000.00	-11,847.00
609 · Consultant - Engineering	0.00	10,000.00	-10,000.00
612 · Clothing Allowance	431.76	2,000.00	-1,568.24
615 · Employee Insurance Benefit	2,640.66	17,000.00	-14,359.34
616 · Employmnt & Other Medical	0.00	500.00	-500.00
618 · Bonds	1,000.00	2,300.00	-1,300.00
620 · Marketing - Publications	172.25	1,000.00	-827.75
699 · Finance Charges	0.00	150.00	-150.00
Total 600 · Administration	28,111.62	281,750.00	-253,638.38
700 · Capital Projects			
701 · Capital Improvements	0.00	100,000.00	-100,000.00
705 · USACE Testing/Inspection	0.00	98,600.00	-98,600.00
710 · Reconstructions/Repairs	75,746.94	1,238,400.00	-1,162,653.06
Total 700 · Capital Projects	75,746.94	1,437,000.00	-1,361,253.06
800 · Payroll Expenses			
852 · Social Security	3,553.60	33,000.00	-29,446.40
853 · IMRF	1,710.48	15,500.00	-13,789.52
854 · Insurance Benefit	2,529.50	13,000.00	-10,470.50
855 · Medicare	831.09	8,000.00	-7,168.91
856 · SUIL	518.89	11,400.00	-10,881.11
Total 800 · Payroll Expenses	9,143.56	80,900.00	-71,756.44
Total Expense	168,229.34	2,466,650.00	-2,298,420.66
Net Income	-149,920.52	0.00	-149,920.52