



WOOD RIVER DRAINAGE AND LEVEE DISTRICT
OF
MADISON COUNTY, ILLINOIS
543 W. MADISON AVENUE
WOOD RIVER, ILLINOIS 62095

MINUTES OF MEETING – BOARD OF COMMISSIONERS

1. Meeting Information

Date: Friday November 15, 2024
Time: 8:30 AM
Location: 543 W. Madison Avenue, Wood River, IL 62095
Teams Meeting Call in Number: +1 708-329-8926; Passcode: 588 117 722#

Written By: Brianne England

2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Anthony Roberts	V. P. – Board of Commissioners	Wood River Drainage & Levee District
Nathan Kincade	Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Brianne England	Secretary/Treasurer	Wood River Drainage & Levee District
Lucy Dehner**	Agent	The Luken Agency
James Craney	Partner	Craney Winters Law Group

**Attended by Audio Conference

3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen. Johansen then turned moderation of the meeting to Kevin Williams.

4. Public Comments

N/A

5. Superintendent Report

5.1. Mike Allen was unable to attend the meeting.

6. Executive Director Comments

- 6.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 6.2. Maintenance repaired 2 flap gates where the arms were stolen off them and 1 sluice gate actuator.
- 6.3. Old operators shack has been removed and new operators building has been installed at Rand Ave. Pump Station.

7. Luken Insurance Agency Comments

- 7.1. Lucy Dehner was present at the meeting and available to answer any questions.
- 7.2. Luken Agency is still working on correcting the BerkleyNet work comp audit. Brianne England informed Lucy that she had just received the worksheets and had emailed them to Lucy this morning.



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8. Attorney James Craney Comments

8.1. James Craney was present at the meeting and available to answer questions.

9. Commissioner's Report

N/A

10. Approval of Minutes of the previous meeting:

A motion was made by Kincade to approve the minutes for 11/01/24; seconded by Roberts

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

11. Approval of the Bills

A motion was made by Kincade to approve the list of bills presented in the amount of \$9,065.67; second by Johansen. See attachments.

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

12. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense have been presented to be read and will answer any questions. Motion made by Roberts to pass; seconded by Johansen.

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

13. Communications

N/A

14. Old Business

14.1. Discussion and potential action regarding executing a temporary construction easement with Marathon Pipe Line in support of the Wood River-Patoka 22-inch crude UPRR crossing replacement

Motion was made to pass by Johansen, pending Craney's review; seconded by Kincade

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

15. New Business

15.1. Discussion and potential action regarding executing Work Order 04 (Mod 01) with Donohue and Associates in support of Project 2023-24

Motion was made by Kincade to pass; seconded by Roberts

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed



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- 15.2. Discussion and potential action regarding rolling Maint. CD #4 (*3298), when it matures on 12/05/2024, into a new certificate of deposit with the Bank of Madison County, \$250,000 at 4.0% APY for 12 months. Interest revenue from the matured CD will be deposited in the Maint. MMDA account (*0784)

A motion was made by Johansen to pass; seconded by Roberts

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

16. Executive Session

Johansen made a motion to enter Executive Session at 8:46 a.m. to discuss pending litigation; seconded by Kincade

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

17. Return to open session/roll call:

Motion to return to Open Session was made in Executive Session at 9:12 a.m.

18. Commissioners/Employee Comments:

N/A

19. Adjournment

Motion was made by Johansen; second by Kincade to adjourn.

Johansen: aye; Roberts: aye; Kincade: aye. Motion carried

Adjournment at 9:13 a.m.

Charles Johansen, President

Anthony Roberts, Vice President

Nathan Kincade, Commissioner



15 November 2024 – Executive Director Report

- **Gravity Drains Inspections (Project 2021-06)**
(ARDL, Inc.)
 - GWs: 3 – 5, and 32 – Work will be completed Q1 FY'25.

- **Relief Well Testing / Inspection (Project 2022-07)**
(ARDL, Inc.)
 - FY 2024
 - Multiple relief wells in the Russell Commons Park reach of Upper Wood River (38+00 – 52+00) have lower than anticipated specific capacities (as compared to baseline testing).
 - RW-1000 has failed in compression and may require abandonment and replacement.
 - The USACE is going to make rehabilitation recommendations and share with WRDLD.
 - FY 2025
 - Inspection and testing of 38 relief wells in Upper Wood River.
 - Work will be completed in Q1 FY'25.

- **EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09)**
(The Pump Shop at Missouri Machinery & Engineering, Co.)
 - Pump #2 has been rebuilt (2x) and has been reinstalled.
 - The motor for Pump #2 is being cleaned, inspected, and tested.

- **Abandon Culvert Drains at GW-15, GW-16, and GW-17 (Project 2022-12)**
(Olin – RCS)
 - Project complete. WRDLD putting together as-built information.

- **ARPA Engineering Design Phase Services (Project 2023-24)**
(Donohue & Associates, Inc.)
 - Work Order 02 – Improvements to riverside effluent piping between GW-23B/C and the P66 inlet trench. IFB plans and specifications will be received next week.
 - Work Order 03 – Improvements to the cast iron pipes between the headbox at RAPS and GW-23B/C. IFB plans and specifications will be received next week.
 - Work Order 04 – Improvements to the gatewell structures at the inverted syphon locations along the Bethalto Interceptor Sewer. Project has been awarded.

- **ARPA Construction Phase Services – Bethalto Interceptor Structure Rehab (Project 2023-24)**
(Kamex Excavating and Grading)
 - Kamex Excavating and Grading submitted the low bid.
 - Submittals underway.

- **ARPA Construction Phase Services – RAPS Effluent Pipe Replace and Rehab (Project 2023-24)**
(TBD)
 - Project will bid, and be awarded, prior to 31 December 2024.

- **Sluice Gate Actuator Replacements at EA1 Pump Station (Project 2023-28)**
(Vandevanter Engineering + Keller Construction, Inc.)
 - WRDLD placed order for manual Limatorque Actuators on 04 October 2024.

- **Relief Well 1070 Outlet Works Repair (Project 2024-31)**
(Keller Construction, Inc.)
 - Insurance claim. Responsible party's insurance is paying 100% of cost.
 - Work will be completed in Q1/Q2 FY'25.



15 November 2024 – Executive Director Report

- **Streambank Erosion Repair #8 (Project 2024-32)**

(TBD)

- 50% reimbursement under Indian Creek watershed-based plan implementation (Illinois EPA Section 319 Funding).
- Project will repair streambank erosion between LWR 665+50 and 667+50.
- Project bid this week. WRDLD evaluating bids.

- **WRDLD Maintenance Projects**

- Mowing of the levees is scheduled to begin 06 May 2024.
 - Cycle 1 = 20 May 2024 – 15 July 2024
 - Cycle 2 = 22 July 2024 – 17 September 2024
 - Cycle 3 = 19 September – 23 October 2024
- Herbicide Spraying Program is ongoing and continuous.

- **Pump Stations**

- East Alton No. 1 Closed.
- Lakeside Closed.
- Virginia Street Closed.
- East Alton No. 2 Closed.
- Wood River Closed.
- Rand Avenue Open. 24/7 Operation.
- Hawthorne No. 1 Closed.
- Hawthorne No. 2 Closed.
- Grassy Lake Closed.

- **U.S. Army Corps of Engineers (USACE) Coordination**

- Authorized Level Projects
 - Pump Station Modifications – Young Contracting
 - USACE has awarded the project.
 - Pre-construction submittals underway.
 - Bid Package 8 – Magruder Construction Co.
 - Project is substantially complete.
 - Bid Package 9
 - 35% design underway.
 - Canal Road Pump Station #2 – Magruder Construction
 - Project is nearing substantial completion.
 - Pump installation/start-up date has not been set.
 - Canal Road Pump Station #3 – Magruder Construction Co.
 - Project is nearing substantial completion.
 - Pump installation/start-up date has not been set.
 - RW Package 2 – 95% ATR.
 - WRDLD provided 14 comments on **11 April 2022**.
(No response from the USACE)
 - Revised NTP for land acquisition has been received. Land acquisition scheduled completion by 22 August 2025.
 - RW Package 3 – BCOES2 – Magruder Construction Co.
 - USACE has awarded the project.
 - Pre-construction submittals underway.



15 November 2024 – Executive Director Report

- **Former Wood River Power Station Demolition**

- See previous reports for full history.
- Recent History
 - **02 November 2023** – WRDL D requested an update from the USACE.
 - **06 November 2023** – USACE responded that they would again discuss internally and get back with us.
 - **01 December 2023** – USACE is going to share the original permit for the box culverts issued in 1947 but only if we FOIA them. USACE is proposing a meeting between WRDL D, WRDL D Counsel, USACE, USACE Counsel, and USACE regulatory.
 - **20 March 2024** – A meeting was held on 20 March 2024 with the USACE. Although the Section 408 Coordinator and in house counsel in 2021 stated that they would take lead in dealing with CTI Development, nothing was ever done. Moving forward the USACE does not intend to participate in legal proceedings on this matter. The WRDL D will initiate contact with CTI to resume regular discussions.
 - **04 October 2024** – WRDL D contacted CTI Development to enquire about plans/permitting/schedule for abandonment of the tunnels.

Wood River Drainage & Levee District
Unpaid Bills Detail
As of November 7, 2024

Type	Date	Num	Due Date	Aging	Open Balance
Ameren Illinois - EA#2					
Bill	11/04/2024	7026 ...	12/04/2024		286.33
Total Ameren Illinois - EA#2					286.33
Ameren Illinois - Garage					
Bill	11/04/2024	0418 ...	12/04/2024		153.28
Total Ameren Illinois - Garage					153.28
Ameren Illinois - Grassy					
Bill	11/04/2024	6035 ...	12/04/2024		83.38
Total Ameren Illinois - Grassy					83.38
Ameren Illinois - Haw #1					
Bill	11/04/2024	3024 ...	12/04/2024		231.31
Total Ameren Illinois - Haw #1					231.31
Ameren Illinois - Haw #2					
Bill	11/04/2024	7006 ...	12/04/2024		49.22
Total Ameren Illinois - Haw #2					49.22
Ameren Illinois - Lakeside					
Bill	11/04/2024	2652 ...	12/04/2024		65.15
Total Ameren Illinois - Lakeside					65.15
Ameren Illinois - Office					
Bill	11/04/2024	6335 ...	12/04/2024		178.42
Total Ameren Illinois - Office					178.42
Ameren Illinois - Rand					
Bill	11/04/2024	3111 ...	12/04/2024		4,032.80
Total Ameren Illinois - Rand					4,032.80
Ameren Illinois - Virginia PS					
Bill	11/04/2024	9856 ...	12/04/2024		60.29
Total Ameren Illinois - Virginia PS					60.29
Ameren Illinois - WRPS					
Bill	11/04/2024	1934 ...	12/04/2024		376.34
Total Ameren Illinois - WRPS					376.34
Bertels Sales and Service					
Bill	11/04/2024	170006	12/04/2024		90.10
Total Bertels Sales and Service					90.10
Hartford, Village of					
Bill	11/01/2024	013 0...	12/01/2024		66.02
Total Hartford, Village of					66.02
Hearst Media					
Bill	11/01/2024	80135...	12/01/2024		209.68
Total Hearst Media					209.68
New Frontier Materials LLC					
Bill	11/01/2024	12803...	12/01/2024		640.28
Total New Frontier Materials LLC					640.28
Spectrum Business - Office					
Bill	10/21/2024	01068...	11/20/2024		99.98

Wood River Drainage & Levee District
Unpaid Bills Detail
 As of November 7, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Total Spectrum Business - Office					99.98
Visa - Allen					
Bill	11/04/2024	4991 ...	12/04/2024		417.14
Total Visa - Allen					417.14
Visa - England					
Bill	10/28/2024	9708 ...	11/27/2024		358.95
Total Visa - England					358.95
Williams Office Products, Inc.					
Bill	11/01/2024	INV03...	11/21/2024		40.00
Total Williams Office Products, Inc.					40.00
TOTAL					7,438.67

Wood River Drainage & Levee District Unpaid Bills Detail As of November 14, 2024

Type	Date	Num	Due Date	Aging	Open Balance
Ace Tech Computer Services, Inc.					
Bill	11/01/2024	11600	12/01/2024		275.00
Total Ace Tech Computer Services, Inc.					275.00
Craney Winters Law Group, LLC					
Bill	11/04/2024	19041	12/04/2024		135.00
Total Craney Winters Law Group, LLC					135.00
Midwest Sanitary Services, Inc					
Bill	11/01/2024	20244...	12/01/2024		69.00
Total Midwest Sanitary Services, Inc					69.00
O'Reilly Auto Parts					
Bill	11/08/2024	3893-...	12/08/2024		23.98
Total O'Reilly Auto Parts					23.98
Piasa Motor Fuels, LLC					
Bill	11/08/2024	271569	12/08/2024		388.04
Bill	11/11/2024	271588	12/11/2024		420.49
Total Piasa Motor Fuels, LLC					808.53
Spectrum Business - Rand					
Bill	11/04/2024	00082...	12/04/2024		144.74
Total Spectrum Business - Rand					144.74
Waltco Tools, Inc					
Bill	11/04/2024	611681	12/04/2024		7.29
Bill	11/08/2024	612038	12/08/2024		23.97
Bill	11/11/2024	612148	12/11/2024		14.99
Total Waltco Tools, Inc					46.25
WSP USA Environment & Infrastructure Inc					
Bill	11/04/2024	40107...	12/04/2024		124.50
Total WSP USA Environment & Infrastructure Inc					124.50
TOTAL					1,627.00

Wood River Drainage & Levee District
Balance Sheet
 As of November 15, 2024

	Nov 15, 24
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash Drawer	50.44
102.7 · Business Share-1st Mid Credit U	22.51
103.1 · Maint Checking *3552 - MadCo	12,331.67
103.2 · Maint MMDA *0784 - MadCo	375,473.77
103.3 · Rand Checking *5598 - MadCo	1,024.64
103.4 · Rand MMDA *3593 - MadCo	136,787.51
103.5 · EA #1 MMDA *7528 - MadCo	101,091.82
Total Checking/Savings	626,782.36
Other Current Assets	
110 · Accrued Interest	(518.00)
112 · Investments CD	
112.33 · Maint. CD #1 - 1st Mid *001	258,436.60
112.38 · Maint CD #4 - CDAR 3298	267,135.92
112.45 · Maint CD #6 - *2439 MadCo	259,501.46
112.46 · Rand CD #5 - *9171 MadCo	259,501.46
112.47 · Maint CD#7 - *8175 MadCo	258,579.04
112.48 · Maint. CD #8 - *3480 MadCo	253,170.29
112.49 · Rand CD #6 - *8535 MadCo	253,165.74
112.50 · Maint CD #9 - *7172 MadCo	253,170.29
112.51 · Rand CD #7 - *7852 MadCo	250,000.00
112.52 · Maint. CD #10 - *7746 MadCo	250,000.00
Total 112 · Investments CD	2,562,660.80
Total Other Current Assets	2,562,142.80
Total Current Assets	3,188,925.16
Fixed Assets	
120 · Property & Equipment	
120.1 · Accumulated Depreciation	(9,366,427.83)
120 · Property & Equipment - Other	10,786,901.32
Total 120 · Property & Equipment	1,420,473.49
126 · Land	216,131.00
Total Fixed Assets	1,636,604.49
TOTAL ASSETS	4,825,529.65
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
230 · Payroll Liabilities	
230.03 · Social Security	
230.031 · Company	3.46
230.032 · Employee	3.46
Total 230.03 · Social Security	6.92
230.04 · Medicare	
230.041 · Company	0.80
230.042 · Employee	0.80
Total 230.04 · Medicare	1.60
230.05 · Federal Withholding	330.00
230.08 · IMRF	
230.081 · Company	1,273.92
230.082 · Employee	1,788.74
Total 230.08 · IMRF	3,062.66

Wood River Drainage & Levee District
Balance Sheet
As of November 15, 2024

	<u>Nov 15, 24</u>
230.09 · Insurance Withholding	
230.091 · Health Insurance	132.64
Total 230.09 · Insurance Withholding	132.64
230.10 · State Unemployment IL	(197.71)
230.12 · Union Dues	305.66
Total 230 · Payroll Liabilities	3,641.77
Total Other Current Liabilities	3,641.77
Total Current Liabilities	3,641.77
Long Term Liabilities	
243 · Unreserved	4,123,095.21
244 · EA #1 Pump - Reserved	164,040.00
Total Long Term Liabilities	4,287,135.21
Total Liabilities	4,290,776.98
Equity	
299 · Fund Balance	604,332.01
Net Income	(69,579.34)
Total Equity	534,752.67
TOTAL LIABILITIES & EQUITY	4,825,529.65

Wood River Drainage & Levee District Revenue & Expense Budget vs. Actual October 2024 through September 2025

	Oct '24 - Sep 25	Budget	\$ Over Budget
Income			
300 · Assessment	7,377.83	1,000,000.00	-992,622.17
301 · Interest Earned			
301.2 · Maint Interest Earned	2,938.03	70,000.00	-67,061.97
301.3 · Pump Interest Earned	1,522.12	32,000.00	-30,477.88
301.4 · Rand Interest Earned	3,254.28	32,000.00	-28,745.72
Total 301 · Interest Earned	7,714.43	134,000.00	-126,285.57
306 · Miscellaneous	20.00	5,000.00	-4,980.00
307 · MadCo ARPA Funding	47,317.94	1,000,000.00	-952,682.06
309 · Easement & Inspection Fee	5,500.00	20,000.00	-14,500.00
310 · Phillips 66	61,883.28	276,000.00	-214,116.72
314 · Refunds	134.00	30,000.00	-29,866.00
315 · Lease	1,650.00	1,650.00	0.00
Total Income	131,597.48	2,466,650.00	-2,335,052.52
Gross Profit	131,597.48	2,466,650.00	-2,335,052.52
Expense			
400 · Pump Operations			
402 · East Alton No. 1 Utilities	625.03	20,000.00	-19,374.97
403 · East Alton No. 1 Maint/Repairs	0.00	500.00	-500.00
411 · Wood River Labor	0.00	2,000.00	-2,000.00
412 · Wood River Utilities	841.81	8,000.00	-7,158.19
413 · Wood River Maint/Repairs	0.00	500.00	-500.00
421 · Rand Ave Labor	14,946.00	103,000.00	-88,054.00
422 · Rand Ave Utilities	10,018.49	63,000.00	-52,981.51
423 · Rand Ave Maint/Repairs	252.74	8,000.00	-7,747.26
428 · Rand Ave. Management Labor	0.00	21,000.00	-21,000.00
432 · Hawthorne No. 1 Utilities	381.62	3,500.00	-3,118.38
433 · Hawthorne No. 1 Maint/Repairs	0.00	500.00	-500.00
442 · East Alton No. 2 Utilities	647.69	5,000.00	-4,352.31
443 · East Alton No. 2 Maint/Repairs	0.00	500.00	-500.00
451 · Canal Road No. 1 Utilities	0.00	1,750.00	-1,750.00
452 · Canal Road No. 1 Repairs/Maint	0.00	250.00	-250.00
492 · Grassy Lake Utilities	146.70	2,500.00	-2,353.30
493 · Grassy Lake Repairs/Maintenance	0.00	500.00	-500.00
494 · Hawthorne No. 2 Utilities	101.07	1,000.00	-898.93
495 · Hawthorne No. 2 Repairs/Maint	0.00	500.00	-500.00
496 · Virginia St Utilities	128.17	1,000.00	-871.83
497 · Virginia St Repairs/Maintenance	0.00	500.00	-500.00
498 · Lakeside Utilities	139.36	1,000.00	-860.64
499 · Lakeside Repairs/Maintenance	0.00	500.00	-500.00
Total 400 · Pump Operations	28,228.68	245,000.00	-216,771.32
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	4,904.00	21,000.00	-16,096.00
551 · Maintenance Labor	29,438.00	184,000.00	-154,562.00
552 · Utilities	663.99	7,500.00	-6,836.01
553 · Building Maint & Supplies	325.94	14,000.00	-13,674.06
554 · Fuel (Gasoline)	1,888.36	15,000.00	-13,111.64
555 · Fuel (Diesel)	1,155.54	10,000.00	-8,844.46
557 · Vehicle Maint. / Repair	462.27	10,000.00	-9,537.73
558 · Equipment Maint. / Repair	516.59	20,000.00	-19,483.41
559 · Vegetation Removal	0.00	8,000.00	-8,000.00
560 · Clothing Allowance	431.64	1,500.00	-1,068.36
561 · Aggregate and Rip Rap	640.28	15,000.00	-14,359.72
569 · Employee Insurance Benefit	6,013.57	38,000.00	-31,986.43
570 · Insurance	1,639.52	75,000.00	-73,360.48
573 · Training	0.00	1,500.00	-1,500.00
576 · Saffety	0.00	1,500.00	-1,500.00
Total 500 · Maintenance Operations	48,079.70	422,000.00	-373,920.30

Wood River Drainage & Levee District Revenue & Expense Budget vs. Actual October 2024 through September 2025

	Oct '24 - Sep 25	Budget	\$ Over Budget
600 · Administration			
601 · Administration Labor	26,792.56	172,000.00	-145,207.44
602 · Utilities	570.97	6,000.00	-5,429.03
603 · Office Supplies	913.34	15,000.00	-14,086.66
604 · Building Maintenance	0.00	10,000.00	-10,000.00
605 · Commissioner Labor	3,480.00	24,500.00	-21,020.00
606 · Travel and Meals	438.99	3,300.00	-2,861.01
607 · Consultant - Accounting	0.00	6,000.00	-6,000.00
608 · Consultant - Attorney	288.00	12,000.00	-11,712.00
609 · Consultant - Engineering	124.50	10,000.00	-9,875.50
612 · Clothing Allowance	431.76	2,000.00	-1,568.24
615 · Employee Insurance Benefit	2,635.75	17,000.00	-14,364.25
616 · Employmnt & Other Medical	0.00	500.00	-500.00
618 · Bonds	1,000.00	2,300.00	-1,300.00
620 · Marketing - Publications	381.93	1,000.00	-618.07
699 · Finance Charges	20.00	150.00	-130.00
Total 600 · Administration	37,077.80	281,750.00	-244,672.20
700 · Capital Projects			
701 · Capital Improvements	0.00	100,000.00	-100,000.00
705 · USACE Testing/Inspection	0.00	98,600.00	-98,600.00
710 · Reconstructions/Repairs	75,786.93	1,238,400.00	-1,162,613.07
Total 700 · Capital Projects	75,786.93	1,437,000.00	-1,361,213.07
800 · Payroll Expenses			
852 · Social Security	4,811.68	33,000.00	-28,188.32
853 · IMRF	2,326.65	15,500.00	-13,173.35
854 · Insurance Benefit	2,023.60	13,000.00	-10,976.40
855 · Medicare	1,125.29	8,000.00	-6,874.71
856 · SUIL	673.98	11,400.00	-10,726.02
Total 800 · Payroll Expenses	10,961.20	80,900.00	-69,938.80
Total Expense	200,134.31	2,466,650.00	-2,266,515.69
Net Income	-68,536.83	0.00	-68,536.83