

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS FOR THE WOOD  
RIVER DRAINAGE AND LEVEE DISTRICT

November 6, 2018

8:30 AM

The Commissioners of the Wood River Drainage and Levee District held a meeting on Tuesday, November 6, 2018, at the Wood River Drainage and Levee District office, 543 West Madison Avenue, Wood River, IL 62095. Present were Commissioners Weber, Miller and Carnell. Also present were Rene Butler, Attorney; Kevin Williams, Wood; Hal Graef, COE; Jeff Luken, Luken Insurance; Vince Milazzo, Superintendent; Mike Allen, Asst. Superintendent; Catrenia Roach, Contract Bookkeeper

The meeting was called to order at 8:30 am by President Weber.

Public Comments:

Hal Graef: Cut-off wall back on track after high water. Working 6 days a week. Emergency Action Plan: Funding. 1 year for the plan. Inspection results from summer. Supplemental report: 2 signatures from the board. Design new wells and pump stations. Rights of entry needed Olin and Koch. Long term will need some land acquisitions. Inventory of the property for the Wood River Drainage and Levee District.

Kevin Williams: Discussion of last July's inspection report. Task orders need to be signed. This is needed to go further on the correction of levee deficiencies. Work may be needed contracted out. This will start as soon as possible.

Jeff Luken: No comments.

Catrenia Roach: Introduction to Board as to what she has done with cleaning up the books and what is still left to do. Everything needs to be entered through Quick Books. All bank statement has been reconciled. Tax liabilities need to be updated. Penalties and interest may need to be paid. State and unemployment is

up to date. Discussion on all things that need to be filled with the county. FOIA request taking up some time needed in cleaning up books.

Minutes of the Previous Meeting: A motion was made by Miller, seconded by Carnell to approve the minutes of the previous meeting. Miller, aye; Carnell, aye; Weber, aye. Motion carried.

Approval of the List of Bills: Bills need to have at least approval and two initials before they can be paid. Motion made by Carnell, seconded by Miller. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

Treasurer/Financial Report: Printed out check register. Balance sheet not true with Quick Books yet. Still working on this. Amounts presented are actual balances. A motion was made by Carnell and seconded by Miller to accept Treasurer/Financial Report. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

Superintendent's/Maintenance Report: Three weeks of reports as presented. By the end of November mowing should be wrapped up. Working with Kevin to see what items the levee district can do and what ones need to be contracted out. Motion made by Miller, seconded by Carnell to approve Superintendent's report. Miller, aye; Carnell, aye; Weber, aye. Motion carried.

Attorney Rene Butler report: No comments but was asked about the filing of the levy, Commissioners Report and Commissioner's books. No date has been set yet. The judge will be doing that. Attorney will do the levy request, Catrinea will do the Commissioner's Report and attorney will present these two things plus the Commissioner's books to the judge.

Communications: None

New Business: Forensic audit discussion as presented by Scott Miller. Tabled for thirty days to let Catrinea to get a better handle on books and to see if we really want one. (First meeting on December) Luken says sometimes the price of the forensic audit outweighs the amount to be recovered.

Direct deposit: Have heard nothing but good things from all employees regarding this program. Will be put on agenda next meeting to be voted on to go forward with first pay in January 2019.

Old Business: Catrenia Roach: No motion was made to approve duties and contract pay for her. \$29.50 instead of \$29.10. to be put on next agenda.

An ad was placed in the Telegraph for a new Secretary/Treasurer on November 2, 3, and 4, 2018 The cost was \$495.00. Applications were taken until noon on the 4<sup>th</sup>. All applications will be placed in the Commissioner's office to be reviewed individually, top 2 or three to be chosen and then start interviewing. Was asked if Catrenia could be present when discussing Quick Books.

Commissioner's/Employee comments: Comments by Williams and Graef regarding the importance of getting the levee off the unacceptable list and getting the work done by our employees or contracted out. Reminded Commissioners that the Task order #1 and #2 need to be signed and the two letters from the Corp need to be signed.

Carnell wanted to know when the next Flood Prevention meeting was. Williams stated it was scheduled for November 21, 2018.

Adjournment: Motion made by Carnell, seconded by Miller to adjourn. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

