

MINUTES OF MEETING OF THE BOARD COMMISSIONERS OF THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT

December 4, 2018

The Commissioners of the Wood River Drainage and Levee District held a meeting on Tuesday, December 4, 2018 at the Wood River Drainage and Levee Office, 543 West Madison Avenue, Wood River, IL 62095. Present were Commissioners Weber, Carnell and Miller who called in on the phone. Also present were Attorney Butler, Kevin Williams, Wood; Hal Graef, COE; Jeff Juken, Luken Insurance; George Tyler; Vince Milazzo, Superintendent; Mike Allen, Asst. Superintendent; Catrenia Roach, Contract Secretary/Treasurer.

The meeting was called to order at 8:30 am.

Public Comments: Hal Graef, COE: Deep cutoff wall: the last of the secondary panels were installed last week. Lots of earth work and demobilization work yet to do. Supplemental report being wrapped up right now, sending it out this afternoon. Next, updating the IDR. Updating PPA work in kind amendment. Getting signed in July. FPD meeting: Levee risk and risk communication. Carnell attended the meeting and said that he learned a lot from the meeting. Updating the emergency action plan. Pilot holes going on near Koch property, possibly some of the contractors have crossed Koch property. None of the drilling was on Koch property. COE taking a look at this, no info at this time. COE's contractors are instructed to not cross any property without right of entries. Will be looking into this. Surprised that this happened. Conversation between Hal and Kevin Williams regarding this matter.

Kevin Williams, Wood Engineering: Relayed to the Commissioners as part of the work done at the Mel Price area by the COE, the district and the COE came to an agreement of a certain fixed fee, paid to the district to maintain this area is \$38,000 per year for the next 50 years, brought back as a single lump sum payment whenever the work is finished, sometime in 2022, 2023 timeframe. Should be right around \$1million. As regards to a single damaged relief well, in the Mel Price region, myself and Vince decided to abandon this well. 3 separate quotes from 3 separate contractors. Vince recommended Kevin go back to the lowest bidder and make sure all the specs were written correctly. Agreed to by Attorney also. Right on entries being worked on.

Jeff Luken, Luken Insurance: No comments. Weber questioned Mr. Luken on the bond payments as regards to the Butkovich issue. May submit info as the investigation goes on or wait until the end.

Minutes of the Previous Meeting: Motion made by Carnell, seconded by Miller to approve the minutes of the previous meeting. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

Approval of the Bills the Paid: All bills have been approved by at least 2 commissioners. Motion by Miller, seconded by Carnell to pay the bills, Miller, aye; Carnell, aye; Weber, aye. Motion carried.

Financial/Treasurer Report: Balance sheet, current assets has been reconciled through the bank. Bank and register balance have balanced. Accounts receivable still outstanding for Conoco Phillips, payroll liabilities show different numbers because they have not been cleaned up in quick books yet. Profit and loss shown for November. Attachments for backup documentation. Motion made by Carnell, seconded by Miller to approve the Financial/Treasurer report. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

Superintendent/Maintenance Report: Maintenance in front of you. All the seasonal workers have been laid off. No sign of vegetation on the slide repairs. Hall will double check. Temporary grass now and come back in the spring. Motion made Miller, seconded by Carnell to approve the Superintendent/Maintenance Report. Miller, aye; Carne;;, aye; Weber, aye. Motion carried.

Attorney Rene Butler Report: Commissioners report to be filed today. Publication may have been published today. Court date 12/21/2018 with Judge Harrison to present the books. Will need t least 1 commissioner. Plan for about 1 hour. Motion made by Weber, seconded by Miller to approve the attorney report. Weber, aye; Miller, aye; Carnell, aye. Motion carried.

Communications: None

New Business: Report by Scott and Vince. Vince submitted to Scott numbers and he put them into a spread sheet along with a wish list of bigger projects. No action taken today. Will be on the agenda for the next meeting. Scott also read a statement regarding the interviews for Secretary/Treasurer. 3 interviews were done. Offer was made to Catrenia Roach for \$20.00/hr. contingent on passing a drug screening and background check. Expected start date no later than Wednesday, January 3, 2019. Motion made by Miller, seconded by Carnell to hire Catrenia Roach at the above criteria. Miller, aye; Carnell, aye, Weber, aye. Motion carried. Carnell stated that he wanted to resend his aye vote to a nay vote in regards to the approval of the levy for the Wood Rover Drainage and Levee District.

Old Business: Report on the Direct Deposit; the contract has been signed and we are still going to have a start date as of the first pay in January 2019. Moving pay period to the end of business day on Tuesday, in order to process the pay to hit the employees' bank by Friday.

Forensic Audit: Miller was under the assumption that Mr. Plank was doing a secondary audit not a forensic audit. This needs to be revisited to have a secondary audit done and not a forensic audit. Miller suggested we table this for right now. Motion made by Miller to table the audit as it was presented, seconded by Carnell. Miller, aye; Carnell, aye; Weber aye. Motion carried.

Commissioners/Employees Comments: Carnell: Working on drug policy. Using 2 policies, 1 from the City of Wood River and 1 from the Village of East Aton. Have made notes on both. Will have the Secretary/Treasurer re-type when she is able. Needs to be done for the contract. Carnell also stated that there will be a Leadership Council Meeting today and is planned on attending.

Adjournment: Motion made by Miller, seconded by Carnell. Miller, aye; Carnell, aye; Weber, aye. Motion carried. Meeting adjourned at 9:02 am.






