

MINUTES OF MEETING OF THE COMMISSIONERS OF
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT
MAR 19, 2019

The Commissioners of the Wood River Drainage and Levee District held a Meeting on Tuesday, March 19, 2019 at the Wood River Drainage and Levee District Office, 543 W. Madison Avenue, Wood River, IL 62095. Present were Commissioners Weber, Carnell and Miller by phone. Hal Graef: COE, Kevin Williams: Wood; Jeff Luken and George Tyler: Luken Agency, Rene Butler: Attorney, Vince Milazzo: Superintendent; Mike Allen: Assistant Superintendent, Catrenia Roach: Secretary/Treasurer, Alan Rubenstein and Terry Shewmake: IBEW

The meeting was called to order at 8:30 am. by President Weber.

Public comments: NA

US Army Corps of Engineers Comments:

Presented by Hal Graef, PMP, CFM

- 1) Supplemental Report is approved as of 8 Mar 19.
 - I will provide complete copy of report soon, but no changes since previous draft
 - This concludes the Risk Assessment and re-defines the Federal project
 - This allows the Corps to move forward for budgetary purposes
 - Next steps for Corps are to sign the Supplemental Environmental Assessment (Finding of No Significant Impacts - FONSI), get to final PPA Amendment (needed prior to USACE crediting requested Work-in-Kind and issuing future construction contracts), and continue with various design efforts.
- 2) As a follow-up to the last Board Meeting, Mike's Inc. force main and water line crossing proposal does warrant a Section 408 review, as well as a public notice.
- 3) Reach 5, Pump Stations (35% design) available soon. This should aid in identifying real estate needs.
- 4) WR Emergency Action and Evacuation Plan partner kickoff meeting to be scheduled soon; potentially early April. Meeting invite to be sent soon.
- 5) USACE Real Estate team is available for to answer any questions WR may have with respect to sponsor Real Estate questions. It may be beneficial to have separate meeting to discuss roles/responsibilities, content of USACE Non-Federal Sponsor Real Estate Guide, and future real estate needs to get to construction and financial crediting of LERRDs (Lands, Easements, Rights-of-Way, Relocations and Disposal areas).
- 6) Follow up with Vince from yesterday's conversation regarding the Bike Trail. USACE contractors have video prior to construction and this will be the standard for completing it.
- 7) USACE is closely monitoring river forecast. Recommend continuing with Emergency Preparedness measures. Phase One of Emergency Operations Center was activated on Friday 3.15.19. Emergency Operations Center – 314.331.8605.

Wood Engineering Comments:

Presented by Kevin Wood

Since the last meeting on 05 March 2019, Wood has:

- **Erosion Repair Project (2019-01)** – Plans/calculations submitted to USACE on 08FEB19. USACE Review comments received 04MAR19. Wood notified on 11MAR19 that USACE is also going to require a Phase I Cultural Study.
- **Routine Inspection Deficiency Corrections** – Tree clearing with the District’s contractor, Kamadulski Excavating and Grading is complete.

Wood continues to develop a procurement package for the CCTV inspection of gravity drains in Upper Wood River and the East-West Forks. This project is still slated for completion in 2019.

- **System-Wide Improvement Framework (SWIF) LOI – Wood/WRDL in receipt of comments from USACE. Wood is reviewing comments and will address those that are applicable.**
- **Ongoing Coordination with the District** – Wood continues to coordinate weekly with Vince Milazzo regarding routine operations of the district.
- **Ongoing Coordination with the USACE**– Wood continues to coordinate with USACE to obtain Rights of Entry (ROE) from selected property owners within the authorized level USACE project sites.
- **Bike Trail** – Wood has video from 2015

Luken Insurance Agency Comments:

No Report

Minutes of the previous Meeting: A motion was made by Miller, seconded by Carnell to approve the minutes of the previous meeting. Miller, aye; Carnell, aye; Weber, aye. Motion carried.

Approval of the Bills: A motion was made by Carnell, seconded by Miller to approve the list of bills to be paid. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

Treasurer/Financial Report: Roach stated that the prepared financial/balance sheet has been presented to be read and will answer any questions. Motion made by Carnell, seconded by Miller to approve the Treasurer/Financial Report. Carnell, aye; Miller, aye; Weber aye. Motion carried.

Superintendent/Maintenance Report Milazzo stated the Superintendents report has been presented to be read and will answer any question. Motion was made by Carnell to approve Superintendent Report, seconded by Miller. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

Attorney Rene Butler: Butler stated she will be gone next week, available by email, however there will be a time delay.

Communications:

IRS March 31, 2017 Quarter in under review.

SWIFP Agenda is attached for those wishing to attend tomorrow's meeting.

Ameren Upcoming Vegetation Activities – This vegetation management work is necessary to protect the integrity of the electric system and to prevent potential safety hazards.

Ameren Illinois Miles Sub Station – Wood prepared on behalf of Vince the Letter of No Objection

Operation, Maintenance, Repair, Replacement and Rehabilitation Manual – Wood presented the manual as a tool we should have readily available to us. 6 copies were made, 3 Commissioners, Superintendent, Asst Superintendent, and Office.

New Business:

New Tractor for Mowing Season 2019 – Milazzo asked for a motion to go out for bids, forward the information to the Attorney in order to have request go before a Judge. Motion was made by Carnell, seconded by Miller. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

Building for Equipment – Milazzo asked for a motion to go out for bids. Motion was made by Miller, seconded by Carnell. Miller, aye; Carnell, aye; Weber, aye. Motion carried.

Ridge Cap – Milazzo asked for a motion for the Ridge Cap to be repaired. This cost was approximately \$5000.00 and does not need to go out for bids. Motion was made by Carnell, seconded by Miller. Carnell, aye; Carnell, aye; Weber, aye. Motion carried.

2 New Movers – Milazzo asked for a motion to go out for bids to replace the 2 current bat wings that are approximately 8 years old. Motion was made by Carnell, seconded by Miller. Carnell, aye; Miller, aye; Weber, aye. Motion carried.

Time Off Request Form – Motion was made to approve the Time Off Request Form by Miller, seconded by Carnell. Miller, aye; Carnell, aye; Weber, aye. Motion carried.

October 2018 Raisers – Milazzo stated since the Budget had been passed, in the past raises had always be then given and the raises were retroactive. Milazzo asked what was the plan? Weber stated the District was still in contract negotiations. Miller stated he thought this would be ironed out once the contract was settled. Carnell stated nothing further on this issue until the contract negotiations were finished. Rubenstein and Shewmake asked to make a comment. A motion was made by Carnell, seconded by Miller to supersede the rules to allow public comments at a no public comment time. Carnell, aye; Miller, aye; Weber, aye. Shewmake stated that since there is no contract in place, the IBEW feels there is no reason to hold up any raisers. Rubenstein stated that anything that has been status quo should continue to be status quo. Saying that you're in-contract negotiations using that as an excuse, deviates from the status quo and we hope you do give them the pay raise otherwise Rubenstein stated he may be seeking advice from their attorney through a ULP.

Substance Abuse Policy – The Commissioners need to bring their edits to an Executive Session Working meeting.

Old Business:

Erosion Repair Project (2019-01) and bidding process – Wood still has comments that need to be addressed and possibility a Culture Study will need to be completed.

Commissioners/Employees Comments:

Carnell commented on the SWIFP Council Meeting and that they have been very helpful and useful since he has been here. Carnell recommends if anyone is available to go, they go.

Roach commented that there might be confusion on the October raises in the Ordinances of requesting an October 2.5 or 3% versus what is being negotiated in the contract.

Adjournment: Motion made by Carnell, seconded by Miller. Carnell, aye; Miller, aye; Weber, aye.
Motion at 8:58 a.m.
