

MINUTES OF MEETING OF THE COMMISSIONERS OF
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT
July 16, 2019

The Commissioners of the Wood River Drainage and Levee District held a Meeting on Tuesday, July 16, 2019 at the Wood River Drainage and Levee District Office, 543 W. Madison Avenue, Wood River, IL 62095. Present were Commissioners, Carnell, Johansen and Kincade, Hal Graef: USACE; Kevin Williams: Wood; James Craney, Attorney; Jeff Luken: The Luken Agency, Vince Milazzo: Superintendent; Mike Allen; Asst Superintendent; Catrenia Roach: Secretary/Treasurer, and Kurt Prenzler.

The meeting was called to order at 8:30am by Commissioner Carnell.

Public comments: NA

Kurt Prenzler - I would say not maybe a year ago but 10 months, I publicly requested that this board do a deep dive investigation into what really took place here and I think we may have just seen the tip of the iceberg. I think this Board and I know you were not on this Board and Ron you were certainly in the minority, but there was no change in terms of the oversight. The oversight meaning the Auditor. I would remind this Board also that embezzlement as far as I know was caught by the bank, so the internal procedures here were very weak and you can see there was a real moral lapse and no whistle blower. I think that is a job yet undone. There has not been a thorough review by third party of what took place here.

Vince Milazzo – You’re not insinuating someone here should have whistle blowed if they didn’t know anything about it do you? It sounds like some of the people here should have known about it and say something.

Kurt Prenzler – What I said I said.

Vince Milazzo – Well that is not the case.

**US Army Corps of Engineers Comments:
Presented by Hal Graef**

1. The Project Partnership Agreement (PPA) Amendment we have a final product ready for signature and how do we want to facilitate that and who is going to sign for Wood River January.

**Wood Engineering Comments:
Presented by Kevin Wood**

Erosion Repair Project (2019-01)

- o 08FEB19 – Plans/calculations submitted to USACE
- o 04MAR19 – USACE Review comments received
- o 11MAR19 – Wood notified that USACE is also going to require a Phase I Cultural Study
- o 11APR19 – Wood resubmitted plans/calculations to USACE
- o 06JUN19 – Board signature on 404 Application.
- o 22Jul19 – **SCHEDULED TO COMPLETE** A Phase I Cultural Study is required for “Repair Area #3”.
- o TBD – Full approval from USACE is pending the Phase I Cultural Study.

As previously approved by the board of commissioners, once approval is received from USACE, this project will be advertised for bid. If bids are high, Wood may suggest putting this project on the shelf if other Flood-Related items pop up that require immediate attention, e.g. East Alton No. 1 Pump Station.

• **Gravity Drains Inspection Project (2019-02)**

- Wood continues to develop a procurement package for the CCTV inspection of gravity drains in Upper Wood River, Lower Wood River and the East-West Forks.
- Design will be complete early summer 2019 with execution this fall.
- Will be highly depended upon river levels

• **Routine Inspection Deficiency Corrections** – FY2019 RI results have been published by USACE. An itemized list of items rated “Unacceptable” and “Minimally Acceptable” is in the commissioner’s packet last meeting. The commissioners should schedule a meeting with maintenance staff to discuss scope, schedule, and capabilities.

• **System-Wide Improvement Framework (SWIF) LOI** – Now that FY2019 RI results have been published by USACE. Wood will resume working on SWIF LOI. It is expected that this document will be ready for review by the board of commissioners no later than 06 August 2019.

• **Ongoing Coordination with the District** – Wood continues to coordinate weekly with Vince Milazzo, his staff, and the Board of Commissioners regarding routine operations of the district.

- PL-84-99 Repairs – The District staff should begin documenting areas of concern.
- Debris Clean-up – The District staff should be identifying areas where this work can begin.
- IEMA Public Assistance Program – The District staff should be identifying areas where damage may have occurred during the flood, documenting stationing, and estimating rough order costs to repair.

• **Ongoing Coordination with the USACE**

- LERRDs (Land, Easements, Rights-Of-Way, Relocation, and Disposal Areas) – A meeting is set for Wednesday 17 July with USACE to seek clarification
- Temporary Rights of Entry – Wood is requesting a meeting with USACE to discuss further. Craney Law to advise when/where they’d like to meet.

Luken Insurance Agency Comments:

Presented by Jeff Luken –

Insurance Summary 2019 – 2020: Based upon a review of your premises; through discussions with you concerning your insurance needs; and from my experience in the insurance field. With this information we solicited bids from several insurance companies for your insurance needs. The proposal that follows is the best program for your business based upon coverage and premium comparisons.

The proposed coverage would be provided through the Auto-Owners Insurance Company. Our agency has represented Auto-Owners since 2001. Auto-Owners is an “A++” Class XV rated company by A.M. Best, the highest rating awarded. A. M. Best is a leading financial rating company for the insurance industry. Our office works with the Auto-Owners’ Peoria, Illinois branch office.

Minutes of the previous Meeting:

A motion was made by Kincade to approve the minutes of the meeting held July 2, 2019 seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Approval of the Bills: A motion was made by Johansen, seconded by Kincade to approve the list of bills presented in the amount of \$42,625.46. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Treasurer/Financial Report: Roach stated that the prepared financial/balance sheet has been presented to be read and will answer any questions. Motion made by Johansen, seconded by Kincade to approve the Treasurer/Financial Report. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Superintendent/Maintenance Report – We try to trade tractors every 8 to 10 years when we can get a decent trade in value. Question, do you want to put the money towards repairs (tires, oil and blades) of this tractor or are you still seeking to trade in and purchase a new one? Johansen requested Milazzo contact a vendor to get a price for a tractor. In regard to call outs, who should be call? Call Kincade. Motion was made by Johansen to accept Superintendent Report as given, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Attorney James Craney: Finalized contract with Union, moving forward we will be involved in two items are the ongoing issues with the USACE and Forensic Audit.

Communications:

Marathon Pipeline LLC Property Crossing – The purpose of this letter is to inform the District of upcoming activity on the right of way. MPL will be conducting a Close Interval Survey Response as part of the continued monitoring and maintenance of this pipeline.

CNA Surety – Enclosed is a final release and assignment in the amount of \$138,863.74 for the claim being made on the bond.

Old Business:

Discussion and Potential Action regarding East Alton Roof Repair - A motion was made by Carnell to table until we receive an actual cost per square foot and a size Jourdain is working on, seconded by Kincade. Carnell, aye; Kincade, aye; Johansen aye. Motion carried.

Discussion and Potential Action relating to approval of Skid Steer – A motion was made by Kincade to go out for Publication bid on the Skid Steer, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

Discussion and Potential action for Resolution requesting properties be removed from WRDLD assessment for Village of East Alton. - A motion was made by Johansen, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Discussion and Potential Action relating to Written Volunteer Policy – A motion was made by Kincade to table, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

New Business:

Discussion and Potential Action for Renewing 3 CD's – A motion was made by Johansen to go with 21 Months at 2.24% for all three, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Discussion and Potential Action regarding BP Monitoring Well Letter of Authorization - A motion was made by Johansen to send letter of authorization to BP seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Discussion and Potential Action for Review of Insurance Programs – A motion was made by Johansen to accept change of insurance companies to Auto-Owners and proceed to renewal process, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Discussion and Potential Action regarding Energy Supply 3-year Contract – A motion was made by Johansen accept the recommendation for Hudson Energy as the District suppliers for 3 years, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Discussion and Potential Action Applicators License – Supervisor License Discussion - A motion was made by Kincade to table, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

Discussion and Potential Action to hire New Accountant and Forensic Auditor – A motion was made by Kincade, seconded by Johansen to open for public comment. Kincade, aye; Johansen, aye; Carnell, aye.

Kurt Prenzler Mr. Prenzler stated in regard to his earlier comment he is not insinuating anything, but thinks it is healthy to change auditors.

A motion was made by Kincade to hire Forensic Accounting & Consulting Services for the Forensic Audit and Internal Control Policy, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

Discussion and Potential Action to change Commissioner pay from daily amounts to monthly stipend – A motion was made by Kincade to table, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

Discussion regarding Assessment Procedures for Taxing Railroad - A motion was made by Kincade, seconded by Johansen to open for public comment. Kincade, aye; Johansen, aye; Carnell, aye.

Kurt Prenzler – Mr. Prenzler stated the Drainage fee is assessed and not technically property taxes. It's not based on value.

Discussion and Potential Action on Emails & IT – A motion was made by Carnell to enter into a MSP Agreement with Ace Technology all the District IT needs, seconded by Johansen. Carnell, aye; Johansen, aye, Kincade, aye.

Discussion and Potential Action to Appoint and Vote in Board President - A motion was made Johansen to nominate Ron Carnell as District President, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried. A motion was made by Kincade to nominate Chuck Johansen as District Vice-President, seconded by Carnell. Kincade, aye; Carnell, aye; Johansen., aye.

Discussion of Locked Doors on Buildings – Kincade requested a set of keys to everything be made for each commissioner.

Discussion and Potential Action regarding PPA Amendment – Mr. Graef will coordinate the detail for the signing.

EXECUTIVE SESSION: Closed session for the purpose of discussing ongoing collective bargaining matters, the appointment, employment or dismissal of specific employees of the public body or legal counsel for the public body, and the purchase or lease of real property. (5 ILCS 120/2(1), (2), and (5).)”

A motion was made by Kincade to go into Closed Session, seconded by Johansen at 10:41am.

Return to open session/roll call: A motion was made by Johansen to return to open session, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Commissioners/Employees Comments:

Roach stated she officially turned in her resignation July 15th and her last day would be July 30th, 2019.

Adjournment: Motion made by Johansen, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion at 11:38am.
