

MINUTES OF MEETING OF THE COMMISSIONERS OF
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT

August 06, 2019

The Commissioners of the Wood River Drainage and Levee District held a Meeting on Tuesday, August 6, 2019 at the Wood River Drainage and Levee District Office, 543 W. Madison Avenue, Wood River, IL 62095. Present were Commissioners, Carnell, Johansen and Kincade, Hal Graef: USACE; Kevin Williams: Ethan Thompson; Wood; James Craney, Britt Donoho, Attorneys; Jeff Luken: The Luken Agency, Mike Allen; Asst Superintendent; Catrenia Roach: Secretary/Treasurer, and Cheryl Maguire and Vince Milazzo.

The meeting was called to order at 8:30am by Commissioner Carnell.

Public comments: NA

US Army Corps of Engineers Comments:

Presented by Hal Graef

1. The Project Partnership Agreement (PPA) Amendment was executed on Friday, 26 Jul 19. Thanks to all for the support. We are now processing BP-7B WIK request (\$16M).
2. USACE continues regular coordination with Wood on:
 - Design effort of BP-8 (ongoing)
 - Design effort of Relief Well package #1 (ongoing); will need permanent and temporary easements to award the contract
 - Design of the 3 Pump Stations in Reach 5 (ongoing); 95% Agency Technical Review (ATR) anticipated to be late Aug/early Sep
 - USACE review of the Erosion Repair request. Review is ongoing and expected to have response after receiving the Cultural Resource assessment.
3. PL 84-99
 - Letters to sponsors were sent Friday, 26 Jul 19. DEADLINE FOR REQUESTS IS 25 AUG 19.
 - "Non-structural" requests for support refers to other ways to address the flood risk (i.e.; not relying on the levee system). Historically, WR has indicated "no".
 - The program does not allow for adding additional areas after these timeframes expire.
 - Note that the PL 84-99 program includes a Benefit to Cost Ratio (BCR) of at least 1.
 - East Alton Pump Station?
 - Wood River Pump Station depression?
 - Damage surveys will be scheduled at a later date
4. System Wide Improvement Framework (SWIF) - Feedback on draft (including checklist, sample letter and MESD's recent package) provided by our Emergency Operations branch on 2/13/19. If there are any questions, Jeremy Eck is the point of contact.
5. USACE requests Wood River's Updated Organizational Chart
 - List of the Levee District's Points of Contact for all key personnel including Interim Exec Director, Board Members, Maintenance Superintendent, Secretary/Treasurer
 - E-mail and phone numbers for each
6. Levee Issues Alliance (LIA) - Levee Community Preparedness Business Meetings
 - High level risk communication information
 - Granite City, 6 Aug
 - Dupou, 15 Aug
 - Columbia, 21 Aug

Wood Engineering Comments:

Presented by Kevin Wood

06 August 2019 Project Update

- Erosion Repair Project (2019-01)
 - o 08FEB19 – Plans/calculations submitted to USACE
 - o 04MAR19 – USACE Review comments received
 - o 11MAR19 – Wood notified that USACE is also going to require a Phase I Cultural Study
 - o 11APR19 – Wood resubmitted plans/calculations to USACE
 - o 06JUN19 – Board signature on 404 Application.
 - o 22JUL19 – Phase I Cultural Study of “Repair Area #3” complete. No significant findings. Final report to be submitted this week to USACE for approval.
 - o TBD – Full approval from USACE is pending the Phase I Cultural Study.

As previously approved by the board of commissioners, once approval is received from USACE, this project will be advertised for bid. If bids are high, Wood may suggest putting this project on the shelf if other Flood-Related items pop up that require immediate attention, e.g. East Alton No. 1 Pump Station.

- Gravity Drains Inspection Project (2019-02)
 - o Wood continues to develop a procurement package for the CCTV inspection of gravity drains in Upper Wood River, Lower Wood River and the East-West Forks.
 - o Design will be complete late summer 2019 with execution this fall.
 - o Will be highly depended upon river levels.

- Routine Inspection Deficiency Corrections – FY2019 RI results have been published by USACE. An itemized list of items rated “Unacceptable” and “Minimally Acceptable” was in the commissioner’s packet on 02 JULY.

Wood is awaiting a meeting between the commissioners and maintenance staff to discuss responsibilities and objectives.

- System-Wide Improvement Framework (SWIF) LOI – A draft of the SWIF LOI was hand delivered to each commissioner today. This document is in draft form, pending input from the commissioners. Wood is asking for comments back from the commissioners by the end of the month. Planned submittal to USACE is after the first board meeting in September.

- Ongoing Coordination with the District – Wood continues to coordinate weekly with District staff and the Board of Commissioners regarding routine operations of the district.

- o IEMA Public Assistance Program – Wood has been assisting the District staff compiling information for the IEMA submission. The presentation is scheduled for this afternoon.

- o PL-84-99 Repairs – Wood has begun compiling information for PL 84-99 assistance. This submittal is due the end of this month.

- Ongoing Coordination with the USACE

- o LERRDs (Land, Easements, Rights-Of-Way, Relocation, and Disposal Areas). Ongoing.

- o Temporary Rights of Entry – Wood is requesting a meeting with USACE to discuss further. Craney Law to advise when/where they’d like to meet.

Luken Insurance Agency Comments:

Presented by Jeff Luken –

Mr. Carney had asked Jeff to see if he had copies of contracts for the additional insurance coverage. No, Luken Insurance Agency did not. Also, Jeff reported that Volunteers were covered under medical and General Liability if it falls with the scope. Those copies were given to Mr. Carney.

Minutes of the previous Meeting:

A motion was made by Carnell to approve the minutes of the meeting held July 16, 2019 seconded by Johansen. Carnell, aye; Johansen, aye; Kincade, aye. Motion carried.

Approval of the Bills: A motion was made by Kincade, seconded by Johansen to approve the list of bills presented in the amount of \$86,956.68. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Treasurer/Financial Report: Roach stated that the prepared financial/balance sheet has been presented to be read and will answer any questions. Motion made by Johansen, seconded by Kincade to approve the Treasurer/Financial Report. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Superintendent/Maintenance Report – Motion was made by Johansen to accept Superintendent Report as given, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Attorney James Craney: Finalized contract with Union, moving forward we will be involved in two items are the ongoing issues with the USACE and Forensic Audit.

Communications:

Marathon Pipeline LLC Property Crossing – The purpose of this letter is to inform the District of upcoming activity on the right of way. MPL will be conducting a Close Interval Survey Response as part of the continued monitoring and maintenance of this pipeline.

CNA Surety – Enclosed is a final release and assignment in the amount of \$138,863.74 for the claim being made on the bond.

Old Business:

Discussion and Potential Action regarding East Alton Roof Repair - A motion was made by Carnell to table until we receive an actual cost per square foot and a size Jourdain is working on, seconded by Kincade. Carnell, aye; Kincade, aye; Johansen, aye. Motion carried.

Discussion and Potential Action relating to approval of Skid Steer – A motion was made by Kincade to go out for Publication bid on the Skid Steer, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

Discussion and Potential action for Resolution requesting properties be removed from WRDLD assessment for Village of East Alton. - A motion was made by Johansen, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Discussion and Potential Action relating to Written Volunteer Policy – A motion was made by Kincade to table, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

New Business:

Discussion and Potential Action for Renewing 3 CD's – A motion was made by Johansen to go with 21 Months at 2.24% for all three, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Discussion and Potential Action regarding BP Monitoring Well Letter of Authorization - A motion was made by Johansen to send letter of authorization to BP seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Discussion and Potential Action for Review of Insurance Programs – A motion was made by Johansen to accept change of insurance companies to Auto-Owners and proceed to renewal process, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Discussion and Potential Action regarding Energy Supply 3-year Contract – A motion was made by Johansen accept the recommendation for Hudson Energy as the District suppliers for 3 years, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Discussion and Potential Action Applicators License – Supervisor License Discussion - A motion was made by Kincade to table, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

Discussion and Potential Action to hire New Accountant and Forensic Auditor – A motion was made by Kincade, seconded by Johansen to open for public comment. Kincade, aye; Johansen, aye; Carnell, aye.

Kurt Prenzler Mr. Prenzler stated in regard to his earlier comment he is not insinuating anything, but thinks it is healthy to change auditors.

A motion was made by Kincade to hire Forensic Accounting & Consulting Services for the Forensic Audit and Internal Control Policy, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

Discussion and Potential Action to change Commissioner pay from daily amounts to monthly stipend – A motion was made by Kincade to table, seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

Discussion regarding Assessment Procedures for Taxing Railroad - A motion was made by Kincade, seconded by Johansen to open for public comment. Kincade, aye; Johansen, aye; Carnell, aye.

Kurt Prenzler – Mr. Prenzler stated the Drainage fee is assessed and not technically property taxes. It's not based on value.

Discussion and Potential Action on Emails & IT – A motion was made by Carnell to enter into a MSP Agreement with Ace Technology all the District IT needs, seconded by Johansen. Carnell, aye; Johansen, aye, Kincade, aye.

Discussion and Potential Action to Appoint and Vote in Board President - A motion was made Johansen to nominate Ron Carnell as District President, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried. A motion was made by Kincade to nominate Chuck Johansen as District Vice-President, seconded by Carnell. Kincade, aye; Carnell, aye; Johansen., aye.

Discussion of Locked Doors on Buildings – Kincade requested a set of keys to everything be made for each commissioner.

Discussion and Potential Action regarding PPA Amendment – Mr. Graef will coordinate the detail for the signing.

EXECUTIVE SESSION: Closed session for the purpose of discussing ongoing collective bargaining matters, the appointment, employment or dismissal of specific employees of the public body or legal counsel for the public body, and the purchase or lease of real property. (5 ILCS 120/2(1), (2), and (5).)”

A motion was made by Kincade to go into Closed Session, seconded by Johansen at 10:41am.

Return to open session/roll call: A motion was made by Johansen to return to open session, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion carried.

Commissioners/Employees Comments:

Roach stated she officially turned in her resignation July 15th and her last day would be July 30th, 2019.

Adjournment: Motion made by Johansen, seconded by Kincade. Johansen, aye; Kincade, aye; Carnell, aye. Motion at 11:38am.
