

MINUTES OF MEETING OF THE COMMISSIONERS OF  
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT  
April 3, 2020

The Commissioners of the Wood River Drainage and Levee District held a Meeting on Friday, March 20, 2020 at the Wood River Drainage and Levee District Office, 543 W. Madison Avenue, Wood River, IL 62095. Present were Commissioners, Carnell, Johansen and Kincade; Hal Graef; USACE; Kevin Williams, Operations Manager; Brianne England, Secretary/Treasurer; James Craney and Britt Donoho, Attorneys; Lucy Dehner, Luken Insurance; Ethan Thompson, Wood.

The meeting was called to order at 8:35 am by Commissioner Carnell.

Public comments: NA

**US Army Corps of Engineers Comments:  
Presented by Hal Graef 4/3/20**

1. Status of Design Deficiency	Summary	Notes
Corrections Remaining Features Bid Package 8 (NFS)	22 RW/1 PS in Reach 5	Biddability, Constructability, Operability, Environmental, and Sustainability (BCOES). Final design review nearly complete; anticipate two weeks.
Pump Stations	3 new PSs in Reach 5	Biddability, Constructability, Operability, Environmental, and Sustainability (BCOES). Final design review nearly complete.
RW #1	24 RWs (base + option)	Design complete for 12; awaiting RE Acquisition. <b>Schedule calls for sponsor Right of Way certification by 24Apr to award contract by 11Aug.</b> 2 <sup>nd</sup> BCOES nearing completion (valid for up to 6 months only)
RW #2/Ditch Work	56 RWs/reconnect Old WR Creek	Seek to drill pilot holes when field conditions are favorable. IDOT Traffic Control permit received, dated 25Mar. USACE will inform WR D&LD when work can begin (estimated early summer).
Pump Station Modifications	2 mods (WR and Hawthorne)	35% design District Quality Control (DQC) review is complete. The design team is now working towards the 65% design.
RW #3	44 RWs	Undergoing 35% design District Quality Control (DQC) review. Approximately 10 pilot holes are complete.

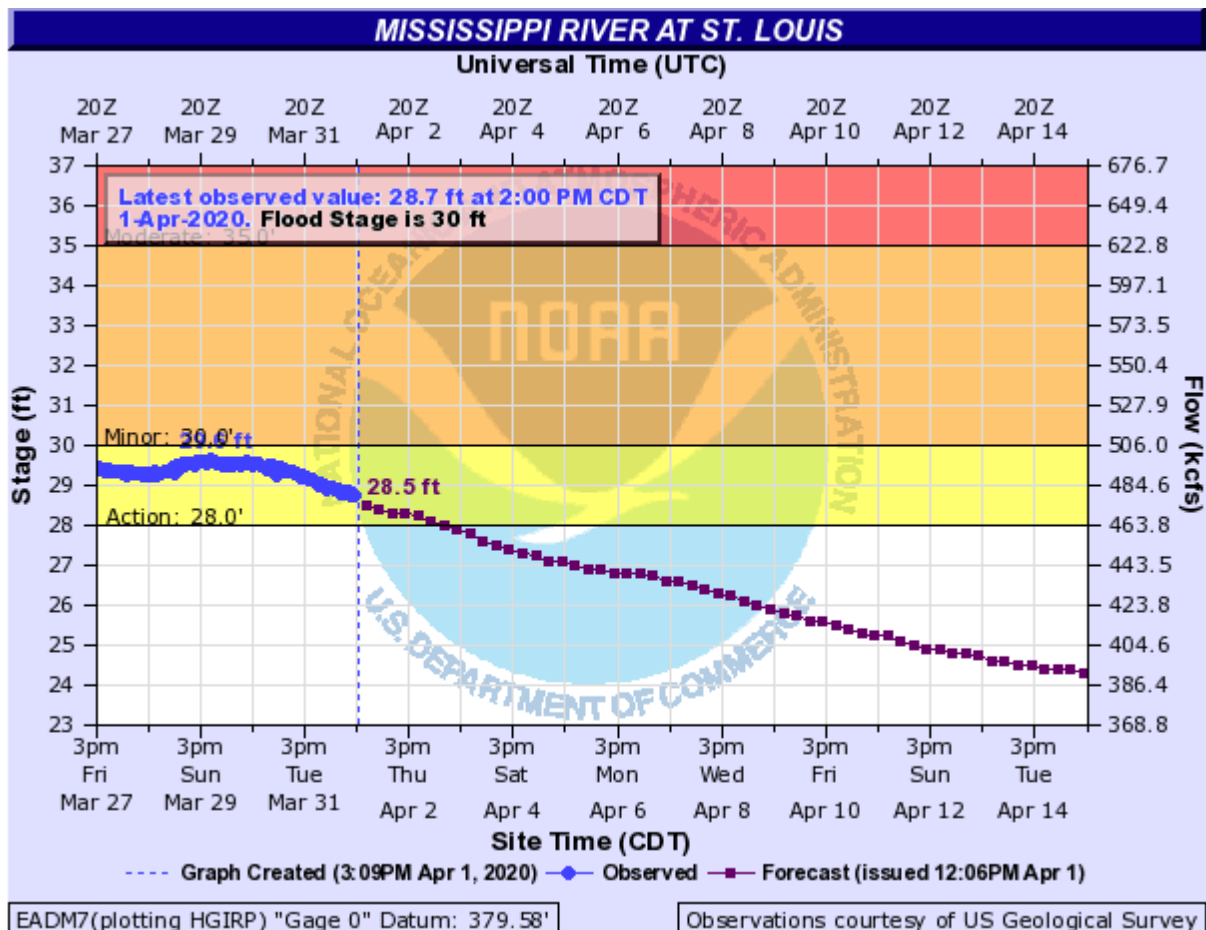
Mitigation	FY21				
Features	ROW NTP Issued	ROW Acquisition Deadline	FY20 Contract Award		Consequence
BP8 22 RW/PS	17-Jun-19	15-Nov-19	3-Sep-20		Delayed execution of existing funds and potential impact on request for funds to complete
3 PS	2-Dec-19				
RW #1	9-May-19	31-Jul-19	11 Aug 20	17-Jul-20	3-Sep-20 > 6 month delay requires a new BCOES Review

Real Estate:

- LERRDs responsibility of sponsor, but USACE stands by to assist
- USACE provided feedback to Wood on 3/12 with respect to standard estates for Koch & Shafer Easements
  - Permanent - Language on existing easements needs to be kept in
  - Temporary - Language regarding obstacles and obstructions must remain. As with the permanent easement, the language regarding existing easements needs to be included.

FY20 contract awards:

- Relief Well package #1 (base + option)
- Canal Road Pump No. 1 (BP-8 designed by Wood)
- Canal Road Pump No. 2, 3, and 4 (designed by USACE A/E, Gestra-Stanley)
- 2. Enable pipeline
  - Testing estimated to be conducted late April
  - As to the presence of potential asbestos-containing materials, the PPA addresses hazardous substances.
- 3. PL 84-99
  - Project Information Report (PIR) sent to Mississippi Valley Division
  - Design funds received
  - Cooperation Agreement sent to K. Williams
  - Luke Miers is USACE point of contact and can be reached at 314-331-8285 and luke.a.miers@usace.army.mil
- 4. COVID-19
  - The St. Louis District is promoting a telework environment.
  - As to Levee District support, the Corps remains available to assist.
  - We are still working regular hours and available by phone or e-mail.
- 5. River forecast
  - National Weather Service Advanced Hydrologic Prediction Services (AHPS)



**Wood Environmental Comments:**

**Presented by Ethan Thompson –**

Wood continues to develop procurement package for the CCTV inspection of gravity drain in Upper Wood River, Lower Wood River and East-West Forks  
 Preparing relief well tables and individual CCTV are being prepared for bids  
 Relief wells for Upper Wood River and East-West Forks should be prepared by May 1<sup>st</sup> board meeting

**Luken Insurance Agency Comments:**

**Presented by Lucy Luken –**

Added new 2018 Explorer to insurance and removed Ford F-350  
 Kevin paperwork was sent for bond insurance

**Minutes of the previous Meetings:**

A motion was made by Johansen to approve the minutes of the meeting held March 20, 2020 seconded by Kincade. Carnell, aye; Johansen, aye; Kincade, aye. Motion carried.

**Approval of the Bills:** A motion was made by Kincade, seconded by Johansen to approve the list of bills presented in the amount of \$5,824.34. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

**Treasurer/Financial Report:** The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Johansen, seconded by Kincade to approve the Treasurer/Financial Report. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

**Superintendent/Maintenance Report –**

Checked on Rand pump station. Looked at the forebay for any wood or debris that could possibly shut down a pump. Went inside the station to see which pump or pumps were running. Listened for any abnormal noises the pump may be making. Checked the control panels, looked to see if any fault lights were on, checked the volts and amps on the control board, and checked the water level inside the station. Talked to the pump monitor on how their shift was going and if they had any issues.

Checked on Hawthorne pump station. Went inside to check the water level. Tracking the water level since the river went above 410.00

Checked on EA 2 pump station. Went inside the station to check the water level on the sanitary side. While I was in there, I heard water running in the dry sump. Went down in the sump and noticed water running out of the wall. Also noticed a relief valve was broken on #4 sanitary pump pipe. I had Mike and Johnathan put in a high pressure plug to replace the broken valve and Mike plugged the hole in the wall with slithers of wood to stop the leak. Job well done by Mike and Johnathan.

Checked on Grassy pump station. Water was still getting out on gravity  
Illinois Electric Works went through the pump stations to inspect the cranes  
Wehrle on top of the roof at Wood River pump station was squeaking. Sprayed it down with nut buster to lubricate it

Monitoring Wood River pump station by us on day shift .Going inside the station and checking on #1 pump and checking the water level.

Ran EA 1 with two pumps till 10:00 am to maintain the water level for the COE

**Attorney James Craney:**

Still working on Olin and Pharrell Trust ROE

Mower purchase order for judge signature was amended and sent to the judge

**Communications:**

OD-R 20-004, Ameren Roxford Substation Area Connections, Wood River Flood Protection Project, Hartford, IL

**Old Business:**

Discussion and Potential Action regarding new health care plan. A motion to table made by Kincade and seconded by Johansen. Kincade, aye; Johansen, aye; Carnell, aye.

Discussion and Potential Action regarding replacement of Rand #1 Pump. A motion made by Johansen and seconded by Kincade to table. Kincade, aye; Johansen, aye; Carnell, aye.

**New Business:**

Discussion and Potential Action regarding indemnity agreement with the United States Army Corps of Engineers regarding work in Reach 2. A motion was made by Johansen and seconded by Kincade to approve. Kincade, aye; Johansen, aye; Carnell, aye. Motion passed

Discussion and Potential Action for adopting a sick leave request for MERS-2 / COVID-19. A motion was made by Johansen to approve and seconded by Kincade. Kincade, aye; Johansen, aye; Carnell, aye. Motion passed

**Commissioners/Employees Comments:**

**Adjournment:** Motion made by Johansen, seconded by Kincade. Kincade, aye; Johansen, aye; Carnell, aye. Motion at 9:14 a.m.

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Wood River Drainage & Levee District

Unpaid Bills Details as of March 27,2020

Type	Date	Num	Due Date	Aging	Open Balance
<b>Alton Equipment &amp; Rental</b>					
Bill	02/14/2020	25054	03/15/2020	42	125.94
Bill	02/21/2020	25081	03/22/2020	35	57.00
Bill	02/28/2020	25129	03/29/2020	28	24.72
Total Alton Equipment & Rental					207.66
<b>Casey's General Stores, Inc.</b>					
Bill	03/13/2020	PF624...	03/27/2020	14	539.27
Total Casey's General Stores, Inc.					539.27
<b>CR Systems, Inc.</b>					
Bill	03/20/2020	40057	04/19/2020	7	32.00
Total CR Systems, Inc.					32.00
<b>Culligan Water</b>					
Bill	03/27/2020	192592	04/10/2020		47.50
Total Culligan Water					47.50
<b>Part Stop, Inc.</b>					
Credit	02/01/2020	Old B...			-31.50
Total Part Stop, Inc.					-31.50
<b>Royal Office Products</b>					
Credit	02/20/2020	C 509...			-259.79
Credit	02/20/2020	C 509...			-42.28
Total Royal Office Products					-302.07
<b>Waltco Tool's &amp; Equipment</b>					
Credit	02/04/2020	48245...			-8.40
Bill	03/19/2020	485749	04/18/2020	8	157.95
Bill	03/19/2020	485729	04/18/2020	8	49.98
Total Waltco Tool's & Equipment					199.53
<b>Wegman Electric Company</b>					
Bill	03/13/2020	84881	03/27/2020	14	1,674.64
Total Wegman Electric Company					1,674.64
<b>Williams Office Products, Inc.</b>					
Bill	03/13/2020	INV00...	04/02/2020	14	34.31
Total Williams Office Products, Inc.					34.31
<b>TOTAL</b>					<b>2,401.34</b>

Unpaid bills week ending 4-3-20

Vendor	Date	Amount
Ameren EA #1 Pump	3/23/2020	\$3,017.06
Ameren EA #1 House	3/23/2020	\$162.11
AT&T	4/1/2020	\$41.88
Bluff City Minerals	3/26/2020	\$47.72
Republic Services	3/20/2020	\$61.80
Waltco Tools	3/20/2020	\$11.74
Waltco Tools	3/22/2020	\$9.99
Waltco Tools	3/25/2020	\$27.74
Waltco Tools	3/26/2020	\$12.96
Williams Office Products	3/30/2020	\$30.00
		<b>\$3,423.00</b>
	3/27/2020	\$2,401.34
	4/3/2020	\$3,423.00
		<b>\$5,824.34</b>

# Wood River Drainage & Levee District

## Balance Sheet

As of April 2, 2020

Apr 2, 20

### Current Assets Checking/Savings

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100 · Petty Cash Drawer	16.96
101.2 · EA #1 Utilities-1st Mid Bank	122,060.29
102.1 · Maint. Main - 1st Mid Bank	33,483.87
102.2 · Maint. MMDA - 1st Mid Bank	629,024.15
102.5 · Rand MMDA-1st Mid Credit Union	102,105.95
102.6 · Rand Pump St Fund-1st Mid Bank	175,250.94
102.7 · Business Share-1st Mid Credit U	21.35

Total Checking/Savings 1,061,963.51

### Other Current Assets

110 · Accrued Interest	9,324.02
112 · Investments CD	
112.12 · Maint CD 5316	237,983.62
112.13 · Maint CD 1306	191,644.43
112.17 · Maint CD 5317	106,769.17
112.20 · Rand CD 1305	64,860.31
112.23 · Rand CD 5315	170,106.05
112.24 · Maint CD 5101	233,374.83
112.25 · Rand CD 5102	51,861.07
112.26 · Maint CD 5318	193,632.21
112.27 · Maint CD 5319 Special Assesment	242,492.68

Total 112 · Investments CD 1,492,724.37

Total Other Current Assets 1,502,048.39

Total Current Assets 2,564,011.90

### Fixed Assets

120 · Property & Equipment	1,830,323.37
126 · Land	216,131.00

Total Fixed Assets 2,046,454.37

**TOTAL ASSETS 4,610,466.27**

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