

MINUTES OF MEETING OF THE COMMISSIONERS OF
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT
April 17, 2020

The Commissioners of the Wood River Drainage and Levee District held a Meeting on Friday, March 20, 2020 at the Wood River Drainage and Levee District Office, 543 W. Madison Avenue, Wood River, IL 62095. Present were Commissioners, Carnell, Johansen and Kincade; Hal Graef; USACE; Kevin Williams, Operations Manager; Mike Allen, Superintendent; Brianne England, Secretary/Treasurer; James Craney, Attorneys; Lucy Dehner, Luken Insurance; Jeremy Plank, Forensic Accounting.

The meeting was called to order at 8:32 am by Commissioner Carnell.

Public comments: NA

**US Army Corps of Engineers Comments:
Presented by Hal Graef 4/17/20**

1. Status of Design Deficiency Corrections Remaining Features Bid Package 8 (NFS)	Summary	Notes
	22 RW/1 PS in Reach 5	Final design from Wood to USACE received. USACE to verify completeness by 22Apr.
Pump Stations	3 new PSs in Reach 5	Final design received. USACE to verify completeness by 22 Apr.
RW #1	24 RWs (base + option)	Design complete for 12; awaiting RE Acquisition. Schedule calls for sponsor Right of Way certification by 24Apr to award contract by 11Aug. Also seeking Site Access Agreement from Olin for remaining RW drilling to complete design of all RWs. Follow-up discussions/e-mails from 3Apr WR Board Meeting to ensure WR has USACE-compliant ROE language (i.e.; agreement between WR and owner).
RW #2/Ditch Work	56 RWs/reconnect Old WR Creek	Seek to drill pilot holes when field conditions are favorable. IDOT Traffic Control permit received, dated 25Mar. USACE will inform WR D&LD when work can begin (estimated early summer).
Pump Station Modifications	2 mods (WR and Hawthorne)	35% design District Quality Control (DQC) review is complete. The design team is now working towards the 65% design. WR will be invited to participate in 65% review and requested to confirm whether

RW #3	44 RWs			temporary construction easement is needed or not. Undergoing 35% design District Quality Control (DQC) review. Approximately 13 pilot holes are complete.
Mitigation			FY21	
Features	ROW NTP Issued	ROW Acquisition Deadline	FY20 Contract Award	Consequence
BP8 22 RW/PS	17-Jun-19	15-Nov-19	3-Sep-20	Delayed execution of existing funds and potential impact on request for funds to complete
3 PS	2-Dec-19	17-Jul-20		3-Sep-20
RW #1	9-May-19	31-Jul-19	11 Aug 20 [Delayed]	> 6 month delay requires a new BCOES Review

Real Estate:

- LERRDs responsibility of sponsor, but USACE stands by to assist
- USACE provided WR with Site Access Agreement language on 11Feb with respect to accessing Olin property
- 2. Enable pipeline
 - Testing estimated to be conducted late April
 - As to the presence of potential asbestos-containing materials, the PPA addresses hazardous substances.
- 3. PL 84-99
 - Project Information Report (PIR) approved by Mississippi Valley Division (MVD).
 - USACE design team developing P&S.
 - Cooperation Agreement signed by Kevin Williams and WR Attorney. Colonel Sizemore signed on April 7th.
 - USACE working on developing local borrow vs. commercial borrow analysis, MVD office will have to approve.
 - Luke Miers is USACE point of contact and can be reached at 314-331-8285 and luke.a.miers@usace.army.mil
- 4. Station 470 slide
 - The Corps conducted a site visit and recommends that the slide be monitored and can be repaired through standard O&M practices.
- 5. COVID-19
 - The St. Louis District is promoting a telework environment.
 - As to Levee District support, the Corps remains available to assist.
- 6. River forecast
 - National Weather Service Advanced Hydrologic Prediction Services (AHPS)
 - Below action stage and falling

Luken Insurance Agency Comments:
Presented by Lucy Dehner –

Kevin Williams bond has been issued and mailed
We removed 2005 Ford effective 4/15/20
USACE has been added as an additional insured and new COI will be sent
Adjusting work comp due to COVID-19

Minutes of the previous Meetings:

A motion was made by Johansen to approve the minutes of the meeting held April 3, 2020 seconded by Kincade. Carnell, aye; Johansen, aye; Kincade, aye. Motion carried.

Approval of the Bills: A motion was made by Kincade, seconded by Johansen to approve the list of bills presented in the amount of \$28,848.40. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Treasurer/Financial Report: The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Johansen, seconded by Kincade to approve the Treasurer/Financial Report. Kincade, aye; Johansen, aye; Carnell, aye. Motion carried.

Superintendent/Maintenance Report –

Ran EA 1 with two pumps to maintain water levels for the COE. Shut the pumps down at 10:00am

Checked on Rand pump station. Looked at the forebay for any wood or debris that could possibly shut down our pumps. Went inside the station to see which pump or pumps were running. Listened for any abnormal noises the pump or pumps may be making. Checked the control panels, looked for any fault lights being on, checked the volts and amps on the control board, and checked the water level inside the station. Talked to the pump monitor on how there shift was going and if they had any issues

Checked on Wood River pump station. Looked at the trash racks in the forebay to see if any debris had collected on them. Went inside the station to see which pump or pumps were running, checked the control panels, looked to see if any fault codes were displayed on the control boards, checked the volts and amps on the control board, and checked the water level inside the station. Talked to the pump monitor on the midnight shift on how everything was going and if they had any issues. The station is being operated by ourselves on day shift

Checked on EA 2 pump station. Went inside the station to check the water level on the sanitary side and to check the volts and amps on the control board. #4 pump on the sanitary side is in auto due to gravity line for the sanitary side being blocked off

Started all of the equipment inside the pole barn and in the shop

Finished up on flood cleanup east of Rt.111. Mike Meyer operated the dump truck taking the driftwood to the burn pile at EA 1 and John Milazzo operated the skid steer. We have piles of driftwood on the east side of the Wood River and will finish that as soon as conditions improve on the flats

Transported mowers from new parking area on Canal Road back to there equipment one at a time. New guidelines with the COVID-19. We are doing our best to keep everyone safe. Mowing is continuing on the levee moving west towards Rt. 3

Wrapped gate stem at Wood River pump station with visqueen to weather proff it. Gate is lifted about a foot and normally this gate is always closed

Picked up tire for #2 truck that went flat and put it back on

Operations Manager Comments:

Optimizing the way we are running pump stations. Saving on electricity and payroll.

Continuing to perform routine maintenance that has not been done in several years.

Working with Flood Prevention Counsel on LERRDS to receive reimbursement for legal fees on ROEs

Attorney James Craney:

Still working on Olin and Pharrell Trust ROE

Communications:

N/A

Old Business:

Discussion and Potential Action regarding new health care plan. A motion to made by Johansen to table and seconded by Carnell. Johansen, aye; Carnell, aye.

Discussion and Potential Action regarding replacement of Rand #1 Pump. Letting motion die until a later date

New Business:

Discussion and Potential Action regarding Vendor Agreement with Affordable Lawn Care for spraying/clearing weeds for WRDLD Spring/Summer 2020 at firm fixed price not to exceed \$20,000. A motion made by Johansen to approve and seconded by Carnell. Johansen, aye; Carnell, aye. Motion passed

Discussion and Potential Action regarding approval of Duncan Trust Right of Entry. A motion made by Johansen and seconded by Carnell with modification pending internal review of legal adjustments to document. Johansen, aye; Carnell, aye. Motion passed

Discussion and Potential Action regarding purchase of 2018 Ford F-150. A motion made by Johansen and seconded by Carnell to approve. Johansen, aye; Carnell, aye. Motion passed.

Commissioners/Employees Comments:

Kevin Williams – Bri and I are still working with FEMA on grant.

Nathan Kincade had to leave early from meeting due to another appointment

Adjournment: Motion made by Johansen, seconded by Carnell. Johansen, aye; Carnell, aye. Motion at 9:04 a.m.

Type	Date	Num	Due Date	Aging	Open Balance
Ace Tech Computer Services, Inc.					
Bill	04/01/2020	8343	04/15/2020	8	2,903.22
Total Ace Tech Computer Services, Inc.					<u>2,903.22</u>
Ameren-Hawthorne #2					
Bill	04/01/2020	APRIL...	04/15/2020	8	43.92
Total Ameren-Hawthorne #2					<u>43.92</u>
Central Management Service - LGHP					
Bill	04/01/2020	April 2...	04/15/2020	8	7,846.00
Total Central Management Service - LGHP					<u>7,846.00</u>
Cintas					
Bill	03/30/2020	50163...	04/13/2020	10	42.19
Total Cintas					<u>42.19</u>
Craney Law Group, LLC					
Bill	04/01/2020	11531	04/15/2020	8	4,999.50
Total Craney Law Group, LLC					<u>4,999.50</u>
Culligan Water					
Bill	03/31/2020	78313	04/30/2020	9	7.95
Total Culligan Water					<u>7.95</u>
Dealers Electrical Supply					
Bill	04/03/2020	41118...	04/17/2020	6	45.83
Total Dealers Electrical Supply					<u>45.83</u>
Direct TV					
Bill	03/31/2020	37291...	04/14/2020	9	41.99
Total Direct TV					<u>41.99</u>
East Alton, Village of					
Bill	04/01/2020	33003...	04/15/2020	8	44.50
Total East Alton, Village of					<u>44.50</u>
Hartford, Village of					
Bill	03/31/2020	013 0...	04/14/2020	9	41.13
Total Hartford, Village of					<u>41.13</u>
Hearst Media					
Bill	04/01/2020	80136...	04/15/2020	8	224.66
Bill	04/03/2020	80135...	04/17/2020	6	359.46
Total Hearst Media					<u>584.12</u>
Illinois American Water					
Bill	04/01/2020	1025-...	04/15/2020	8	21.05
Total Illinois American Water					<u>21.05</u>
Jonathan.Milazzo					
Bill	08/27/2019	Clothing	09/10/2019	226	35.58
Total Jonathan.Milazzo					<u>35.58</u>
Milazzo, Vince					
Bill	03/31/2020	March...	04/14/2020	9	150.17
Bill	04/06/2020	April 2...	04/20/2020	3	150.17
Total Milazzo, Vince					<u>300.34</u>

Type	Date	Num	Due Date	Aging	Open Balance
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MTS-Jerseyville						
Bill	04/03/2020	26270j	04/13/2020	6	245.08	
			0			
Total MTS-Jerseyville						<u>245.08</u>
Part Stop, Inc.						
Credit	02/01/2020	Old B...			-31.50	
Total Part Stop, Inc.						<u>-31.50</u>
Royal Office Products						
Credit	02/20/2020	C 509...			-242.83	
Total Royal Office Products						<u>-242.83</u>
Sharp Electronics Corp						
Bill	03/10/2020	12230..	03/24/2020	30	480.50	
			0			
Bill	03/16/2020	12235..	03/30/2020	24	394.00	
			0			
Bill	03/17/2020	12235..	03/31/2020	23	4,005.00	
			0			
Total Sharp Electronics Corp						<u>4,879.50</u>
Sievers Equipment Co.						
Bill	03/27/2020	CA62...	04/10/2020	13	15.87	
			0			
Total Sievers Equipment Co.						<u>15.87</u>
Visa						
Bill	04/01/2020	APRIL..	04/15/2020	8	602.94	
			0			
Bill	04/01/2020	APRIL..	04/15/2020	8	898.60	
			0			
Total Visa						<u>1,501.54</u>
Waltco Tool's & Equipment						
Bill	04/01/2020	486469	05/01/2020	8	301.98	
			0			
Total Waltco Tool's & Equipment						<u>301.98</u>
Wood River City of						
Bill	03/30/2020	9300 ...	04/13/2020	10	64.78	
			0			
Bill	03/30/2020	9400 ...	04/13/2020	10	18.53	
			0			
Bill	03/30/2020	6500 ...	04/13/2020	10	5.00	
			0			
Total Wood River City of						<u>88.31</u>
TOTAL						
						<u><u>23,715.27</u></u>

Vendor	Date	Amount
Ameren Illinois - EA 1	4/16/2020	\$303.15
Forensic Accouting	3/13/2020	\$1,100.00
Alton Equipment & Rental	3/13/2020	\$20.00
Ameren Illinois - EA 2	3/13/2020	\$241.24
Ameren Illinois - Grassy	3/13/2020	\$241.24
Ameren Illinois - Haw 1	3/13/2020	\$187.41
AT&T - Business Phone	3/13/2020	\$87.95
AT&T - Mobility	3/13/2020	\$443.12
Metro Lock	3/13/2020	\$133.00
Part Stop	3/13/2020	\$393.07
Telle Tire	3/20/2020	\$27.95
Wood Environmental	3/20/2020	\$1,955.00
		\$5,133.13
	4/10/2020	\$23,715.27
	4/16/2020	\$5,133.13
		\$28,848.40

ASSETS

Current Assets

Checking/Savings

100 · Petty Cash Drawer	6.22
101.2 · EA #1 Utilities-1st Mid Bank	121,708.06
102.1 · Maint. Main - 1st Mid Bank	30,864.23
102.2 · Maint. MMDA - 1st Mid Bank	580,953.12
102.5 · Rand MMDA-1st Mid Credit Union	102,157.05
102.6 · Rand Pump St Fund-1st Mid Bank	171,350.50
102.7 · Business Share-1st Mid Credit U	21.35
Total Checking/Savings	1,007,060.53

Other Current Assets

110 · Accrued Interest	9,324.02
112 · Investments CD	
112.12 · Maint CD 5316	237,983.62
112.13 · Maint CD 1306	192,743.37
112.17 · Maint CD 5317	106,769.17
112.20 · Rand CD 1305	65,232.24
112.23 · Rand CD 5315	170,106.05
112.24 · Maint CD 5101	233,374.83
112.25 · Rand CD 5102	51,861.07
112.26 · Maint CD 5318	193,632.21
112.27 · Maint CD 5319 Special Assesment	242,492.68
Total 112 · Investments CD	1,494,195.24
Total Other Current Assets	1,503,519.26
Total Current Assets	2,510,579.79

Fixed Assets

120 · Property & Equipment	1,830,323.37
126 · Land	216,131.00
Total Fixed Assets	2,046,454.37
TOTAL ASSETS	4,557,034.16