

**MINUTES OF MEETING OF THE COMMISSIONERS OF
THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT**



1. Meeting Information

Date: Friday October 2, 2020
Time: 8:30 AM
Location: 543 W. Madison Avenue, Wood River, IL 62095
Teams Meeting Call in Number: +1 708-329-8926; Passcode: 395 197 229#

2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Ronald Carnell	V.P. – Board of Commissioners	Wood River Drainage & Levee District
Nathan Kincade	Board of Commissions	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Mike Allen	Superintendent	Wood River Drainage & Levee District
Brianne England	Secretary Treasurer	Wood River Drainage & Levee District
Harold Graef	Project Manager	US Army Corp of Engineers
Ethan Thompson	Civil Engineer	Wood E&IS
Lucy Dehner	Agent	The Luken Agency, Inc

3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen.

4. Public Comments

N/A

5. U.S. Army Corps of Engineers Comments

- 5.1. Harold “Hal” Graef provided his project update based on notes received prior to the meeting. See attachment.
- 5.2. In addition to the notes provided, Mr. Graef mentioned that the St. Louis District is comfortable with the demolition of the Wood River Power Station, specifically the current status of the intake/discharge tunnels, now that the owner/contractor has assured them that the suction and discharge lines into the tunnels have been welded shut.

6. Wood E&IS Comments

- 6.1. Ethan Thompson provided his project update based on notes received prior to the meeting. See attachment.

7. Superintendent/Maintenance Report

- 7.1. Mike Allen provided his project update.
 - 7.1.1. Pump Stations – all pump stations are shut down except for Rand.

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THE WOOD RIVER DRAINAGE AND LEVEE DISTRICT**



- 7.2. Routine Maintenance – Still working on 4th cut of the levee at upper WR and working towards the marina.
- 7.3. Cross training everyone on different mowing equipment.
- 7.4. Digging out wells that have been silted in.

8. Executive Director Report

- 8.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 8.2. FEMA Cat-A project has been obligated and we should be receiving the 75% of costs totaling \$125K
- 8.3. FEMA Cat-B pending CRC review.
- 8.4. Working on the assessment roll for 2021 over the next few weeks so it will be ready by December 1st.

9. Luken Insurance Agency Comments

Still waiting on Kevin Williams to supply revised values on swing gates. Will be tabling motion today and be ready by the next meeting.

10. Attorney James Craney Comments

N/A

11. Approval of Minutes of the previous meeting:

A motion was made by Carnell to approve the minutes for 9/18/20 and seconded by Johansen.

Carnell: aye; Johansen: aye; Kincade: aye. Motion carried

12. Approval of the Bills

A motion was made by Carnell to approve the list of bills presented in the amount of \$37,534.84; second by Kincade.

Carnell: aye; Johansen: aye; Kincade: aye. Motion carried

13. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Kincade to approve the Treasurer/Financial Report; second by Johansen.

Carnell: aye; Johansen: aye; Kincade: aye. Motion carried

14. Communications

Updates to website and contact email.

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15. Old Business

16. New Business

- 16.1. Discussion and potential action regarding adding road/railroad closure structures and gates to our insurance policy

A motion made by Carnell; seconded by Kincade to table.

Carnell: aye, Johansen: aye; Kincade: aye. Motion tabled.

17. Executive Session

Motion made by Carnell, seconded by Kincade to go into Executive Session at 9:00 a.m.

Carnell: aye; Johansen: aye; Kincade: aye. Motion carried.

18. Return to open session/roll call:

Returned to open session at 9:41 a.m. Roll call done in Executive Session

19. Commissioners/Employee Comments

Charles Johansen wanted to thank the employees for the outstanding work they have been putting forth.

20. Adjournment

Motion made by Kincade, seconded by Carnell to adjourn.

Carnell: aye; Johansen: aye; Kincade: aye. Motion carried.

Adjournment at 9:44 a.m.

**U.S. Army Corps of Engineers (USACE) Project Update
Wood River Levee System
October 2, 2020**

1. Status of Design Deficiency Corrections

Remaining Features	Summary	Notes
Bid Package 8 (NFS)	22 RW/1 PS in Reach 5	Final design received.
Pump Stations	3 new PSs in Reach 5	Final design received.
RW #1	24 RWs (base + option)	Design complete for 12; awaiting RE Acquisition. Borings/lab work of remaining 12 wells complete; design underway.
RW #2/Ditch Work	56 RWs/reconnect Old WR Creek	Initial site visit complete. Team drafting drilling plan.
Pump Station Modifications	2 mods (WR and Hawthorne)	Bidability, Constructability, Operability, Environmental and Sustainability (BCOES) review in progress. Comment period open until 5 Oct.
RW #3	44 RWs	65% Agency Technical Review (ATR) complete.
Mitigation		FY21/22

Features	ROW NTP Issued	ROW Acquisition Deadline	Contract Award	Consequence
BP8 22 RW/PS	17-Jun-19	15-Nov-19	TBD	Delayed execution of existing funds and potential impact on request for funds to complete
3 PS	2-Dec-19	17-Jul-20	TBD	
RW #1	9-May-19	31-Jul-19	TBD	> 6 month delay requires a new BCOES Review
PS Mod	N/A	N/A	Mar 21	No additional easements anticipated
RW #2	est Oct 21	TBD	FY22	
RW #3	est Oct-20	TBD	FY22	

2. Old Wood River Powerhouse demolition

- powerhouse demo site visit was conducted on 23 Sep
- USACE and WR D&LD were verbally informed that the culverts are still intact with the 23 lines welded shut with 1/2 inch steel
- condition of culverts unknown (we request photos/documentation)
- intake structure not sealed (currently under water); system still charged
- owner plans to implode the smokestacks
- 2 ash ponds (east ash pond adjacent to the levee)
- USACE discussed the need for formal 408 review; USACE POC is Brenton Barkley

3. RW#2 investigation/design

- 23 Sep site visit (USACE and D&LD) concluded that the abandoned railroad north of Koch Nitrogen does not have an existing culvert and it is a pinch-point to getting the water to the WR Pump Station.

Potential Courses of Action (COA):

COA 1 – place culverts in railroad embankment (either replace the abandoned RR or not), as well as to the access road east of Koch

COA 2 – explore possibility of additional ponding west of the railroad embankment

**U.S. Army Corps of Engineers (USACE) Project Update
Wood River Levee System
October 2, 2020**



4. Lower Wood River Emergency Action and Evacuation Plan
 - Emergency Action Plan reviewed by D&LD and Madison County
 - Additional work needed on the Evacuation component

5. Pump Station #3 (Farrel/Helmkamp) land acquisition
 - USACE received letter from Wood dated 16 Sep requesting amended NTP for acquisition
 - revised limits of construction based on latest design
 - request includes additional land to be considered as part of the project (i.e.; future features of work such as relief wells; a well as need to access land for maintenance)
 - USACE has it under review; and is further researching real estate documentation related to Grassy Lakes and/or the levee itself

Date/Time: October 02, 2020

File No.: 325118061

Project Title: Wood River D&LD Engineering Services

Written By: Ethan Thompson

Subject: Wood Update to the Wood River Drainage & Levee District Board

Real Estate

- Easement acquisitions are underway by the FPD Council in support of USACE Projects:
 - Relief Well Package #1
 - Canal Road Pump Stations
 - Relief Well Package #2 & #3 are in survey/title research

Bid Package 08

- Easement acquisitions nearly complete.
- Working with WRDLD regarding insurance requirements by Ameren.
- IFB Design Package to submitted to USACE on 08/28/2020.
- Wood has submitted a rate proposal to USACE for Engineering During Construction (EDC) Services

Gravity Drain CCTV Exhibits

- East West Fork exhibits delivered.
- Upper Wood River exhibits delivered.
- Lower Wood River exhibits will be completed will be part of FY21 projects.

Relief Well Testing Exhibits

- Relief Well testing project will be hold until FY22, while other District projects are prioritized.

Project 2020-03 Erosion Control

- Streambank erosion has been identified along approximately 130 LF of East Fork Wood River, approximately station 25+00.
- Wood has submitted design to USACE for regulatory review.
- IFB design package will within the next few weeks.



02 October 2020 – Executive Director Update

- **Gravity Drains Inspection Project (2020-02)**
 - EWF – Design Complete. Execution scheduled for FY2021
 - UWR – Design Complete. Execution scheduled for FY2022
 - LWR – Design will be completed in FY2021. Execution scheduled for FY2023
- **Stream Bank Erosion Repair Project (2020-03)**
 - Design Complete. Execution scheduled for FY2021 due to severity
 - Pending approval of USACE to modify existing permit(s)
- **Relief Well Testing / Inspection Project (Project Number TBD)**
 - USACE has confirmed the testing frequency of 20% per year
 - Design is still scheduled for FY2022
 - Execution will begin in late FY2022 or FY2023
- **System-Wide Improvement Framework (SWIF) LOI**
 - Submitted to the USACE 04 OCT 2019. USACE responded with additional comments. WRDLD will resubmit after FEMA certification of all three levee segments
- **WRDLD Projects**
 - Grassy Lake Pump Station Gravity Drain Sluice Gate Rehab
 - “Warranty Work” will be completed in upcoming weeks as time allows in the contractor/fabricator’s schedule
 - The scope is to correct a 2006 installation deficiency (by USACE Contractor) that is keeping the gate from opening 100%.
 - FEMA 2019 Flood Debris Removal
 - Clean-up is 100% complete
 - Documentation in Grants Portal
 - CAT-A project funds have been “Obligated”
 - CAT-B project is pending FEMA review/edit
 - Hartford Interceptor Sewer
 - Originally installed in February of 2017 by the SIFPDC at no cost to the Village
 - Pavement settlement repaired by the SIFPDC in October of 2017 at no cost to the Village
 - Pavement will be repaired one last time this fall at no cost to the Village
 - Mole / Vole / Groundhog Control Program
 - Trapping is ongoing and continuous
 - The District has begun filling holes per USACE standards
- **Pump Stations**
 - East Alton No. 1 Pump Station – Station is closed
 - Wood River Pump Station – Station is closed
 - East Alton No. 2 Pump Station – Station is closed
 - Hawthorne Pump Station – Station is closed
 - Rand Avenue Pump Station – 24/7 operation.



02 October 2020 – Executive Director Update

- **Fiscal Year 2022 Assessment**
 - Review/edit of the assessment roll is being completed for the first time in many years

- **U.S. Army Corps of Engineers (USACE) Coordination**
 - Authorized Level Projects
 - Pump Station Modifications – KW reviewed BCOES plans and specs
 - Bid Package 8 – Pending land acquisition
 - Canal Road Pump Stations – Pending land acquisition
 - RW Package 1 – Pending land acquisition
 - RW Package 2 – KW accompanied USACE on site visit last week. BCOES in progress.
 - RW Package 3 – KW reviewed 65% ATR plans.
 - Mel Price Deficiency Projects
 - Mel Price RW Package 1 – KW reviewed BCOES plans and specs
 - Mel Price RW Package 2 – Design ongoing
 - P.L. 84-99
 - LERRDS complete
 - Award to contractor pending
 - KW attended multiple site visits in last week with contractor
 - Silver Jackets EAP
 - KW reviewed/commented on DRAFT EAP
 - Section 408 Alterations
 - Wood River Power Station Demolition (UNAUTHORIZED) – USACE working with contractor on retroactive permit
 - 5 Diamond Camp Grounds (UNAUTHORIZED) – USACE working with contractor on retroactive permit
 - Alton WWTP (Illinois American) – Soil borings and piezometer. Pending submittal to USACE
 - Alton WWTP (Illinois American) – Effluent line repair/modification. Submitted to USACE. Pending backcheck of comments.
 - P66 – WR16/17 Pipeline. Pending USACE review/approval
 - P66 – Pipe Bridge. Permitted. Work in progress
 - Ameren – Gateway-Roxford 345kV Rebuild. Permitted. Work in progress
 - Enbridge – Platte Pipeline. Permitted. Work in progress.

- **LERRDS (Land Easements Relocations Rights of Way & Disposal Sites)**
 - Rights of Entry (ROE) – No activity
 - Temporary Construction Easements – ongoing
 - Permanent Easements – ongoing
 - See update from Craney Law Group and Wood E&IS

Wood River Drainage & Levee District
Unpaid Bills Detail
As of October 1, 2020

Type	Date	Num	Due Date	Aging	Open Balance
Ameren Illinois - EA#1					
Bill	09/16/2020	2116 ...	09/30/2020	15	228.47
Total Ameren Illinois - EA#1					228.47
B & B Custom Tees					
Bill	09/09/2020	144277	09/23/2020	22	70.00
Total B & B Custom Tees					70.00
Bluff City Minerals					
Bill	09/16/2020	12394...	10/16/2020	15	78.77
Total Bluff City Minerals					78.77
Casey's General Stores, Inc.					
Bill	09/18/2020	PF624...	10/08/2020	13	700.32
Total Casey's General Stores, Inc.					700.32
Delta Dental					
Bill	10/01/2020	1385098	10/15/2020		288.04
Total Delta Dental					288.04
MTS-Jerseyville					
Bill	09/15/2020	13492	09/25/2020	16	2,554.98
Bill	09/16/2020	29027J	09/26/2020	15	902.64
Total MTS-Jerseyville					3,457.62
Part Stop, Inc.					
Bill	09/15/2020	431008	10/15/2020	16	99.95
Total Part Stop, Inc.					99.95
PEKIN INSURANCE					
Bill	09/17/2020	VP000...	10/01/2020	14	40.18
Total PEKIN INSURANCE					40.18
Waltco Tool's & Equipment					
Bill	09/16/2020	500605	10/16/2020	15	10.82
Bill	09/16/2020	500617	10/16/2020	15	11.99
Total Waltco Tool's & Equipment					22.81
Wood Environment & Infrac Solutions, Inc					
Bill	09/16/2020	N2151...	10/16/2020	15	4,117.50
Bill	09/23/2020	N2151...	10/23/2020	8	8,845.00
Total Wood Environment & Infrac Solutions, Inc					12,962.50
TOTAL					17,948.66

Wood River Drainage & Levee District
Unpaid Bills Detail
As of October 1, 2020

Type	Date	Num	Due Date	Aging	Open Balance
Alton Equipment & Rental					
Bill	08/21/2020	26900	09/20/2020	41	93.98
Bill	09/15/2020	27130	10/15/2020	16	19.98
Total Alton Equipment & Rental					
113.96					
Ameren Illinois - EA#1					
Bill	09/22/2020	0312 ...	10/06/2020	9	321.94
Total Ameren Illinois - EA#1					
321.94					
BCBS Health Insurance					
Bill	09/16/2020	26021...	09/30/2020	15	5,643.02
Total BCBS Health Insurance					
5,643.02					
Bluff City Minerals					
Bill	09/22/2020	12395...	10/22/2020	9	165.31
Total Bluff City Minerals					
165.31					
Direct TV					
Bill	09/24/2020	37792...	10/24/2020	7	41.99
Total Direct TV					
41.99					
M & M Service Company					
Bill	09/29/2020	B0012...	10/13/2020	2	540.27
Total M & M Service Company					
540.27					
MTS-Jerseyville					
Bill	09/22/2020	13543	10/02/2020	9	493.70
Total MTS-Jerseyville					
493.70					
N. General Auto Electric, Inc.					
Bill	09/24/2020	52739	10/08/2020	7	196.40
Total N. General Auto Electric, Inc.					
196.40					
Vandevanter Engineering					
Bill	09/30/2020	54902...	10/14/2020	1	11,344.00
Total Vandevanter Engineering					
11,344.00					
Visa					
Bill	09/27/2020	Sept 2...	10/11/2020	4	686.53
Total Visa					
686.53					
Wood River City of					

Wood River Drainage & Levee District
Unpaid Bills Detail
As of October 1, 2020

Type	Date	Num	Due Date	Aging	Open Balance
Bill	09/18/2020	9400 ...	10/02/2020	13	19.53
Bill	09/18/2020	9300 ...	10/02/2020	13	19.53
Total Wood River City of					39.06
TOTAL					19,586.18

Wood River Drainage & Levee District
Balance Sheet
 As of September 30, 2020

	Sep 30, 20
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash Drawer	15.74
101.2 · EA #1 Utilities-1st Mid Bank	107,452.52
102.1 · Maint. Main - 1st Mid Bank	25,877.21
102.2 · Maint. MMDA - 1st Mid Bank	1,057,982.72
102.5 · Rand MMDA-1st Mid Credit Union	490,359.51
102.6 · Rand Pump St Fund-1st Mid Bank	59,270.36
102.7 · Business Share-1st Mid Credit U	10.31
Total Checking/Savings	1,740,968.37
Other Current Assets	
110 · Accrued Interest	9,324.02
112 · Investments CD	
112.26 · Maint CD 5318	195,091.17
112.27 · EA #1 CD 5319	244,319.79
112.28 · Maint CD 5320	234,371.67
Total 112 · Investments CD	673,782.63
Total Other Current Assets	683,106.65
Total Current Assets	2,424,075.02
Fixed Assets	
120 · Property & Equipment	1,830,323.37
126 · Land	216,131.00
Total Fixed Assets	2,046,454.37
TOTAL ASSETS	4,470,529.39
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
230 · Payroll Liabilities	
230.08 · IMRF	
230.081 · Company	113.40
230.082 · Employee	493.29
Total 230.08 · IMRF	606.69
230.09 · Insurance Withholding	
230.092 · Life Insurance	16.00
Total 230.09 · Insurance Withholding	16.00
230.10 · State Unemployment IL	
	0.02
Total 230 · Payroll Liabilities	622.71
Total Other Current Liabilities	622.71
Total Current Liabilities	622.71
Long Term Liabilities	
243 · Unreserved	2,814,582.94
244 · EA #1 Pump - Reserved	208,526.00
Total Long Term Liabilities	3,023,108.94
Total Liabilities	3,023,731.65
Equity	
290 · Open Bal Equity	2,046,454.37
299 · Fund Balance	-69,417.55
Net Income	-530,239.08

9:04 PM

10/01/20

Cash Basis

Wood River Drainage & Levee District

Balance Sheet

As of September 30, 2020

	<u>Sep 30, 20</u>
Total Equity	<u>1,446,797.74</u>
TOTAL LIABILITIES & EQUITY	<u>4,470,529.39</u>