Established 20th of July-1910

WOOD RIVER DRAINAGE AND LEVEE DISTRICT

OF

MADISON COUNTY, ILLINOIS 543 W. MADISON AVENUE WOOD RIVER, ILLINOIS 62095

MINUTES OF MEETING - BOARD OF COMMISSIONERS

1. Meeting Information

Date: Friday August 18, 2023

Time: 8:30 AM

Location: 543 W. Madison Avenue, Wood River, IL 62095

Teams Meeting Call in Number: +1 708-329-8926; Passcode: 588 117 722#

Written By: Brianne England

2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Nathan Kincade	V. P Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Brianne England	Secretary/Treasurer	Wood River Drainage & Levee District
Mike Allen	Superintendent	Wood River Drainage & Levee District
Lucy Dehner	Agent	The Luken Agency

3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen. Commissioner Roberts was unable to attend the meeting. Johansen then turned moderation of the meeting to Kevin Williams.

4. Public Comments

N/A

5. Superintendent Report

- 5.1. Mike Allen was present at the meeting and available to answer questions.
- 5.2. Received the new Bush Hog 12815 Flex Wing Mower.
- 5.3. Maintenance crew is continuing to work on the 2nd cut.

6. Executive Director Comments

- 6.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 6.2. Project 2022-09 dewatered 2nd bay at East Alton No. 1 for the Pump Shop to come in and disassemble pump and motor to diagnose.
- 6.3. ARPA Project 2023-24 we are meeting with Phillips 66 Executives on 9/21/23.
- 6.4. Sunday, August 6th we lost power at Rand Ave Pump Station. We lost 2 variable speed drives on pump #2 and number #3. We have 2 new drives ordered and in route within the next 5 days. There has been an insurance claim submitted with Luken Agency.

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7. Luken Insurance Agency Comments

- 7.1. Lucy was present for the meeting and available to answer any questions.
- 7.2. Jeff is working on audit dispute with Berkley Net.

8. Attorney James Craney Comments

8.1. James Craney was unable to attend the meeting.

9. Commissioners Report:

N/A

10. Approval of Minutes of the previous meeting:

A motion was made by Kincade to approve the minutes for 08/4/23; seconded by Johansen.

Johansen: aye; Kincade: aye. Motion passed

11. Approval of the Bills

A motion was made by Johansen to approve the list of bills presented in the amount of \$13,318.00; second by Kincade. See attachments.

Johansen: aye; Kincade: aye. Motion passed

12. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Kincade to pass; seconded by Johansen.

Johansen: aye; Kincade: aye. Motion passed

13. Communications

N/A

14. Old Business

N/A

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WOOD RIVER DRAINAGE AND LEVEE DISTRICT

OF

MADISON COUNTY, ILLINOIS 543 W. MADISON AVENUE WOOD RIVER, ILLINOIS 62095

15. New Business

15.1. Discussion and potential action regarding the release of minutes and recordings of Executive Session in compliance with Open Meetings Act (5 ILCS 120/2.06) on the following dates:

9/17/2019	01/03/2020	07/23/2021	10/29/2021	07/01/2022
10/04/2019	01/17/2020	08/06/2021	11/05/2021	09/16/2022
10/18/2019	06/05/2020	08/11/2021	11/10/2021	10/07/2022
11/01/2019	01/22/2021	09/10/2021	11/19/2021	07/07/2023
11/15/2019	02/05/2021	09/23/2021	02/04/2022	08/04/2023
12/06/2019	04/23/2021	10/01/2021	04/22/2022	
12/20/2019	06/04/2021	10/07/2021	05/20/2022	

Motion was made by Johansen to release the following dates to the public: 10/29/21, 11/05/21, 11/10/21, 2/4/22 and 8/4/23. Remaining dates will remain closed to the public.; seconded by Kincade

Johansen: aye; Kincade: aye. Motion passed

16. Executive Session

Johansen made a motion to enter Executive Session at 8:47 a.m.; seconded by Kincade

Johansen: aye; Kincade: aye. Motion passed

17. Return to open session/roll call:

A motion was made in Executive Session by Kincade; seconded by Johansen to return to open session at 9:02 a.m.

Johansen: aye; Kincade: aye. Motion passed

18. Commissioners/Employee Comments:

N/A

19. Adjournment

Motion was made by Kincade; seconded by Johansen to adjourn

Johansen: aye; Kincade: aye. Motion carried

Adjournment at 9:03 a.m.



WOOD RIVER DRAINAGE AND LEVEE DISTRICT

OF MADISON COUNTY, ILLINOIS 543 W. MADISON AVENUE WOOD RIVER, ILLINOIS 62095

Charles Johansen, President		
Nathan Kincade, Vice President		
,		
Anthony Roberts, Commissioner		

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18 August 2023 – Executive Director Report

• Gravity Drains Inspections (Project 2021-06) (ARDL, Inc.)

- GW-23B & GW-23C Gravity Drains at RAPS
 - Partially completed the week of 01 May 2023.
 - Inspection of GW-23C scheduled for 06 September 2023.

• Relief Well Testing / Inspection (Project 2022-07) (ARDL, Inc.)

- o FY'23 Scope (19 Relief Wells in UWR). Q4 FY'23.
- o Project will begin 11 September 2023.

• EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09) (The Pump Shop at Missouri Machinery & Engineering, Co.)

o Pump will be removed the week of 14 August 2023.

• Abandon Culvert Drains at GW-15, GW-16, and GW-17 (Project 2022-12) (Olin – Winchester)

- WRDLD has requested input on mix design from the USACE.
- USACE has requested a full engineered design. Project will not occur in FY'23.

• <u>Lakeside Pump Station Impoundment (Project 2022-19)</u> (ARDL, Inc.)

- Reshaping/grading ditch that comes into Lakeside P.S. Cleans up <u>decades</u> of neglect.
- Project complete.

• Wood River Pump Station Impoundment Rip Rap (Project 2023-23) (WRDLD & Keller Construction, Inc.)

- o Place rip rap at scour locations caused by IDOT drains and City of Wood River FMs.
- o Project complete.

• ARPA Engineering Design and Construction Phase Services (Project 2023-24) (TBD)

Awaiting a meeting with P66 to truly begin work.

• PV Solar Design/Install at WRDLD Office (Project 2023-25) (TBD)

Currently reviewing proposals.

• WRDLD Maintenance Projects

- Mowing of the levees is scheduled to begin 10 May 2023.
 - Cycle 1 = 10 May 2023 06 July 2023 (≈8 Weeks)
 - Cycle 2 = 14 July 2023 TBD
- o Spraying program is ongoing and continuous.

• Pump Stations

East Alton No. 1 Closed. Passively maintaining elevation 405 with stop logs.

Lakeside Closed.
 Virginia Street Closed.
 East Alton No. 2 Closed.



18 August 2023 – Executive Director Report

Wood River Closed.

o Rand Avenue **Open. 24/7 operation.**

Hawthorne No. 1 Closed.
 Hawthorne No. 2 Closed.
 Grassy Lake Closed.

• <u>U.S. Army Corps of Engineers (USACE) Coordination</u>

- Authorized Level Projects
 - Pump Station Modifications.
 - WRDLD provided 5 comments on <u>26 July 2022</u>.
 - USACE verbally stated that all WRDLD comments will be addressed.
 - Bid Package 8 Magruder Construction Co.
 - Force main work complete (not tested).
 - Relief well collector ditch nearing completion.
 - Electrical work delayed. Supply chain issues.
 - Bid Package 9
 - Project delayed until at least Q4 FY'23 No work is eligible for WIK until the IDR is approved (Likely Aug/Sept 2023).
 - Canal Road Pump Stations Magruder Construction Co.
 - Pump Station intake structure in progress (CR#2 only).
 - RW Package 2 95% ATR.
 - WRDLD provided 14 comments on 11 April 2022.

(No response from the USACE)

- The USACE is still claiming that reestablishing flow in the Old Wood River Creek through culverts of appropriate size and capacity, that are owned by the WRDLD is a "Betterment".
- RW Package 3 BCOES.
 - WRDLD provided 10 comments on <u>20 September 2021</u>.

(No response from the USACE)

- Mel Price Deficiency Projects
 - Mel Price RW Package 1 Meyer Contracting, LLC.
 - Project substantially complete.
 - WRDLD provided the USACE a punch list on 05 December 2022.
 - o USACE to make WRDLD punch list corrections.
 - Mel Price RW Package 2 BCI Construction, USA, Inc.
 - Relief well collector ditch work in progress.

Wood River Drainage & Levee District Unpaid Bills Detail As of August 11, 2023

Туре	Date	Num	Due Date	Aging	Open Balance
Ameren Illinois - EA#2 Bill	08/03/2023	7026 J	09/02/2023		341.50
Total Ameren Illinois - EA#	! 2				341.50
Ameren Illinois - Grassy Bill	08/03/2023	6035 J	09/02/2023		55.56
Total Ameren Illinois - Gra	ssy				55.56
Ameren Illinois - Haw #1 Bill	08/01/2023	3024 J	08/31/2023		245.27
Total Ameren Illinois - Hav	v #1				245.27
Ameren Illinois - Haw #2 Bill	08/03/2023	7006 J	09/02/2023		28.48
Total Ameren Illinois - Hav	v #2				28.48
Ameren Illinois - Lakesid Bill	e 08/03/2023	2652 J	09/02/2023		64.34
Total Ameren Illinois - Lak	eside				64.34
Ameren Illinois - Rand Bill	08/03/2023	3111 J	09/02/2023		5,010.07
Total Ameren Illinois - Ran	d				5,010.07
Ameren Illinois - Virginia Bill	PS 08/03/2023	9856 J	09/02/2023		58.25
Total Ameren Illinois - Virg	inia PS				58.25
AT&T - FirstNet Bill	08/04/2023	08082	09/03/2023		216.89
Total AT&T - FirstNet					216.89
Bertels Sales and Service Bill Bill	e 08/03/2023 08/03/2023	157444 157036	09/02/2023 09/02/2023		201.08 278.34
Total Bertels Sales and Se	ervice				479.42
Drake Tire & Auto Servic	e, LLC 08/02/2023	0027062	09/01/2023		27.95
Total Drake Tire & Auto Se	ervice, LLC				27.95
East Alton, Village of Bill	08/03/2023	33003	09/02/2023		18.00
Total East Alton, Village of	:				18.00
Hartford, Village of Bill	07/31/2023	013 0	08/30/2023		40.26
Total Hartford, Village of					40.26
Homefield Energy - WRP	08/01/2023	46947	08/31/2023		401.33
Bill Total Homefield Energy - V	08/02/2023 NPPS	46947	09/01/2023		438.27 839.60
Keller Construction, Inc	VINEO				039.00
Bill	07/31/2023	20230	08/30/2023		192.00
Total Keller Construction, I	nc				192.00
Lawn Care Equipment Co	0				

Wood River Drainage & Levee District Unpaid Bills Detail As of August 11, 2023

Туре	Date	Num	Due Date	Aging	Open Balance
Bill	08/02/2023	922880	09/01/2023		1,437.92
Total Lawn Care Equipme	ent Co				1,437.92
Midwest Sanitary Service Bill	ces, Inc 07/30/2023	20235	08/29/2023		69.00
Total Midwest Sanitary So	ervices, Inc				69.00
MTS-Jerseyville Bill	08/09/2023	42484J	08/19/2023		568.13
Total MTS-Jerseyville					568.13
Piasa Motor Fuels, LLC Bill	08/04/2023	266081	09/03/2023		587.14
Total Piasa Motor Fuels,	LLC				587.14
Williams Office Product	es, Inc. 07/30/2023	INV02	08/19/2023		36.05
Total Williams Office Pro	ducts, Inc.				36.05
TAL					10,315.83

Wood River Drainage & Levee District Unpaid Bills Detail As of August 17, 2023

Туре	Date	Num	Due Date	Aging	Open Balance
Ace Tech Computer Se	ervices, Inc. 08/01/2023	10904	08/31/2023		310.00
Total Ace Tech Compute	er Services, Inc.				310.00
Ameren Illinois - EA#1 Bill Bill	08/14/2023 08/14/2023	2116 0312	09/13/2023 09/13/2023		278.48 311.44
Total Ameren Illinois - E	A#1				589.92
Drake Tire & Auto Serv Bill	rice, LLC 08/08/2023	0027079	09/07/2023		24.94
Total Drake Tire & Auto	Service, LLC				24.94
MTS-Jerseyville Bill	08/11/2023	42506J	08/21/2023		446.39
Total MTS-Jerseyville					446.39
New Frontier Materials Bill	LLC 08/14/2023	12681	09/13/2023		615.35
Total New Frontier Mate	rials LLC				615.35
Part Stop, Inc.	08/02/2023	498363	09/01/2023		28.50
Total Part Stop, Inc.					28.50
Spectrum Business - F	Rand 08/02/2023	00250	09/01/2023		194.44
Total Spectrum Busines	s - Rand				194.44
TAL					2,209.54

Wood River Drainage & Levee District Balance Sheet

As of August 18, 2023

	Aug 18, 23
ASSETS	
Current Assets Checking/Savings 100 · Petty Cash Drawer 102.7 · Business Share-1st Mid Credit U	56.04 24.60
103.1 · Maint Checking *3552 - MadCo	5,298.37
103.2 · Maint MMDA *0784 - MadCo	1,017,673.68
103.3 · Rand Checking *5598 · MadCo 103.4 · Rand MMDA *3593 · MadCo	991.10
103.4 - Rand MMDA "3593 - MadCo 103.5 - EA #1 MMDA *7528 - MadCo	82,271.79 112,968.39
Total Checking/Savings	1,219,283.97
Other Current Assets 110 · Accrued Interest 112 · Investments CD	518.00
112.33 · Maint. CD #1 - 1st Mid *001	242,515.07
112.34 · Maint. CD #2 -*9326 MadCo 112.35 · Rand CD #1 -*1590 MadCo	254,545.54 254,545.54
112.36 · Rand CD #2 -*1809 MadCo	254,545.54
112.37 · Maint. CD #3 - CDAR 3271	255,177.64
112.38 · Maint CD #4 - CDAR 3298	255,177.63
112.39 · Maint CD #5 - CDAR 7576	250,061.65
112.40 · EA #1 CD -CDAR *7536	100,000.00
112.41 · Rand CD #3 - CDAR *7544	150,000.00
Total 112 · Investments CD Total Other Current Assets	2,016,568.61
Total Current Assets	3,236,370.58
	3,230,370.30
Fixed Assets 120 · Property & Equipment 120.1 · Accumulated Depreciation 120 · Property & Equipment - Other	(8,889,603.93) 10,768,964.32
Total 120 · Property & Equipment	1,879,360.39
126 · Land Total Fixed Assets	216,131.00
TOTAL ASSETS	5,331,861.97
LIABILITIES & EQUITY	
Liabilities Current Liabilities	
Other Current Liabilities 230 · Payroll Liabilities 230.03 · Social Security	
230.031 · Company 230.032 · Employee	3.46 3.46
Total 230.03 · Social Security	6.92
230.04 · Medicare 230.041 · Company 230.042 · Employee	0.80 0.80
Total 230.04 · Medicare	1.60
230.05 · Federal Withholding	5.00
230.08 · IMRF 230.081 · Company 230.082 · Employee	316.76 982.34
Total 230.08 · IMRF	1,299.10
230.09 · Insurance Withholding	

Wood River Drainage & Levee District Balance Sheet

As of August 18, 2023

_	Aug 18, 23
230.091 · Health Insurance	66.32
230.092 · Life Insurance	8.00
Total 230.09 · Insurance Withholding	74.32
230.10 · State Unemployment IL	327.92
230.12 · Union Dues	106.67
Total 230 · Payroll Liabilities	1,821.53
Total Other Current Liabilities	1,821.53
Total Current Liabilities	1,821.53
Long Term Liabilities 243 · Unreserved 244 · EA #1 Pump - Reserved	4,644,595.86 164,040.00
Total Long Term Liabilities	4,808,635.86
Total Liabilities	4,810,457.39
Equity 299 · Fund Balance Net Income	167,165.47 354,239.11
Total Equity	521,404.58
TOTAL LIABILITIES & EQUITY	5,331,861.97

Wood River Drainage & Levee District Revenue & Expense Budget vs. Actual October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget
Income 300 · Assessment 301 · Interest Earned	1,006,109.67	940,000.00	66,109.67
301.2 · Maint Interest Earned	31,857.97	39,000.00	-7,142.03
301.3 · Pump Interest Earned	3,654.41	3,000.00	654.41
301.4 · Rand Interest Earned	13,720.32	17,000.00	-3,279.68
Total 301 · Interest Earned	49,232.70	59,000.00	-9,767.30
306 · Miscellaneous	3,841.70	5,000.00	-1,158.30
307 · MadCo ARPA Funding	0.00	50,000.00	-50,000.00
309 · Easement & Inspection Fee	8,850.00	10,000.00	-1,150.00
310 · Phillips 66	195,524.22 0.00	254,000.00 0.00	-58,475.78 0.00
312 · F.E.M.A. 313 · Sale of Fixed Assets	32,000.00	28,000.00	4,000.00
314 · Refunds	2,550.56	2,500.00	50.56
315 · Lease	1,920.00	1,920.00	0.00
Total Income	1,300,028.85	1,350,420.00	-50,391.15
Gross Profit	1,300,028.85	1,350,420.00	-50,391.15
Expense			
400 · Pump Operations			
401 · East Alton No. 1 Labor	0.00	0.00	0.00
402 · East Alton No. 1 Utilities	17,616.89	20,000.00	-2,383.11
403 · East Alton No. 1 Maint/Repairs 404 · East Alton No. 1 Repairs	330.21 0.00	400.00 0.00	-69.79 0.00
411 · Wood River Labor	0.00	1,500.00	-1,500.00
412 · Wood River Utilities	3,397.15	7,000.00	-3,602.85
413 · Wood River Maint/Repairs	3,712.73	3,700.00	12.73
414 · Wood River Repairs	0.00	0.00	0.00
421 · Rand Ave Labor	76,528.50	88,000.00	-11,471.50
422 · Rand Ave Utilities	55,003.89	63,000.00	-7,996.11
423 · Rand Ave Maint/Repairs	4,006.82	8,000.00	-3,993.18
424 · Rand Ave Repair	0.00	0.00	0.00
428 · Rand Ave. Management Labor	15,656.01	21,000.00	-5,343.99
431 · Hawthorne No. 1 Labor 432 · Hawthorne No. 1 Utilities	0.00 2,158.56	0.00 3,100.00	0.00 -941.44
433 · Hawthorne No. 1 Maint/Repairs	2, 138.36 0.00	300.00	-300.00
434 · Hawthorne No. 1 Repairs	0.00	0.00	0.00
441 · East Alton No. 2 Labor	0.00	0.00	0.00
442 · East Alton No. 2 Utilities	3,418.99	5,000.00	-1,581.01
443 · East Alton No. 2 Maint/Repairs	0.00	300.00	-300.00
444 · East Alton No. 2 Repairs	0.00	0.00	0.00
451 · Canal Road No. 1 Utilities	0.00	0.00	0.00
452 · Canal Road No. 1 Repairs/Maint	0.00	0.00	0.00
461 · Canal Road No. 2 Utilities	0.00 0.00	0.00	0.00
462 · Canal Road No. 2 Repairs/Maint 471 · Canal Road No. 3 Utilities	0.00	0.00 0.00	0.00 0.00
471 Canal Road No. 3 Repairs/Maint	0.00	0.00	0.00
492 · Grassy Lake Utilities	1,132.40	2,500.00	-1,367.60
493 · Grassy Lake Repairs/Maintenance	23.00	300.00	-277.00
494 · Hawthorne No. 2 Utilities	395.70	1,000.00	-604.30
495 · Hawthorne No. 2 Repairs/Maint	0.00	300.00	-300.00
496 · Virginia St Utilities	562.37	1,000.00	-437.63
497 · Virginia St Repairs/Maintenance	0.00	300.00	-300.00
498 · Lakeside Utilities 499 · Lakeside Repairs/Maintenance	613.68 0.00	1,000.00 300.00	-386.32 -300.00
Total 400 · Pump Operations	184,556.90	228,000.00	-43,443.10
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	15,078.28	21,000.00	-5,921.72
551 · Maintenance Labor	123,914.68	156,000.00	-32,085.32
552 · Utilities	5,832.61	9,000.00	-3,167.39

12:20 PM 08/17/23 **Cash Basis**

Wood River Drainage & Levee District Revenue & Expense Budget vs. Actual October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget
553 · Building Maint & Supplies	11,617.27	16,000.00	-4,382.73
554 · Fuel (Gasoline)	12,286.45	16,000.00	-3,713.55
555 · Fuel (Diesel)	5,782.00	13,000.00	-7,218.00
556 · Tractor Maint. / Repair	0.00	0.00	0.00
557 · Vehicle Maint. / Repair	5,604.40	10,000.00	-4,395.60
558 · Equipment Maint. / Repair	19,576.45	20,000.00	-423.55
559 · Vegetation Removal	8,374.83	8,000.00	374.83
560 · Clothing Allowance	949.37	2,000.00	-1,050.63
	9,590.33	9,000.00	590.33
561 · Aggregate and Rip Rap			
569 · Employee Insurance Benefit	27,740.50	31,000.00	-3,259.50
570 · Insurance	65,279.50	68,000.00	-2,720.50
573 · Training	928.00	1,000.00	-72.00
576 · Saftey	1,331.74	1,000.00	331.74
Total 500 · Maintenance Operations	313,886.41	381,000.00	-67,113.59
600 · Administration			
601 · Administration Labor	142,868.32	164,000.00	-21,131.68
602 · Utilities	3,919.95	6,000.00	-2,080.05
603 · Office Supplies	13,720.02	15,000.00	-1,279.98
604 · Building Maintenance	4,930.16	8,500.00	-3,569.84
605 · Commissioner Labor	19,230.00	23,850.00	-4,620.00
606 · Travel and Meals	2,350.04	2,800.00	-449.96
607 · Consultant - Accounting	0.00	5,050.00	-5,050.00
608 · Consultant - Attorney	10,037.50	16,500.00	-6,462.50
609 · Consultant - Engineering	2,408.45	58,000.00	-55,591.55
612 · Clothing Allowance	1,377.50	2,000.00	-622.50
615 · Employee Insurance Benefit	12,965.07	14,500.00	-1,534.93
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616 · Employemnt & Other Medical	584.00	1,000.00	-416.00
618 · Bonds	2,100.00	2,300.00	-200.00
620 · Marketing - Publications	1,003.67	1,650.00	-646.33
630 · Re-Assessment Costs	0.00	0.00	0.00
699 · Finance Charges	1,826.91	1,850.00	-23.09
Total 600 · Administration	219,321.59	323,000.00	-103,678.41
700 · Capital Projects	70 700 40	70,000,00	004.00
701 · Capital Improvements	72,768.40	73,000.00	-231.60
705 · USACE Testing/Inspection	58,780.89	110,250.00	-51,469.11
710 · Reconstructions/Repairs	38,551.92	129,400.00	-90,848.08
Total 700 · Capital Projects	170,101.21	312,650.00	-142,548.79
800 · Payroll Expenses			
851 · Payroll Tax Adjustments	0.00	0.00	0.00
852 · Social Security	24,093.50	29,470.00	-5,376.50
853 · IMRF	7,493.56	8,780.00	-1,286.44
854 · Insurance Benefit	9,991.08	11,210.00	-1,218.92
855 · Medicare	5,641.01	6,890.00	-1,248.99
856 · SUIIL	10,704.48	13,000.00	-2,295.52
Total 800 · Payroll Expenses	57,923.63	69,350.00	-11,426.37
Total Expense	945,789.74	1,314,000.00	-368,210.26
Net Income	354,239.11	36,420.00	317,819.11
Not income			017,0