



WOOD RIVER DRAINAGE AND LEVEE DISTRICT
OF
MADISON COUNTY, ILLINOIS
543 W. MADISON AVENUE
WOOD RIVER, ILLINOIS 62095

MINUTES OF MEETING – BOARD OF COMMISSIONERS

1. Meeting Information

Date: Friday November 17, 2023
 Time: 8:30 AM
 Location: 543 W. Madison Avenue, Wood River, IL 62095
 Teams Meeting Call in Number: +1 708-329-8926; Passcode: 588 117 722#

Written By: Brianne England

2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Anthony Roberts	V. P. - Board of Commissioners	Wood River Drainage & Levee District
Nathan Kincade	Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Michael Allen	Superintendent	Wood River Drainage & Levee District
Brianne England	Secretary/Treasurer	Wood River Drainage & Levee District
James Craney	Partner	Craney Winters Law
Lucy Dehner	Agent	The Luken Agency

3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen. Johansen then turned moderation of the meeting to Kevin Williams.

4. Public Comments

N/A

5. Superintendent Report

- 5.1. Mike Allen was present for the meeting and available to answer any questions.
- 5.2. Stop logs have all been painted.
- 5.3. Vegetation at Reach 1 has been cleared out.

6. Executive Director Comments

- 6.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 6.2. The work plan for Project 2022-12 will be revised by WRDLD and sent back to USACE.
- 6.3. Canal Pump Station #3 – There is a water line that is jointly owned by Village of Roxana and Village of Hartford that has to be relocated. WRDLD may pay out a small amount of money to get a meter ordered. WRDLD will be reimbursed by the Flood Prevention District.



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7. Luken Insurance Agency Comments

- 7.1. Lucy was present for the meeting and available to answer any questions.
- 7.2. Lucy explained to the Commissioners the Keyman Life Insurance Policy through Auto-Owner's.

8. Attorney James Craney Comments

- 8.1. James Craney was present for the meeting and available for any questions.

9. Commissioners Report:

N/A

10. Approval of Minutes of the previous meeting:

A motion was made by Roberts to approve the minutes for 11/03/23; seconded by Johansen.

Johansen: aye; Kincade: aye; Roberts: aye. Motion passed

11. Approval of the Bills

A motion was made by Johansen to approve the list of bills presented in the amount of \$9,485.56; second by Kincade. See attachments.

Johansen: aye; Kincade: aye; Roberts: aye. Motion passed

12. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Kincade to pass; seconded by Roberts.

Johansen: aye; Kincade: aye; Roberts: aye. Motion passed

13. Communications

14. Old Business

- 14.1. Discussion and potential action regarding executing Work Order 06 with WSP USA for FY 2024 engineering services.

A motion was made by Johansen to table; seconded by Roberts

Johansen: aye; Kincade: aye; Roberts: aye. Motion tabled

- 14.2. Discussion and potential action regarding certifying real estate acquisition in support of USACE's Relief Well Package 3 Project.

A motion was made by Johansen to table; seconded by Roberts

Johansen: aye; Kincade: aye; Roberts: aye. Motion tabled



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15. New Business

- 15.1. Discussion and potential action regarding enrolling Kevin Williams into the “Keyman” Life Insurance Policy with Auto-Owners Insurance.

A motion was made by Roberts to table; seconded by Johansen

Johansen: aye; Kincade: aye; Roberts: aye. Motion tabled

- 15.2. Discussion and potential action regarding executing a Temporary Construction easement with Illinois American Water in support of their project to line 42” effluent pipe from the WWTP and repair existing manholes.

A motion was made by Johansen to pass pending changes by Attorney James Craney; seconded by Roberts

Johansen: aye; Kincade: aye; Roberts: aye. Motion passed

16. Executive Session

N/A

17. Return to open session/roll call:

N/A

18. Commissioners/Employee Comments:

N/A

19. Adjournment

Motion was made by Kincade; seconded by Roberts to adjourn.

Johansen: aye; Kincade: aye; Roberts: aye. Motion carried

Adjournment at 9:00 a.m



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Charles Johansen, President

Anthony Roberts, Vice President

Nathan Kincade Commissioner



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- **Gravity Drains Inspections (Project 2021-06)**
(ARDL, Inc.)
 - GWs: 27 – 36 will be completed in Q2 or Q3 FY'24.
- **Relief Well Testing / Inspection (Project 2022-07)**
(ARDL, Inc.)
 - WRDL will inspect multiple relief wells with a downhole camera next week.
- **EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09)**
(The Pump Shop at Missouri Machinery & Engineering, Co.)
 - Pump #2 was removed the week of 14 August 2023.
 - The pump is currently being evaluated for repairs.
- **Abandon Culvert Drains at GW-15, GW-16, and GW-17 (Project 2022-12)**
(Olin – Winchester)
 - WRDL to revise execution plan, referencing EM 1110-2-2902, and resubmit to the USACE.
- **LWR Sta 23+50 Flood Wall Expansion Joint Repair (Project 2022-13-MOD 01)**
(Keller Construction Inc.)
 - The expansion joint repair completed last fall partially failed due to no fault of the contractor.
 - A minor repair will be completed to re-establish the joint.
- **Rip Rap at IDOT Outlet – LWR 186+00 (Project 2022-17-MOD 01)**
(TBD)
 - Phase I completed in November 2022.
 - Disturbed areas around new RWs installed by the USACE are scouring. Will need to extend the rip rapped area by adding an additional 300T of RR3 Rip Rap.
- **ARPA Engineering Design and Construction Phase Services (Project 2023-24)**
(Donohue & Associates, Inc.)
 - Preliminary Design in progress.
 - Investigating ways to shorten funding gap.
- **2024 Pump Station Crane Inspections (Project 2023-27)**
(Illinois Electric Works)
 - Project is slated for Q2 or Q3 FY'24.
- **Sluice Gate Actuator Replacements at EA1 Pump Station (Project 2023-28)**
(TBD)
 - WRDL is currently scoping project.
- **WRDL Maintenance Projects**
 - Off-Season Maintenance Program.
 - 50+ loads of veg. debris has been cut, hauled, and stockpiled in last couple of weeks.
 - EA1 Stop Logs have been re-painted and will be set week after next.
- **Pump Stations**
 - East Alton No. 1 Closed.
 - Lakeside Closed.
 - Virginia Street Closed.



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- East Alton No. 2 Closed.
- Wood River Closed.
- Rand Avenue **Open. 24/7 operation.**
- Hawthorne No. 1 Closed.
- Hawthorne No. 2 Closed.
- Grassy Lake Closed.

- **U.S. Army Corps of Engineers (USACE) Coordination**
 - Authorized Level Projects
 - Pump Station Modifications.
 - WRDLD provided 5 comments on **26 July 2022**.
 - Bid Package 8 – Magruder Construction Co.
 - Pump station and site work complete.
 - Electrical work delayed longer than originally planned.
 - Bid Package 9
 - Project delayed until at least Q2 FY'24.
 - No work is eligible for WIK until the IDR is approved.
 - Canal Road Pump Stations – Magruder Construction Co.
 - CR#2 – Pump Station structure nearing completion.
 - CR#3 – Excavation for Pump Station has begun.
 - Water line utility relocation is required.
 - RW Package 2 – 95% ATR.
 - WRDLD provided 14 comments on **11 April 2022**.
(No response from the USACE)
 - The USACE is still claiming that reestablishing flow in the Old Wood River Creek through culverts of appropriate size and capacity, that are owned by the WRDLD is a “Betterment”. **FACT:** The old channel of the Wood River Creek was not intended to be part of the Wood River Flood Protection Project. Reference letter dated 17 October 1957 from the USACE Chief of Real Estate.
 - RW Package 3 – BCOES.
 - WRDLD provided 10 comments on **20 September 2021**.
(No response from the USACE)
 - WSP has provided WRDLD with LERRDs package for review. **WRDLD will not certify until conclusion of water line relocation.**
 - Mel Price Deficiency Projects
 - Mel Price RW Package 1 – Meyer Contracting, LLC.
 - Project substantially complete.
 - Mel Price RW Package 2 – BCI Construction, USA, Inc.
 - Project is nearing substantial completion.
 - Project slated for completion in mid-December.

- **Former Wood River Power Station Demolition**
 - Brief History
 - **09 September 2020** – KW visited the site for the first time, met with contractor’s superintendent.
 - **10 September 2020** – KW met with the USACE to brief them on culverts. No one currently employed at the USACE knew these culverts existed.
 - **11 September 2020** – WRDLD sent a letter to CTI Development advising them that a Section 408 permit is necessary to continue working.



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- **23 September 2020** – WRDLD met with USACE and CTI Development’s consultant onsite. Discussed permitting. Preliminary approval given by USACE to continue working. Consultant promised the permit application package was approximately 2-months from being submitted.
 - **13 January 2021** – WRDLD notified of planned demolition of power station.
 - **21 January 2021** – Owner/contractor used dynamite to implode portions of the vertical structure without WRDLD, USACE, or IDOT approval.
 - **22 January 2021** – WRDLD files a TRO to stop work.
 - **29 January 2021** – USACE approved contractor’s plan to demolish the Number 5 Boiler House.
 - **19 February 2021** – Owner (CTI Development) provided a letter to WRDLD stating that they will permanently abandon both box culverts that go under the levee.
 - **10 March 2021** – USACE approves implosion of smokestacks.
 - **14 March 2021** – Three smokestacks were imploded.
 - **05 April 2021** – WRDLD writes final letter to contractor/owner stating in-part that the implosions went okay and that they need to follow up with appropriate submittals for the abandonment of the culverts and ash ponds.
- The USACE continued conversations with CTI Development
 - **14 July 2022** – The USACE requested an easement from CTI in support of Mel Price Reach II Project. CTI refused, requesting “[the USACE] could convince the [levee] district to reconsider [the requirement to abandon the box culverts]”. The USACE told CTI during this meeting that “[CTI] is aware that the Corps is not responsible for this requirement.”
 - **04 August 2022** – KW, after being notified of the above conversation, requested that the USACE reaffirm their support of the abandonment of these culverts.
 - **08 August 2022** – USACE confirmed support of the WRDLD and stated that they will have additional conversations internally and get back with us.
 - No Update for over a year
 - **02 November 2023** – WRDLD requested an update from the USACE.
 - **06 November 2023** – USACE responded that they would again discuss internally and get back with us.
 - **17 November 2023** – **As of today, no response from the USACE.**

Wood River Drainage & Levee District
Unpaid Bills Detail
As of November 9, 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Craney Winters Law Group, LLC					
Bill	11/01/2023	17720	12/01/2023		279.00
Total Craney Winters Law Group, LLC					279.00
D & D Tire					
Bill	10/18/2023	15459	11/17/2023		240.00
Total D & D Tire					240.00
Fischer Lumber Co.					
Bill	10/25/2023	270281	11/24/2023		123.72
Bill	10/25/2023	270307	11/24/2023		75.03
Total Fischer Lumber Co.					198.75
Hartford, Village of					
Bill	10/27/2023	013 0...	11/26/2023		40.16
Total Hartford, Village of					40.16
Midwest Sanitary Services, Inc					
Bill	10/31/2023	20236...	11/30/2023		69.00
Total Midwest Sanitary Services, Inc					69.00
Waltco Tool's & Equipment					
Bill	10/25/2023	584897	11/24/2023		311.96
Total Waltco Tool's & Equipment					311.96
Williams Office Products, Inc.					
Bill	11/02/2023	INV02...	11/22/2023		36.05
Total Williams Office Products, Inc.					36.05
TOTAL					1,174.92

Wood River Drainage & Levee District
Unpaid Bills Detail
As of November 16, 2023

Type	Date	Num	Due Date	Aging	Open Balance
Ace Tech Computer Services, Inc.					
Bill	11/01/2023	11052	12/01/2023		310.00
Total Ace Tech Computer Services, Inc.					310.00
Ameren Illinois - EA#1					
Bill	11/13/2023	0312 ...	12/13/2023		311.44
Bill	11/13/2023	2116 ...	12/13/2023		265.96
Total Ameren Illinois - EA#1					577.40
AT&T - FirstNet					
Bill	10/31/2023	11082...	11/30/2023		217.29
Total AT&T - FirstNet					217.29
Bickle Electric					
Bill	10/27/2023	8599	11/26/2023		348.51
Total Bickle Electric					348.51
Donohue & Associates, Inc.					
Bill	11/16/2023	14317...	12/16/2023		5,327.50
Total Donohue & Associates, Inc.					5,327.50
Midwest Occupational Medicine, LTD					
Bill	10/25/2023	26898-1	11/24/2023		330.00
Bill	10/27/2023	26898-1	11/26/2023		124.00
Total Midwest Occupational Medicine, LTD					454.00
Piasa Motor Fuels, LLC					
Bill	11/13/2023	267245	12/13/2023		103.49
Bill	11/13/2023	267244	12/13/2023		721.22
Total Piasa Motor Fuels, LLC					824.71
Shook, Dalton					
Bill	11/14/2023	Clothi...	12/14/2023		251.23
Total Shook, Dalton					251.23
TOTAL					8,310.64

Wood River Drainage & Levee District
Balance Sheet
 As of November 17, 2023

	Nov 17, 23
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash Drawer	50.00
102.7 · Business Share-1st Mid Credit U	24.60
103.1 · Maint Checking *3552 - MadCo	20,012.93
103.2 · Maint MMDA *0784 - MadCo	703,470.16
103.3 · Rand Checking *5598 - MadCo	12,530.39
103.4 · Rand MMDA *3593 - MadCo	73,951.81
103.5 · EA #1 MMDA *7528 - MadCo	96,117.81
Total Checking/Savings	906,157.70
Other Current Assets	
110 · Accrued Interest	518.00
112 · Investments CD	
112.33 · Maint. CD #1 - 1st Mid *001	245,084.73
112.34 · Maint. CD #2 -*9326 MadCo	256,874.53
112.35 · Rand CD #1 -*1590 MadCo	256,874.53
112.36 · Rand CD #2 -*1809 MadCo	256,874.53
112.37 · Maint. CD #3 - CDAR 3271	257,535.99
112.38 · Maint CD #4 - CDAR 3298	257,535.97
112.39 · Maint CD #5 - CDAR 7576	252,913.94
112.42 · EA #1 CD #2 - Madco *7881	100,000.00
112.43 · Rand CD #4 - Madco *1794	150,000.00
Total 112 · Investments CD	2,033,694.22
Total Other Current Assets	2,034,212.22
Total Current Assets	2,940,369.92
Fixed Assets	
120 · Property & Equipment	
120.1 · Accumulated Depreciation	(8,889,603.93)
120 · Property & Equipment - Other	10,768,964.32
Total 120 · Property & Equipment	1,879,360.39
126 · Land	216,131.00
Total Fixed Assets	2,095,491.39
TOTAL ASSETS	5,035,861.31
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
230 · Payroll Liabilities	
230.03 · Social Security	
230.031 · Company	1,169.72
230.032 · Employee	1,169.72
Total 230.03 · Social Security	2,339.44
230.04 · Medicare	
230.041 · Company	273.54
230.042 · Employee	273.54
Total 230.04 · Medicare	547.08
230.05 · Federal Withholding	2,130.00
230.07 · State Withholding IL	876.92
230.08 · IMRF	
230.081 · Company	615.09
230.082 · Employee	1,709.98
Total 230.08 · IMRF	2,325.07

Wood River Drainage & Levee District
Balance Sheet
As of November 17, 2023

	<u>Nov 17, 23</u>
230.09 · Insurance Withholding	
230.091 · Health Insurance	132.64
Total 230.09 · Insurance Withholding	132.64
230.10 · State Unemployment IL	641.26
230.11 · Retirement	
230.111 · Nationwide	20.00
Total 230.11 · Retirement	20.00
Total 230 · Payroll Liabilities	9,012.41
Total Other Current Liabilities	9,012.41
Total Current Liabilities	9,012.41
Long Term Liabilities	
243 · Unreserved	4,644,595.86
244 · EA #1 Pump - Reserved	164,040.00
Total Long Term Liabilities	4,808,635.86
Total Liabilities	4,817,648.27
Equity	
299 · Fund Balance	356,248.06
Net Income	(138,035.02)
Total Equity	218,213.04
TOTAL LIABILITIES & EQUITY	5,035,861.31

Wood River Drainage & Levee District Revenue & Expense Budget vs. Actual October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
Income			
300 · Assessment	2,457.47	1,000,000.00	-997,542.53
301 · Interest Earned			
301.2 · Maint Interest Earned	1,527.10	61,000.00	-59,472.90
301.3 · Pump Interest Earned	1,341.68	6,250.00	-4,908.32
301.4 · Rand Interest Earned	201.29	26,250.00	-26,048.71
Total 301 · Interest Earned	3,070.07	93,500.00	-90,429.93
306 · Miscellaneous	2,387.65	5,000.00	-2,612.35
307 · MadCo ARPA Funding	0.00	100,000.00	-100,000.00
309 · Easement & Inspection Fee	2,810.00	10,000.00	-7,190.00
310 · Phillips 66	5,071.41	268,000.00	-262,928.59
313 · Sale of Fixed Assets	0.00	0.00	0.00
314 · Refunds	0.00	2,040.00	-2,040.00
315 · Lease	2,040.00		
Total Income	17,836.60	1,478,540.00	-1,460,703.40
Gross Profit	17,836.60	1,478,540.00	-1,460,703.40
Expense			
400 · Pump Operations			
401 · East Alton No. 1 Labor	0.00	0.00	0.00
402 · East Alton No. 1 Utilities	1,199.27	20,000.00	-18,800.73
403 · East Alton No. 1 Maint/Repairs	0.00	1,000.00	-1,000.00
404 · East Alton No. 1 Repairs	0.00	0.00	0.00
411 · Wood River Labor	0.00	2,000.00	-2,000.00
412 · Wood River Utilities	786.43	7,000.00	-6,213.57
413 · Wood River Maint/Repairs	0.00	1,000.00	-1,000.00
414 · Wood River Repairs	0.00	0.00	0.00
421 · Rand Ave Labor	15,838.08	96,000.00	-80,161.92
422 · Rand Ave Utilities	9,183.38	69,000.00	-59,816.62
423 · Rand Ave Maint/Repairs	0.00	8,000.00	-8,000.00
424 · Rand Ave Repair	0.00	0.00	0.00
428 · Rand Ave. Management Labor	0.00	21,000.00	-21,000.00
431 · Hawthorne No. 1 Labor	0.00	0.00	0.00
432 · Hawthorne No. 1 Utilities	367.83	3,500.00	-3,132.17
433 · Hawthorne No. 1 Maint/Repairs	0.00	1,000.00	-1,000.00
434 · Hawthorne No. 1 Repairs	0.00	0.00	0.00
441 · East Alton No. 2 Labor	0.00	0.00	0.00
442 · East Alton No. 2 Utilities	609.56	5,000.00	-4,390.44
443 · East Alton No. 2 Maint/Repairs	0.00	1,000.00	-1,000.00
444 · East Alton No. 2 Repairs	0.00	0.00	0.00
451 · Canal Road No. 1 Utilities	0.00	500.00	-500.00
452 · Canal Road No. 1 Repairs/Maint	0.00	0.00	0.00
492 · Grassy Lake Utilities	157.12	2,500.00	-2,342.88
493 · Grassy Lake Repairs/Maintenance	0.00	500.00	-500.00
494 · Hawthorne No. 2 Utilities	71.05	1,000.00	-928.95
495 · Hawthorne No. 2 Repairs/Maint	0.00	500.00	-500.00
496 · Virginia St Utilities	109.94	1,000.00	-890.06
497 · Virginia St Repairs/Maintenance	0.00	500.00	-500.00
498 · Lakeside Utilities	121.78	1,000.00	-878.22
499 · Lakeside Repairs/Maintenance	0.00	500.00	-500.00
Total 400 · Pump Operations	28,444.44	243,500.00	-215,055.56
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	5,610.00	20,000.00	-14,390.00
551 · Maintenance Labor	26,169.42	174,000.00	-147,830.58
552 · Utilities	706.94	7,500.00	-6,793.06
553 · Building Maint & Supplies	826.87	16,000.00	-15,173.13
554 · Fuel (Gasoline)	2,299.09	15,000.00	-12,700.91
555 · Fuel (Diesel)	1,525.72	10,000.00	-8,474.28
556 · Tractor Maint. / Repair	0.00	0.00	0.00
557 · Vehicle Maint. / Repair	209.40	10,000.00	-9,790.60

Wood River Drainage & Levee District
Revenue & Expense Budget vs. Actual
October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
558 · Equipment Maint. / Repair	1,110.70	20,000.00	-18,889.30
559 · Vegetation Removal	0.00	11,000.00	-11,000.00
560 · Clothing Allowance	251.23	1,500.00	-1,248.77
561 · Aggregate and Rip Rap	1,209.40	11,000.00	-9,790.60
569 · Employee Insurance Benefit	5,429.50	34,000.00	-28,570.50
570 · Insurance	0.00	73,000.00	-73,000.00
573 · Training	750.00	2,000.00	-1,250.00
576 · Safety	454.00	1,000.00	-546.00
Total 500 · Maintenance Operations	46,552.27	406,000.00	-359,447.73
600 · Administration			
601 · Administration Labor	24,228.44	166,000.00	-141,771.56
602 · Utilities	471.40	6,000.00	-5,528.60
603 · Office Supplies	1,421.73	15,000.00	-13,578.27
604 · Building Maintenance	448.46	8,500.00	-8,051.54
605 · Commissioner Labor	3,540.00	24,000.00	-20,460.00
606 · Travel and Meals	456.28	3,000.00	-2,543.72
607 · Consultant - Accounting	0.00	5,200.00	-5,200.00
608 · Consultant - Attorney	639.00	10,000.00	-9,361.00
609 · Consultant - Engineering	0.00	108,000.00	-108,000.00
612 · Clothing Allowance	406.88	2,000.00	-1,593.12
615 · Employee Insurance Benefit	2,449.22	15,000.00	-12,550.78
616 · Employmnt & Other Medical	109.00	1,000.00	-891.00
618 · Bonds	1,030.00	2,300.00	-1,270.00
620 · Marketing - Publications	0.00	1,000.00	-1,000.00
630 · Re-Assessment Costs	0.00	0.00	0.00
699 · Finance Charges	0.00	0.00	0.00
Total 600 · Administration	35,200.41	367,000.00	-331,799.59
700 · Capital Projects			
701 · Capital Improvements	0.00	100,000.00	-100,000.00
705 · USACE Testing/Inspection	8,052.70	91,000.00	-82,947.30
710 · Reconstructions/Repairs	27,574.29	127,000.00	-99,425.71
Total 700 · Capital Projects	35,626.99	318,000.00	-282,373.01
800 · Payroll Expenses			
852 · Social Security	4,563.27	31,180.00	-26,616.73
853 · IMRF	1,050.00	7,110.00	-6,060.00
854 · Insurance Benefit	1,854.08	11,860.00	-10,005.92
855 · Medicare	1,067.21	7,300.00	-6,232.79
856 · SUILL	1,512.95	14,600.00	-13,087.05
Total 800 · Payroll Expenses	10,047.51	72,050.00	-62,002.49
Total Expense	155,871.62	1,406,550.00	-1,250,678.38
Net Income	-138,035.02	71,990.00	-210,025.02