



WOOD RIVER DRAINAGE AND LEVEE DISTRICT
OF
MADISON COUNTY, ILLINOIS
543 W. MADISON AVENUE
WOOD RIVER, ILLINOIS 62095

MINUTES OF MEETING – BOARD OF COMMISSIONERS

1. Meeting Information

Date: Friday March 1, 2024
Time: 8:30 AM
Location: 543 W. Madison Avenue, Wood River, IL 62095
Teams Meeting Call in Number: +1 708-329-8926; Passcode: 165 212 591#

Written By: Brianne England

2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Anthony Roberts	V. P. - Board of Commissioners	Wood River Drainage & Levee District
Nathan Kincade	Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Brianne England	Secretary/Treasurer	Wood River Drainage & Levee District
Lucy Dehner	Agent	The Luken Agency

3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen. Johansen then turned moderation of the meeting to Kevin Williams.

4. Public Comments

N/A

5. Superintendent Report

5.1. Mike Allen was unable to attend the meeting.

6. Wood E&IS Report

6.1. Ethan Thompson was unable to attend the meeting.

7. Executive Director Comments

- 7.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 7.2. Relief Well Testing Project 2022-07 found that RW-1000 failed in compression and will require abandonment and replacement. The well is 8 years old and there is no explanation at this time for why it failed.
- 7.3. Office and Barn bathroom repairs/upgrades Project 2024-30 is complete.



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8. Luken Insurance Agency Comments

- 8.1. Lucy Dehner was present and available to answer any questions.
- 8.2. Still waiting on update from Auto-Owners Insurance in regards to Kevin Williams key man policy.

9. Attorney James Craney Comments

- 9.1. James Craney was unable to attend the meeting.

10. Commissioners Report:

N/A

11. Approval of Minutes of the previous meeting:

A motion was made by Kincade to approve the minutes for 2/16/24; seconded by Johansen.

Johansen: aye; Kincade: aye; Roberts: aye. Motion passed

12. Approval of the Bills

A motion was made by Kincade to approve the list of bills presented in the amount of \$14,994.46; second by Roberts. See attachments.

Johansen: aye; Kincade: aye; Roberts: aye. Motion passed

13. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Johansen to pass; seconded by Roberts.

Johansen: aye; Kincade: aye; Roberts: aye. Motion passed

14. Communications

- 14.1. Kevin Williams attended the flood preparedness workshop on Thursday, February 29, 2024. They are predicting a less than 25% chance of minor flooding for Spring 2024.

15. Old Business

N/A

16. New Business

- 16.1. Discussion and potential action regarding award of Project 2024-29, East Alton No. 1 Pump Station Roof Replacement.

A motion was made by Kincade to table; seconded by Roberts

Johansen: aye; Kincade: aye; Roberts: aye. Motion tabled



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16.2. Discussion and potential action regarding executing Work Order No. 22 with Keller Construction for the Repair of RW-1070 Outlet works (Insurance Claim).

A motion was made by Kincade to pass; seconded by Roberts.

Johansen: aye; Kincade: aye; Roberts: aye. Motion passed

17. Executive Session

A motion was made by Kincade to enter Executive Session; seconded by Roberts.

Johansen: aye; Kincade: aye; Roberts: aye. Motion carried

Entering Executive Session at 8:45 a.m.

18. Return to open session/roll call:

Motion to return to open session made in Executive Session at 9:01 a.m.

19. Commissioners/Employee Comments:

N/A

20. Adjournment

Motion was made by Kincade; seconded by Roberts to adjourn.

Johansen: aye; Kincade: aye; Roberts: aye. Motion carried

Adjournment at 9:01 a.m.

Charles Johansen, President

Anthony Roberts, Vice President

Nathan Kincade Commissioner



01 March 2024 – Executive Director Report

- **Gravity Drains Inspections (Project 2021-06)**
(ARDL, Inc.)
 - GWs: 27 – 36 will be completed in Q3 or Q4 FY'24, after completion of Canal Road PS projects.

- **Relief Well Testing / Inspection (Project 2022-07)**
(ARDL, Inc.)
 - WRDLD inspected multiple relief wells with a downhole camera this week.
 - Several RWs have screens that are more than 50% impacted.
 - **RW-1000 has failed in compression and will require abandonment and replacement.**

- **EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09)**
(The Pump Shop at Missouri Machinery & Engineering, Co.)
 - Pump #2 was removed the week of 14 August 2023.
 - Repairs underway. Reinstall late April.

- **Abandon Culvert Drains at GW-15, GW-16, and GW-17 (Project 2022-12)**
(Olin – Winchester)
 - WRDLD to revise execution plan, referencing EM 1110-2-2902, and resubmit to the USACE.

- **LWR Sta 23+50 Flood Wall Expansion Joint Repair (Project 2022-13-MOD 01)**
(Keller Construction Inc.)
 - The expansion joint repair completed last fall partially failed due to no fault of the contractor.
 - A minor repair will be completed to re-establish the joint.

- **ARPA Engineering Design and Construction Phase Services (Project 2023-24)**
(Donohue & Associates, Inc.)
 - The Technical Memorandum is complete, as is Work Order 01. The main takeaway is that our funding is limited, and a full pump station replacement will not be possible.
 - Work Order 02 will be executed in early March for designing improvements (rehabilitation and/or replacement) of major infrastructure downstream of the pump station.
 - Remaining funds will rehabilitate and/or replace pumps, controls, ventilation systems, etc. at the pump station itself.

- **2024 Pump Station Crane Inspections (Project 2023-27)**
(Illinois Electric Works)
 - Project is slated for Q3 or Q4 FY'24.

- **Sluice Gate Actuator Replacements at EA1 Pump Station (Project 2023-28)**
(TBD)
 - WRDLD is currently scoping project.

- **East Alton No. 1 Roof Replacement (Project 2024-29)**
(TBD)
 - Roof requires full replacement. 6+ bids/proposals are expected.
 - WRDLD will accept proposals until 01 March 2024.

- **Office and Barn Bathroom Repairs/Upgrades (Project 2024-30)**
(Stone Plumbing, LLC)
 - Project is complete.



01 March 2024 – Executive Director Report

- **Relief Well 1070 Outlet Works Repair (Project 2024-31)**
(Keller Construction, Inc.)
 - Insurance claim. Responsible party's insurance is paying 100% of cost.
 - Project will be completed in Q3 or Q4 FY'24.

- **WRDL Maintenance Projects**
 - Off-Season Maintenance Program.
 - Clearing trees and brush from riverside treelines ongoing.
 - Access road maintenance ongoing.
 - Servicing equipment.

- **Pump Stations**
 - East Alton No. 1 Closed.
 - Lakeside Closed.
 - Virginia Street Closed.
 - East Alton No. 2 Closed.
 - Wood River Closed.
 - Rand Avenue **Open. 24/7 operation.**
 - Hawthorne No. 1 Closed.
 - Hawthorne No. 2 Closed.
 - Grassy Lake Closed.

- **U.S. Army Corps of Engineers (USACE) Coordination**
 - Authorized Level Projects
 - Pump Station Modifications.
 - WRDL provided 5 BCOES1 comments on 26 July 2022.
Response from USACE on 18 January 2024.
 - WRDL provided 16 BCOES2 comments on 26 January 2024.
(No response from the USACE)
 - Bid Package 8 – Magruder Construction Co.
 - Pump station, force mains, and site work complete.
 - Pump installation/start-up date has not been set.
 - USACE attempting to resolve sluice gate and force main testing issues.
 - Bid Package 9
 - Revised IDR has been approved.
 - Project still delayed until at least Q3 FY'24.
 - Canal Road Pump Stations – Magruder Construction Co.
 - CR#2 – Pump Station, force mains, and site work nearly complete. Delayed due to pumps/controls/MCC supply chain issues.
 - CR#3 – Pump Station and site work in progress. Force main work has begun.
 - RW Package 2 – 95% ATR.
 - WRDL provided 14 comments on 11 April 2022.
(No response from the USACE)
 - Once the USACE issues a revised NTP for land acquisition, the FPD will initiate an appraisal of parcels along the old channel of the Wood River Creek. to begin formal land acquisition proceedings.
 - RW Package 3 – BCOES.
 - WRDL provided 10 comments on 20 September 2021.
(No response from the USACE)



01 March 2024 – Executive Director Report

- Mel Price Deficiency Projects
 - Mel Price RW Package 1 – Meyer Contracting, LLC.
 - Project substantially complete.
 - Mel Price RW Package 2 – BCI Construction, USA, Inc.
 - Project substantially complete.
- **Former Wood River Power Station Demolition**
 - See previous reports for full history.
 - Recent History
 - **02 November 2023** – WRDLD requested an update from the USACE.
 - **06 Novemebr 2023** – USACE responded that they would again discuss internally and get back with us.
 - **01 December 2023** – **USACE is going to share the original permit for the box culverts issued in 1947 but only if we FOIA them. USACE is proposing a meeting between WRDLD, WRDLD Counsel, USACE, USACE Counsel, and USACE regulatory.**
 - **01 March 2024** – The USACE has offered multiple potential dates to meet in March 2024.

Wood River Drainage & Levee District
Unpaid Bills Detail
As of February 22, 2024

Type	Date	Num	Due Date	Aging	Open Balance
MTS-Jerseyville Credit	01/26/2024	44315J			(87.94)
Total MTS-Jerseyville					(87.94)
Piasa Motor Fuels, LLC Bill	02/15/2024	268386	03/16/2024		461.40
Bill	02/15/2024	268387	03/16/2024		303.81
Total Piasa Motor Fuels, LLC					765.21
Stone Plumbing LLC Bill	02/21/2024	Office ...	03/22/2024		5,955.80
Total Stone Plumbing LLC					5,955.80
TOTAL					6,633.07

Wood River Drainage & Levee District
Unpaid Bills Detail
As of March 1, 2024

Type	Date	Num	Due Date	Aging	Open Balance
Alton Equipment & Rental					
Bill	02/16/2024	34012	03/17/2024		82.25
Total Alton Equipment & Rental					82.25
BCBS Heath Insurance					
Bill	03/01/2024	26021...	03/31/2024		7,083.39
Total BCBS Heath Insurance					7,083.39
Delta Dental					
Bill	03/01/2024	1776793	03/31/2024		341.45
Total Delta Dental					341.45
MTS-Jerseyville					
Credit	01/26/2024	44315J			(87.94)
Total MTS-Jerseyville					(87.94)
N. General Auto Electric, Inc.					
Bill	02/22/2024	53177	03/23/2024		177.00
Total N. General Auto Electric, Inc.					177.00
PEKIN INSURANCE					
Bill	02/16/2024	VP000...	03/17/2024		52.80
Total PEKIN INSURANCE					52.80
Piasa Motor Fuels, LLC					
Bill	02/23/2024	268485	03/24/2024		257.36
Total Piasa Motor Fuels, LLC					257.36
QuickBooks Time					
Bill	02/16/2024	10001...	03/17/2024		105.60
Total QuickBooks Time					105.60
Spectrum Business - Rand					
Bill	02/16/2024	00250...	03/17/2024		139.00
Total Spectrum Business - Rand					139.00
Wood River City of					
Bill	02/16/2024	9300 J...	03/17/2024		12.30
Bill	02/16/2024	9400 J...	03/17/2024		12.30
Total Wood River City of					24.60
TOTAL					8,175.51

Wood River Drainage & Levee District
Balance Sheet
 As of February 29, 2024

	Feb 29, 24
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash Drawer	42.83
102.7 · Business Share-1st Mid Credit U	24.60
103.1 · Maint Checking *3552 - MadCo	2,883.29
103.2 · Maint MMDA *0784 - MadCo	291,870.15
103.3 · Rand Checking *5598 - MadCo	3,212.41
103.4 · Rand MMDA *3593 - MadCo	145,410.20
103.5 · EA #1 MMDA *7528 - MadCo	94,807.95
Total Checking/Savings	538,251.43
Other Current Assets	
112 · Investments CD	
112.33 · Maint. CD #1 - 1st Mid *001	247,710.16
112.36 · Rand CD #2 -*1809 MadCo	256,874.53
112.38 · Maint CD #4 - CDAR 3298	259,916.11
112.39 · Maint CD #5 - CDAR 7576	255,798.77
112.42 · EA #1 CD #2 - Madco *7881	100,000.00
112.43 · Rand CD #4 - Madco *1794	150,000.00
112.44 · Maint. CD #3 - CDAR 8103	259,916.12
112.45 · Maint CD #6 - *2439 MadCo	250,000.00
112.46 · Rand CD #5 - *9171 MadCo	250,000.00
112.47 · Maint CD#7 - *8175 MadCo	250,000.00
Total 112 · Investments CD	2,280,215.69
Total Other Current Assets	2,280,215.69
Total Current Assets	2,818,467.12
Fixed Assets	
120 · Property & Equipment	
120.1 · Accumulated Depreciation	(8,889,603.93)
120 · Property & Equipment - Other	10,768,964.32
Total 120 · Property & Equipment	1,879,360.39
126 · Land	216,131.00
Total Fixed Assets	2,095,491.39
TOTAL ASSETS	4,913,958.51
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · Accounts Payable	(7,424.84)
Total Accounts Payable	(7,424.84)
Other Current Liabilities	
230 · Payroll Liabilities	
230.03 · Social Security	
230.031 · Company	3.46
230.032 · Employee	3.46
Total 230.03 · Social Security	6.92
230.04 · Medicare	
230.041 · Company	0.80
230.042 · Employee	0.80
Total 230.04 · Medicare	1.60
230.05 · Federal Withholding	330.00
230.08 · IMRF	
230.081 · Company	1,204.57

Wood River Drainage & Levee District
Balance Sheet
As of February 29, 2024

	<u>Feb 29, 24</u>
230.082 · Employee	<u>1,710.14</u>
Total 230.08 · IMRF	2,914.71
230.10 · State Unemployment IL	<u>1,243.08</u>
Total 230 · Payroll Liabilities	4,496.31
Total Other Current Liabilities	<u>4,496.31</u>
Total Current Liabilities	(2,928.53)
Long Term Liabilities	
243 · Unreserved	4,644,595.86
244 · EA #1 Pump - Reserved	<u>164,040.00</u>
Total Long Term Liabilities	4,808,635.86
Total Liabilities	4,805,707.33
Equity	
299 · Fund Balance	364,791.57
Net Income	<u>(256,540.39)</u>
Total Equity	108,251.18
TOTAL LIABILITIES & EQUITY	<u>4,913,958.51</u>

Wood River Drainage & Levee District Revenue & Expense Budget vs. Actual

02/29/24

Cash Basis

October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
Income			
300 · Assessment	21,476.88	1,000,000.00	-978,523.12
301 · Interest Earned			
301.2 · Maint Interest Earned	9,242.17	64,250.00	-55,007.83
301.3 · Pump Interest Earned	1,884.38	6,500.00	-4,615.62
301.4 · Rand Interest Earned	3,936.17	31,500.00	-27,563.83
Total 301 · Interest Earned	15,062.72	102,250.00	-87,187.28
306 · Miscellaneous	2,812.45	5,000.00	-2,187.55
307 · MadCo ARPA Funding	46,038.50	100,000.00	-53,961.50
309 · Easement & Inspection Fee	18,310.00	20,000.00	-1,690.00
310 · Phillips 66	117,984.10	268,000.00	-150,015.90
313 · Sale of Fixed Assets	0.00	0.00	0.00
314 · Refunds	1,248.55	1,250.00	-1.45
315 · Lease	2,040.00	2,040.00	0.00
Total Income	224,973.20	1,498,540.00	-1,273,566.80
Gross Profit	224,973.20	1,498,540.00	-1,273,566.80
Expense			
400 · Pump Operations			
401 · East Alton No. 1 Labor	0.00	0.00	0.00
402 · East Alton No. 1 Utilities	3,192.94	20,000.00	-16,807.06
403 · East Alton No. 1 Maint/Repairs	0.00	1,000.00	-1,000.00
404 · East Alton No. 1 Repairs	0.00	0.00	0.00
411 · Wood River Labor	0.00	2,000.00	-2,000.00
412 · Wood River Utilities	1,905.81	7,000.00	-5,094.19
413 · Wood River Maint/Repairs	0.00	1,000.00	-1,000.00
414 · Wood River Repairs	0.00	0.00	0.00
421 · Rand Ave Labor	43,773.95	96,000.00	-52,226.05
422 · Rand Ave Utilities	24,215.51	69,000.00	-44,784.49
423 · Rand Ave Maint/Repairs	548.00	8,000.00	-7,452.00
424 · Rand Ave Repair	0.00	0.00	0.00
428 · Rand Ave. Management Labor	4,965.71	21,000.00	-16,034.29
431 · Hawthorne No. 1 Labor	0.00	0.00	0.00
432 · Hawthorne No. 1 Utilities	1,024.28	3,500.00	-2,475.72
433 · Hawthorne No. 1 Maint/Repairs	85.00	1,000.00	-915.00
434 · Hawthorne No. 1 Repairs	0.00	0.00	0.00
441 · East Alton No. 2 Labor	0.00	0.00	0.00
442 · East Alton No. 2 Utilities	1,523.95	5,000.00	-3,476.05
443 · East Alton No. 2 Maint/Repairs	0.00	1,000.00	-1,000.00
444 · East Alton No. 2 Repairs	0.00	0.00	0.00
451 · Canal Road No. 1 Utilities	0.00	500.00	-500.00
452 · Canal Road No. 1 Repairs/Maint	0.00	0.00	0.00
492 · Grassy Lake Utilities	437.76	2,500.00	-2,062.24
493 · Grassy Lake Repairs/Maintenance	272.45	500.00	-227.55
494 · Hawthorne No. 2 Utilities	191.58	1,000.00	-808.42
495 · Hawthorne No. 2 Repairs/Maint	0.00	500.00	-500.00
496 · Virginia St Utilities	283.18	1,000.00	-716.82
497 · Virginia St Repairs/Maintenance	0.00	500.00	-500.00
498 · Lakeside Utilities	308.04	1,000.00	-691.96
499 · Lakeside Repairs/Maintenance	0.00	500.00	-500.00
Total 400 · Pump Operations	82,728.16	243,500.00	-160,771.84
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	6,522.00	20,000.00	-13,478.00
551 · Maintenance Labor	71,725.82	174,000.00	-102,274.18
552 · Utilities	2,907.70	7,500.00	-4,592.30
553 · Building Maint & Supplies	3,132.26	16,000.00	-12,867.74
554 · Fuel (Gasoline)	6,183.56	15,000.00	-8,816.44
555 · Fuel (Diesel)	3,811.15	10,000.00	-6,188.85
556 · Tractor Maint. / Repair	0.00	0.00	0.00
557 · Vehicle Maint. / Repair	2,338.60	10,000.00	-7,661.40

Wood River Drainage & Levee District
Revenue & Expense Budget vs. Actual
October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
558 · Equipment Maint. / Repair	1,855.10	20,000.00	-18,144.90
559 · Vegetation Removal	0.00	11,000.00	-11,000.00
560 · Clothing Allowance	251.23	1,500.00	-1,248.77
561 · Aggregate and Rip Rap	6,818.51	11,000.00	-4,181.49
569 · Employee Insurance Benefit	17,372.86	34,000.00	-16,627.14
570 · Insurance	0.00	73,000.00	-73,000.00
573 · Training	826.75	2,000.00	-1,173.25
576 · Safety	594.97	1,000.00	-405.03
Total 500 · Maintenance Operations	124,340.51	406,000.00	-281,659.49
600 · Administration			
601 · Administration Labor	65,991.40	166,000.00	-100,008.60
602 · Utilities	1,748.97	6,000.00	-4,251.03
603 · Office Supplies	3,272.04	15,000.00	-11,727.96
604 · Building Maintenance	2,263.73	10,500.00	-8,236.27
605 · Commissioner Labor	9,450.00	24,000.00	-14,550.00
606 · Travel and Meals	1,200.34	3,250.00	-2,049.66
607 · Consultant - Accounting	0.00	5,200.00	-5,200.00
608 · Consultant - Attorney	5,615.00	10,000.00	-4,385.00
609 · Consultant - Engineering	825.20	8,750.00	-7,924.80
612 · Clothing Allowance	810.34	2,000.00	-1,189.66
615 · Employee Insurance Benefit	7,340.07	15,000.00	-7,659.93
616 · Employmnt & Other Medical	109.00	1,000.00	-891.00
618 · Bonds	1,130.00	2,300.00	-1,170.00
620 · Marketing - Publications	381.93	1,000.00	-618.07
630 · Re-Assessment Costs	0.00	0.00	0.00
699 · Finance Charges	0.00	0.00	0.00
Total 600 · Administration	100,138.02	270,000.00	-169,861.98
700 · Capital Projects			
701 · Capital Improvements	5,955.80	112,000.00	-106,044.20
705 · USACE Testing/Inspection	56,200.50	98,000.00	-41,799.50
710 · Reconstructions/Repairs	88,673.52	218,000.00	-129,326.48
Total 700 · Capital Projects	150,829.82	428,000.00	-277,170.18
800 · Payroll Expenses			
852 · Social Security	12,249.20	31,180.00	-18,930.80
853 · IMRF	4,081.50	13,040.00	-8,958.50
854 · Insurance Benefit	6,864.29	11,530.00	-4,665.71
855 · Medicare	2,864.72	7,300.00	-4,435.28
856 · SUILL	4,842.21	8,000.00	-3,157.79
Total 800 · Payroll Expenses	30,901.92	71,050.00	-40,148.08
Total Expense	488,938.43	1,418,550.00	-929,611.57
Net Income	-263,965.23	79,990.00	-343,955.23