## Established 20th of July-1910

## **WOOD RIVER DRAINAGE AND LEVEE DISTRICT**

OF

MADISON COUNTY, ILLINOIS 543 W. MADISON AVENUE WOOD RIVER, ILLINOIS 62095

#### MINUTES OF MEETING - BOARD OF COMMISSIONERS

## 1. Meeting Information

Date: Friday April 19, 2024

Time: 8:30 AM

Location: 543 W. Madison Avenue, Wood River, IL 62095

Teams Meeting Call in Number: +1 708-329-8926; Passcode: 588 117 722#

Written By: Brianne England

#### 2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Nathan Kincade	Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Brianne England	Secretary/Treasurer	Wood River Drainage & Levee District
James Craney	Partner	Craney Winters Law Firm
Lucy Dehner	Agent	The Luken Agency

#### 3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen. Johansen then turned moderation of the meeting to Kevin Williams.

## 4. Public Comments

N/A

#### 5. Superintendent Report

5.1. Mike Allen was unable to attend the meeting.

#### 6. Executive Director Comments

- 6.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 6.2. Project 2024-29 East Alton No. 1, BP Roofing is scheduled to start the roof replacement on Monday 4/29.
- 6.3. The maintenance guys are preparing to start mowing season.
- 6.4. Mel Price RW Package 1, USACE received record drawings and will be sending them to Williams for review.

## 7. Luken Insurance Agency Comments

7.1. Lucy Dehner was present and available to answer any questions.

#### WOOD RIVER DRAINAGE AND LEVEE DISTRICT



MADISON COUNTY, ILLINOIS 543 W. MADISON AVENUE

WOOD RIVER, ILLINOIS 62095

7.2. The keyman policy with Auto-Owners was initiated mid-term so it will run its own policy period and renew in March every year. Separate from the commercial package in August.

## 8. Attorney James Craney Comments

8.1. James Craney was present and available to answer questions.

## 9. Commissioners Report:

### 10. Approval of Minutes of the previous meeting:

A motion was made by Johansen to approve the minutes for 4/05/24; seconded by Kincade.

Johansen: aye; Kincade: aye. Motion passed

## 11. Approval of the Bills

A motion was made by Kincade to approve the list of bills presented in the amount of \$8,265.19; second by Johansen. See attachments.

Johansen: aye; Kincade: aye. Motion passed

## 12. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Johansen to pass; seconded by Kincade.

Johansen: aye; Kincade: aye. Motion passed

#### 13. Communications

13.1. The dump truck broke down and was towed to the shop. Waiting to hear back regarding the cost of repairs. Will be advertising for bids on a new dump truck.

#### 14. Old Business

14.1. Discussion and potential action regarding enrollment in Business Online Bill Pay with Bank of Madison County for the Maintenance and Rand checking accounts.

A motion was made by Kincade to pass; seconded by Johansen

Johansen: aye; Kincade: aye. Motion passed

#### 15. New Business

N/A

#### 16. Executive Session

N/A

## 17. Return to open session/roll call:

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## **WOOD RIVER DRAINAGE AND LEVEE DISTRICT**

MADISON COUNTY, ILLINOIS 543 W. MADISON AVENUE WOOD RIVER, ILLINOIS 62095

N/A

## 18. Commissioners/Employee Comments:

## 19. Adjournment

Motion was made by Johansen; seconded by Kincade to adjourn.
Johansen: aye; Kincade: aye. Motion carried
Adjournment at 8:50 a.m.

Charles Johansen, President		
N/A Anthony Roberts, Vice President		
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Nathan Kincade, Commissioner

## RIVER DRAME FOR STATE OF STATE

### 19 April 2024 – Executive Director Report

## • Gravity Drains Inspections (Project 2021-06) (ARDL, Inc.)

o GWs: 27 – 36 will be completed in Q3 or Q4 FY'24, after completion of Canal Road PS projects.

## • Relief Well Testing / Inspection (Project 2022-07) (ARDL, Inc.)

- Multiple relief wells in the Russell Commons Park reach of Upper Wood River (38+00 52+00) have lower than anticipated specific capacities (as compared to baseline testing).
- o RW-1000 has failed in compression and <u>may</u> require abandonment and replacement.
- o The USACE is going to make rehabilitation recommendations and share with WRDLD.

## • EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09) (The Pump Shop at Missouri Machinery & Engineering, Co.)

- o Pump #2 was removed the week of 14 August 2023.
- o Repairs underway. Reinstall late April.

## • <u>Abandon Culvert Drains at GW-15, GW-16, and GW-17 (Project 2022-12)</u> (Olin – Winchester)

WRDLD to revise execution plan, referencing EM 1110-2-2902, and resubmit to the USACE.

## • LWR Sta 23+50 Flood Wall Expansion Joint Repair (Project 2022-13-MOD 01) (Keller Construction Inc.)

- The expansion joint repair completed last fall partially failed due to no fault of the contractor.
- o A minor repair will be completed to re-establish the joint.

## • ARPA Engineering Design and Construction Phase Services (Project 2023-24) (Donohue & Associates, Inc.)

- Work Order 01 Complete.
- Work Order 02 Improvements to riverside effluent piping between GW-23B/C and the P66 inlet trench. Preliminary design underway.
- Work Order 03 Improvements to the cast iron pipes between the headbox at RAPS and GW-23B/C. Preliminary design underway.
- Work Order 04 Improvements to the gatewell structures at the inverted syphon locations along the Bethalto Interceptor Sewer. Preliminary design underway.

## • Sluice Gate Actuator Replacements at EA1 Pump Station (Project 2023-28) (TBD)

WRDLD is currently scoping project.

## • East Alton No. 1 Roof Replacement (Project 2024-29) (BP Roofing)

Project scheduled to be completed next week.

## • Relief Well 1070 Outlet Works Repair (Project 2024-31) (Keller Construction, Inc.)

- o Insurance claim. Responsible party's insurance is paying 100% of cost.
- Project will be completed in Q3 or Q4 FY'24.

## 19 April 2024 – Executive Director Report

## **WRDLD Winter Work Summary**

- o **402 loads** of vegetative debris cut, hauled, stockpiled, burned from various locations.
- o **357 loads** hauled, tailgated or spread of CA6, CA7, or 2" minus aggregate on levee access roads.
- o **21 loads** of RR3 hauled and placed at drain outlets or in drainage swales.
- o **2,100 tons** of aggregate or rip rap hauled and placed this winter.

#### **WRDLD Maintenance Projects**

- Mowing of the levees is scheduled to begin 29 April 2024.
  - Cycle 1 = 29 April 2024 TBD
  - Cycle 2 = TBD
  - Cycle 3 = TBD
- o Herbicide Spraying Program is ongoing and continuous.

#### **Pump Stations**

o East Alton No. 1 Closed. Lakeside Closed. Virginia Street Closed. o East Alton No. 2 Closed. Wood River Closed.

 Rand Avenue Open. 24/7 operation.

Closed. Hawthorne No. 1 o Hawthorne No. 2 Closed. Grassy Lake Closed.

## **U.S. Army Corps of Engineers (USACE) Coordination**

- **Authorized Level Projects** 
  - Pump Station Modifications BCOES2
    - WRDLD provided 16 BCOES2 comments on 26 January 2024.
    - Response from USACE on 08 March 2024.
    - WRDLD provided backcheck responses/comments on 27 March 2024.
    - Bid Package 8 Magruder Construction Co.
      - Pump installation/start-up date has not been set.
      - Force mains have been repaired and successfully pressure tested.
      - USACE attempting to resolve sluice gate issues.
      - Project is delayed due to primary power issues (transformer availability).
      - Village of Hartford questioning condition of Canal Road.
    - Bid Package 9
      - Revised IDR has been approved.
      - Project still delayed until at least Q3 FY'24.
    - Canal Road Pump Station #2 Magruder Construction
      - Pump station, force mains, and site work nearly complete.
      - Pumps/controls/MCC supply chain issues.
      - Village of Hartford questioning condition of Canal Road.
    - Canal Road Pump Station #3 Magruder Construction Co.
      - Pump station and site work in progress. Force main work has begun.
      - Pumps/controls/MCC supply chain issues.
      - Village of Hartford questioning condition of Canal Road.
    - RW Package 2 95% ATR.
      - WRDLD provided 14 comments on 11 April 2022. (No response from the USACE)

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### 19 April 2024 – Executive Director Report

- FPD/WSP/WRDLD are awaiting revised NTP for land acquisition from the USACE.
- RW Package 3 BCOES2.
  - The USACE initiated BCOES2 providing new plans/specs and responses to comments from September 2021.
  - WRDLD provided 10 comments on <u>20 September 2021</u>.
  - USACE provided responses to comments on <u>02 April 2024</u>.
  - WRDLD provided backcheck responses/comments on <u>15 April 2024</u>.
- Mel Price Deficiency Projects
  - Mel Price RW Package 1 Meyer Contracting, LLC.
    - Project substantially complete.
  - Mel Price RW Package 2 BCI Construction, USA, Inc.
    - Project substantially complete.

### • Former Wood River Power Station Demolition

- See previous reports for full history.
- Recent History
  - 02 November 2023 WRDLD requested an update from the USACE.
  - 06 Novemebr 2023 USACE responded that they would again discuss internally and get back with us.
  - 01 December 2023 USACE is going to share the original permit for the box culverts issued in 1947 <u>but only if we FOIA them</u>. USACE is proposing a meeting between WRDLD, WRDLD Counsel, USACE, USACE Counsel, and USACE regulatory.
  - **20 March 2024** A meeting was held on 20 March 2024 with the USACE. Although the Section 408 Coordinator and in house counsel in 2021 stated that they would take lead in dealing with CTI Development, nothing was ever done.

Moving forward the USACE does not intend to participate in legal proceedings on this matter. The WRDLD will initiate contact with CTI to resume regular discussions.

## Wood River Drainage & Levee District Unpaid Bills Detail As of April 11, 2024

Туре	Date	Num	Due Date	Aging	Open Balance
Ameren Illinois - EA#2 Bill	04/05/2024	7026	05/05/2024		301.67
Total Ameren Illinois - EA	.#2				301.67
Ameren Illinois - Grassy Bill	04/05/2024	6035	05/05/2024		91.82
Total Ameren Illinois - Gr					91.82
Ameren Illinois - Lakesi Bill	de 04/05/2024	2652	05/05/2024		65.10
Total Ameren Illinois - La		2002	00/00/2024		65.10
Craney Winters Law Gro	oup, LLC				
Bill	04/02/2024	18261	05/02/2024		654.00
Total Craney Winters Lav	·				654.00
Mascoutah Equipment ( Bill	04/08/2024	T5058	05/08/2024		12.95
Total Mascoutah Equipm	ent Co., Inc.				12.95
MTS-Jerseyville Bill Bill	04/10/2024 04/10/2024	45152J 45153J	04/20/2024 04/20/2024		114.24 59.85
Total MTS-Jerseyville					174.09
New Frontier Materials	L <b>LC</b> 03/22/2024	12739	04/21/2024		247.96
Total New Frontier Materi	als LLC				247.96
Spectrum Business - Of Bill	ffice 03/29/2024	02271	04/28/2024		119.83 <u>124.98</u>
Total Spectrum Business	- Office				124.98
Spectrum Business - Ra	and 04/08/2024	00082	05/08/2024		144.74
Total Spectrum Business	- Rand				144.74
Tinsley Steel and Fabric	cating Inc 03/26/2024	4425	04/25/2024		2,898.00
Total Tinsley Steel and Fa		4420	04/20/2024		2,898.00
Visa - Allen	g				_,
Bill	04/05/2024	4991	05/05/2024		12.00
Total Visa - Allen					12.00
<b>Visa - England</b> Bill	03/29/2024	9078	04/28/2024		321.22
Total Visa - England					321.22
Waltco Tool's & Equipm Bill Bill	nent 04/09/2024 04/10/2024	596525 596542	05/09/2024 05/10/2024		9.98 24.99
Total Waltco Tool's & Equ					34.97
WSP USA Environment	& Infrastructure 04/10/2024	e Inc 40018	05/10/2024		802.50
Total WSP USA Environr			30/10/2024		802.50

10:44 AM 04/11/24

## Wood River Drainage & Levee District Unpaid Bills Detail As of April 11, 2024

	Туре	Date	Num	Due Date	Aging	Open Balance
TOTAL						5,886.00
						5880.85

## Wood River Drainage & Levee District Unpaid Bills Detail

As of April 18, 2024

Туре	Date	Num	Due Date	Aging	Open B	alance
Alton Equipment & Rei	ntal					
Bill	03/26/2024	34301	04/25/2024			31.50
Bill	03/28/2024	34317	04/27/2024			32.00
Total Alton Equipment &	Rental					63.50
Ameren Illinois - EA#1						
Bill	04/16/2024	0312	05/16/2024			237.33
Bill	04/16/2024	2116	05/16/2024			276.08
Total Ameren Illinois - E	A#1					513.41
AT&T - FirstNet	04/03/2024	04082	05/03/2024			217.34
Total AT&T - FirstNet						217.34
Fabick Tractor	04/01/2024	SIPS0	05/01/2024			1,033.88
	0 1/0 1/2021	011 00	00/01/2021			· ·
Total Fabick Tractor						1,033.88
Rob's Discount Muffler		00055	05/40/0004			005.00
Bill	04/12/2024	93255	05/12/2024			395.03
Total Rob's Discount Mu	ıffler					395.03
Shook, Dalton Bill	04/12/2024	Clothi	05/12/2024		161.18	<del>74.98</del>
Total Shook, Dalton						74.98
TAL					2384.34	2,298.14

## Wood River Drainage & Levee District Balance Sheet

As of April 19, 2024

	Apr 19, 24		
ASSETS			
Current Assets			
Checking/Savings 100 · Petty Cash Drawer	82.32		
102.7 · Business Share-1st Mid Credit U	24.60		
103.1 · Maint Checking *3552 - MadCo	7,982.29		
103.2 · Maint MMDA *0784 - MadCo	225,646.81		
103.3 · Rand Checking *5598 - MadCo	5,789.70		
103.4 · Rand MMDA *3593 - MadCo 103.5 · EA #1 MMDA *7528 - MadCo	150,259.73 93,269.16		
Total Checking/Savings	483,054.61		
Other Current Assets			
112 · Investments CD			
112.33 · Maint. CD #1 - 1st Mid *001	250,363.71		
112.36 · Rand CD #2 -*1809 MadCo	261,545.07		
112.38 · Maint CD #4 - CDAR 3298	262,292.03		
112.39 · Maint CD #5 - CDAR 7576	258,684.61		
112.42 · EA #1 CD #2 - Madco *7881 112.43 · Rand CD #4 - Madco *1794	101,260.27 151,890.41		
112.44 · Maint. CD #3 - CDAR 8103	262,292.03		
112.45 · Maint CD #6 - *2439 MadCo	253,116.44		
112.46 · Rand CD #5 - *9171 MadCo	253,116.44		
112.47 · Maint CD#7 - *8175 MadCo	252,817.26		
Total 112 · Investments CD	2,307,378.27		
Total Other Current Assets	2,307,378.27		
Total Current Assets	2,790,432.88		
Fixed Assets			
120 · Property & Equipment	(0.000.000.00)		
120.1 · Accumulated Depreciation 120 · Property & Equipment - Other	(8,889,603.93) 10,768,964.32		
Total 120 · Property & Equipment	1,879,360.39		
126 · Land	216,131.00		
Total Fixed Assets	2,095,491.39		
TOTAL ASSETS	4,885,924.27		
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities 230 · Payroll Liabilities			
230.03 · Social Security			
230.031 · Company	3.46		
230.032 Employee	3.46		
Total 230.03 · Social Security	6.92		
230.04 · Medicare			
230.041 · Company	0.80		
230.042 · Employee	0.80		
Total 230.04 · Medicare	1.60		
230.05 · Federal Withholding	330.00		
230.08 · IMRF			
230.081 · Company	1,209.87		
230.082 · Employee	1,715.87		
Total 230.08 · IMRF	2,925.74		

## Wood River Drainage & Levee District Balance Sheet

As of April 19, 2024

	Apr 19, 24
230.10 · State Unemployment IL	(387.23)
Total 230 · Payroll Liabilities	2,877.03
Total Other Current Liabilities	2,877.03
Total Current Liabilities	2,877.03
Long Term Liabilities 243 · Unreserved 244 · EA #1 Pump - Reserved	4,644,595.86 164,040.00
Total Long Term Liabilities	4,808,635.86
Total Liabilities	4,811,512.89
Equity 299 · Fund Balance Net Income	360,680.24 (286,268.86)
Total Equity	74,411.38
TOTAL LIABILITIES & EQUITY	4,885,924.27

## **Wood River Drainage & Levee District** Revenue & Expense Budget vs. Actual October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
Income 300 · Assessment	30,710.16	1,000,000.00	-969,289.84
301 · Interest Earned 301.2 · Maint Interest Earned	30,621.80	64,250.00	-33,628.20
301.3 · Pump Interest Earned	4,746.22	6,500.00	-1,753.78
301.4 · Rand Interest Earned	16,001.42	31,500.00	-15,498.58
Total 301 · Interest Earned	51,369.44	102,250.00	-50,880.56
306 · Miscellaneous	3,046.85	5,000.00	-1,953.15
307 · MadCo ARPA Funding	73,938.55 22,310.00	100,000.00	-26,061.45
309 · Easement & Inspection Fee 310 · Phillips 66	127,400.77	20,000.00 268,000.00	2,310.00 -140,599.23
313 · Sale of Fixed Assets	0.00	0.00	0.00
314 · Refunds	19,748.55	1,250.00	18,498.55
315 · Lease	2,040.00	2,040.00	0.00
Total Income	330,564.32	1,498,540.00	-1,167,975.68
Gross Profit	330,564.32	1,498,540.00	-1,167,975.68
Expense			
400 · Pump Operations			
401 · East Alton No. 1 Labor	0.00	0.00	0.00
402 · East Alton No. 1 Utilities	4,262.04	20,000.00	-15,737.96
403 · East Alton No. 1 Maint/Repairs	0.00	1,000.00	-1,000.00
404 · East Alton No. 1 Repairs	0.00	0.00	0.00
411 · Wood River Labor	0.00	2,000.00	-2,000.00
412 · Wood River Utilities	2,635.04	7,000.00	-4,364.96
413 · Wood River Maint/Repairs	0.00 0.00	1,000.00 0.00	-1,000.00
414 · Wood River Repairs 421 · Rand Ave Labor	58,238.38	96,000.00	0.00 -37,761.62
422 · Rand Ave Utilities	32,985.03	69,000.00	-36,014.97
423 · Rand Ave Maint/Repairs	1,581.88	8,000.00	-6,418.12
424 · Rand Ave Repair	0.00	0.00	0.00
428 · Rand Ave. Management Labor	9,979.35	21,000.00	-11,020.65
431 · Hawthorne No. 1 Labor	0.00	0.00	0.00
432 · Hawthorne No. 1 Utilities	1,468.49	3,500.00	-2,031.51
433 · Hawthorne No. 1 Maint/Repairs	85.00	1,000.00	-915.00
434 · Hawthorne No. 1 Repairs	0.00	0.00	0.00
441 · East Alton No. 2 Labor	0.00	0.00	0.00
442 · East Alton No. 2 Utilities	2,103.53	5,000.00	-2,896.47
443 · East Alton No. 2 Maint/Repairs	0.00	1,000.00	-1,000.00
444 · East Alton No. 2 Repairs	0.00	0.00	0.00
451 · Canal Road No. 1 Utilities	0.00	500.00	-500.00
452 · Canal Road No. 1 Repairs/Maint 492 · Grassy Lake Utilities	0.00 621.03	0.00 2,500.00	0.00 -1,878.97
493 · Grassy Lake Repairs/Maintenance	272.45	500.00	-1,676.97
494 · Hawthorne No. 2 Utilities	270.50	1,000.00	-729.50
495 · Hawthorne No. 2 Repairs/Maint	0.00	500.00	-500.00
496 · Virginia St Utilities	399.75	1,000.00	-600.25
497 · Virginia St Repairs/Maintenance	0.00	500.00	-500.00
498 · Lakeside Utilities	434.33	1,000.00	-565.67
499 · Lakeside Repairs/Maintenance	0.00	500.00	-500.00
Total 400 · Pump Operations	115,336.80	243,500.00	-128,163.20
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	6,522.00	20,000.00	-13,478.00
551 · Maintenance Labor	96,744.86	174,000.00	-77,255.14
552 · Utilities	3,658.32	7,500.00	-3,841.68
553 · Building Maint & Supplies	4,757.50	16,000.00	-11,242.50
554 · Fuel (Gasoline)	7,927.82	15,000.00	-7,072.18 5,730.97
555 · Fuel (Diesel)	4,269.13	10,000.00	-5,730.87
556 · Tractor Maint. / Repair 557 · Vehicle Maint. / Repair	0.00 2,733.63	0.00 10,000.00	0.00 -7,266.37
557 · Venicle Maint. / Repair	۷,1 کی.۵۵	10,000.00	-1,200.31

## **Wood River Drainage & Levee District** Revenue & Expense Budget vs. Actual October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
558 · Equipment Maint. / Repair	3,113.67	20,000.00	-16,886.33
559 · Vegetation Removal	90.00	11,000.00	-10,910.00
560 · Clothing Allowance	326.21	1,500.00	-1,173.79
561 · Aggregate and Rip Rap	10,235.06	11,000.00	-764.94
569 · Employee Insurance Benefit	20,551.07	34,000.00	-13,448.93
570 · Insurance	0.00	73,000.00	-73,000.00
573 · Training	838.75	2,000.00	-1,161.25
576 · Saftey	594.97	1,000.00	-405.03
Total 500 · Maintenance Operations	162,362.99	406,000.00	-243,637.01
600 · Administration			
601 · Administration Labor	89,861.91	166,000.00	-76,138.09
602 · Utilities	2,502.66	6,000.00	-3,497.34
603 · Office Supplies	7,543.33	15,000.00	-7,456.67
604 Building Maintenance	4,669.12	10,500.00	-5,830.88
605 · Commissioner Labor	12,960.00	24,000.00	-11,040.00
606 · Travel and Meals	1,613.86	3,250.00	-1,636.14
607 · Consultant - Accounting	0.00	5,200.00	-5,200.00
608 · Consultant - Attorney	7,367.00	10,000.00	-2,633.00
609 · Consultant - Engineering	1,627.70	8,750.00	-7,122.30
612 · Clothing Allowance	810.34	2,000.00	-1,189.66
615 · Employee Insurance Benefit	8,554.86	15,000.00	-6,445.14
616 · Employeemst & Other Medical	109.00	1,000.00	-891.00
618 · Bonds	1,130.00	· ·	
	•	2,300.00	-1,170.00
620 · Marketing - Publications	516.72	1,000.00	-483.28
630 · Re-Assessment Costs	0.00	0.00	0.00
699 · Finance Charges	0.00	0.00	0.00
Total 600 · Administration	139,266.50	270,000.00	-130,733.50
700 · Capital Projects			
701 · Capital Improvements	9,350.63	112,000.00	-102,649.37
705 · USACE Testing/Inspection	56,200.50	98,000.00	-41,799.50
710 · Reconstructions/Repairs	91,571.52	218,000.00	-126,428.48
Total 700 · Capital Projects	157,122.65	428,000.00	-270,877.35
800 · Payroll Expenses			
852 · Social Security	16,570.05	31,180.00	-14,609.95
853 · IMRF	6,325.56	13,040.00	-6,714.44
854 · Insurance Benefit	6,853.50	11,530.00	-4,676.50
855 · Medicare	3,875.26	7,300.00	-3,424.74
856 · SUIIL	5,964.15	8,000.00	-2,035.85
Total 800 · Payroll Expenses	39,588.52	71,050.00	-31,461.48
Total Expense	613,677.46	1,418,550.00	-804,872.54
t Income	-283,113.14	79,990.00	-363,103.14