



WOOD RIVER DRAINAGE AND LEVEE DISTRICT
OF
MADISON COUNTY, ILLINOIS
543 W. MADISON AVENUE
WOOD RIVER, ILLINOIS 62095

MINUTES OF MEETING – BOARD OF COMMISSIONERS

1. Meeting Information

Date: Friday May 31, 2024
 Time: 8:30 AM
 Location: 543 W. Madison Avenue, Wood River, IL 62095
 Teams Meeting Call in Number: +1 708-329-8926; Passcode: 165 212 591#
 Written By: Brianne England

2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Anthony Roberts	V. P. – Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Brianne England	Secretary/Treasurer	Wood River Drainage & Levee District
Ethan Thompson**	Civil Engineer	WSP E&IS

** Attended by Audio Conference

3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen. Commissioner Kincade was unable to attend the meeting. Johansen then turned moderation of the meeting to Kevin Williams.

4. Public Comments

N/A

5. WSP Report

5.1. Ethan Thompson provided his project update based on notes received prior to the meeting. See attachment.

6. Superintendent Report

6.1. Mike Allen was unable to attend the meeting.

7. Executive Director Comments

- 7.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 7.2. The river is down low enough that maintenance crew is not working shift work and running the pump stations.
- 7.3. Maintenance crew started the 1st cut of the levee Monday, May 20th.
- 7.4. East Alton No. 1 roof replacement (Project 2024-29) project is complete. Received warranty inspection documentation and cut final check.



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8. Luken Insurance Agency Comments

8.1. Lucy Dehner and Jeff Luken were unable to attend the meeting.

9. Attorney James Craney Comments

9.1. James Craney was unable to attend the meeting.

10. Commissioners Report

N/A

11. Approval of Minutes of the previous meeting:

A motion was made by Roberts to approve the minutes for 5/17/24; seconded by Johansen.

Johansen: aye; Roberts: aye. Motion passed

12. Approval of the Bills

A motion was made by Roberts to approve the list of bills presented in the amount of \$39,374.45; second by Johansen. See attachments.

Johansen: aye; Roberts: aye. Motion passed

13. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Johansen to pass; seconded by Roberts.

Johansen: aye; Roberts: aye. Motion passed

14. Communications

N/A

15. Old Business

N/A

16. New Business

16.1. Discussion and potential action regarding closing CDAR #3, 1028178103 maturing on 6/6/24, and depositing funds into the Maint. MMDA account *0784.

A motion was made by Johansen to transfer money into the Maint. MMDA account at maturity; seconded by Roberts

Johansen: aye; Roberts: aye. Motion passed

16.2. Discussion and potential action regarding approval of Revision No. 2 of the Operations and RAPS budgets.



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A motion was made by Roberts to pass; seconded by Johansen

Johansen: aye; Roberts: aye. Motion passed

17. Executive Session

N/A

18. Return to open session/roll call:

N/A

19. Commissioners/Employee Comments:

N/A

20. Adjournment

Motion was made by Roberts; seconded by Johansen to adjourn.

Johansen: aye; Roberts: aye. Motion carried

Adjournment at 8:48 a.m.

Charles Johansen, President

Anthony Roberts, Vice President

Nathan Kincade, Commissioner



Date/Time: May 31, 2024

File No.: 325118061

Project Title: Wood River D&LD Engineering Services

Written By: Ethan Thompson

Subject: WSP Update to the Wood River Drainage & Levee District Board

Real Estate Acquisition (FPD Council)

- **Easement Acquisitions Underway/Upcoming:**

- **Relief Well Package #3**
 - Certification Completed
- **Relief Well Package #2**
 - Acquisitions generally on hold pending updated Notice to Proceed for Acquisition.
 - *USACE has completed walking Olin grounds (entry was not granted at time of original site visit).*
 - USACE is reviewing channel history, and min easement footprints requested by the District. USACE to issue revised NTP as next step.
- **LERRDS Crediting**
 - *Next submittal will include relocations for PS project and BP08.*

Utility Relocations

- Relocation of Roxana Water Line underway at Canal Road PS No. 3
- Additional relocations expected as part of RW Pkg 2

Design

- **Bid Package 09 (Roxana Berm)**
 - PPA Amendment under review at Division.
 - PPA Amendment to be executed prior to design.

Construction

- WSP to provide limited Engineering During Construction (EDC) services to USACE, on behalf of the Southwestern Illinois Flood Prevention District Council.
- *USACE has completed force main pressure testing after repairs addressing leaks on 2nd and 3rd line.*
- *USACE has relayed concerns shared by the Village of Hartford for the condition of Canal Road between S Delmar Ave and Route 111 due to construction. WSP, by request of USACE, has provided feedback and noted some changes in road condition and construction differences from the original design. USACE is considering options to address concerns.*



31 May 2024 – Executive Director Report

- **Gravity Drains Inspections (Project 2021-06)**
(ARDL, Inc.)
 - GWs: 27 – 36 will be completed in Q3 or Q4 FY'24, after completion of Canal Road PS projects.
- **Relief Well Testing / Inspection (Project 2022-07)**
(ARDL, Inc.)
 - Multiple relief wells in the Russell Commons Park reach of Upper Wood River (38+00 – 52+00) have lower than anticipated specific capacities (as compared to baseline testing).
 - RW-1000 has failed in compression and may require abandonment and replacement.
 - The USACE is going to make rehabilitation recommendations and share with WRDL.
- **EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09)**
(The Pump Shop at Missouri Machinery & Engineering, Co.)
 - Pump #2 was removed the week of 14 August 2023.
 - Awaiting one backordered part. Then will be ready to reinstall (pending river elevation).
- **Abandon Culvert Drains at GW-15, GW-16, and GW-17 (Project 2022-12)**
(Olin – Winchester)
 - WRDL revised execution plan referencing EM 1110-2-2902 and sent to Olin and their contractor for concurrence.
 - WRDL submitted revised execution plan to the USACE on 29 May 2024.
- **LWR Sta 23+50 Flood Wall Expansion Joint Repair (Project 2022-13-MOD 01)**
(Keller Construction Inc.)
 - The expansion joint repair completed last fall partially failed due to no fault of the contractor.
 - A minor repair will be completed to re-establish the joint.
 - Will be completed by end of Q4 FY'24.
- **ARPA Engineering Design and Construction Phase Services (Project 2023-24)**
(Donohue & Associates, Inc.)
 - Work Order 01 – Complete.
 - Work Order 02 – Improvements to riverside effluent piping between GW-23B/C and the P66 inlet trench. Design underway.
 - Work Order 03 – Improvements to the cast iron pipes between the headbox at RAPS and GW-23B/C. Design underway.
 - Work Order 04 – Improvements to the gatewell structures at the inverted syphon locations along the Bethalto Interceptor Sewer. Design underway.
- **Sluice Gate Actuator Replacements at EA1 Pump Station (Project 2023-28)**
(TBD)
 - Awaiting pricing for Limitorque actuators and “manual” actuators.
 - Plan to procure actuators in Q4 FY'24, install Q1 or Q2 FY'25.
- **East Alton No. 1 Roof Replacement (Project 2024-29)**
(BP Roofing)
 - Project complete. Warranty inspection/documentation complete.
- **Relief Well 1070 Outlet Works Repair (Project 2024-31)**
(Keller Construction, Inc.)
 - Insurance claim. Responsible party's insurance is paying 100% of cost.



31 May 2024 – Executive Director Report

- Will be completed by end of Q4 FY'24.
- **WRDLD Maintenance Projects**
 - Mowing of the levees is scheduled to begin 06 May 2024.
 - Cycle 1 = 20 May 2024 – TBD
 - Cycle 2 = TBD
 - Cycle 3 = TBD
 - Herbicide Spraying Program is ongoing and continuous.
- **Pump Stations**
 - East Alton No. 1 Open. Operating daily as needed.
 - Lakeside Closed.
 - Virginia Street Closed.
 - East Alton No. 2 Closed.
 - Wood River Closed but monitoring closely.
 - Rand Avenue Open. 24/7 operation.
 - Hawthorne No. 1 Closed.
 - Hawthorne No. 2 Closed.
 - Grassy Lake Closed but monitoring closely.
- **U.S. Army Corps of Engineers (USACE) Coordination**
 - Authorized Level Projects
 - Pump Station Modifications
 - USACE currently bidding project. Bids due in June.
 - Bid Package 8 – Magruder Construction Co.
 - Pump installation/start-up date has not been set.
 - Project is delayed due to primary power issues (transformer availability).
 - **Village of Hartford questioning condition of Canal Road.**
 - Bid Package 9
 - Revised IDR has been approved.
 - Project still delayed until at least Q3 FY'24.
 - Canal Road Pump Station #2 – Magruder Construction
 - Pump station, force mains, and site work nearly complete.
 - Pumps/controls/MCC supply chain issues.
 - **Village of Hartford questioning condition of Canal Road.**
 - Canal Road Pump Station #3 – Magruder Construction Co.
 - Pump station, force mains, and site work nearly complete.
 - Pumps/controls/MCC supply chain issues.
 - **Village of Hartford questioning condition of Canal Road.**
 - RW Package 2 – 95% ATR.
 - WRDLD provided 14 comments on **11 April 2022.**
 - **(No response from the USACE)**
 - FPD/WSP/WRDLD are awaiting revised NTP for land acquisition from the USACE.
 - RW Package 3 – BCOES2.
 - The USACE initiated BCOES2 providing new plans/specs and responses to comments from September 2021.
 - WRDLD provided 10 comments on 20 September 2021.
 - USACE provided responses to comments on 02 April 2024.
 - WRDLD provided backcheck responses/comments on 15 April 2024.



31 May 2024 – Executive Director Report

- Mel Price Deficiency Projects
 - Mel Price RW Package 1 – Meyer Contracting, LLC.
 - Project substantially complete.
 - Mel Price RW Package 2 – BCI Construction, USA, Inc.
 - Project substantially complete.
- **Former Wood River Power Station Demolition**
 - See previous reports for full history.
 - Recent History
 - **02 November 2023** – WRDLD requested an update from the USACE.
 - **06 November 2023** – USACE responded that they would again discuss internally and get back with us.
 - **01 December 2023** – USACE is going to share the original permit for the box culverts issued in 1947 but only if we FOIA them. USACE is proposing a meeting between WRDLD, WRDLD Counsel, USACE, USACE Counsel, and USACE regulatory.
 - **20 March 2024** – A meeting was held on 20 March 2024 with the USACE. Although the Section 408 Coordinator and in house counsel in 2021 stated that they would take lead in dealing with CTI Development, nothing was ever done.

Moving forward the USACE does not intend to participate in legal proceedings on this matter. The WRDLD will initiate contact with CTI to resume regular discussions.

Wood River Drainage & Levee District
Unpaid Bills Detail
As of June 1, 2024

Type	Date	Num	Due Date	Aging	Open Balance
AT&T - FirstNet					
Bill	05/03/2024	05082...	06/02/2024		217.19
Total AT&T - FirstNet					217.19
BCBS Heath Insurance					
Bill	05/20/2024	26021...	06/19/2024		5,990.23
Total BCBS Heath Insurance					5,990.23
BP Roofing					
Bill	05/01/2024	1232	05/31/2024	1	24,533.75
Total BP Roofing					24,533.75
Delta Dental					
Bill	06/01/2024	1806076	07/01/2024		341.45
Total Delta Dental					341.45
Donohue & Associates, Inc.					
Bill	05/16/2024	14317...	06/15/2024		2,077.50
Bill	05/16/2024	14317...	06/15/2024		520.00
Bill	05/16/2024	14317...	06/15/2024		2,450.00
Total Donohue & Associates, Inc.					5,047.50
New Frontier Materials LLC					
Bill	05/16/2024	12754...	06/15/2024		244.27
Total New Frontier Materials LLC					244.27
PEKIN INSURANCE					
Bill	05/20/2024	VP000...	06/19/2024		52.80
Total PEKIN INSURANCE					52.80
Piasa Motor Fuels, LLC					
Bill	05/20/2024	269565	06/19/2024		563.43
Total Piasa Motor Fuels, LLC					563.43
WSP USA Environment & Infrastructure Inc					
Bill	05/16/2024	40031...	06/15/2024		222.00
Total WSP USA Environment & Infrastructure Inc					222.00
TOTAL					37,212.62

Wood River Drainage & Levee District Unpaid Bills Detail As of June 1, 2024

Type	Date	Num	Due Date	Aging	Open Balance
BP Roofing					
Bill	05/30/2024	1232 -...	06/29/2024		1,291.25
Total BP Roofing					1,291.25
M & M Service Company					
Bill	05/20/2024	39107...	06/19/2024		530.40
Total M & M Service Company					530.40
QuickBooks Time					
Bill	05/24/2024	10001...	06/23/2024		112.00
Total QuickBooks Time					112.00
Walter, Mary A					
Bill	06/01/2024	0006	07/01/2024		175.00
Total Walter, Mary A					175.00
Wood River City of					
Bill	06/01/2024	9300 ...	07/01/2024		8.14
Bill	06/01/2024	9400 ...	07/01/2024		45.04
Total Wood River City of					53.18
TOTAL					2,161.83

Wood River Drainage & Levee District

05/30/24

Balance Sheet

Cash Basis

As of June 1, 2024

	Jun 1, 24
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash Drawer	45.25
102.7 · Business Share-1st Mid Credit U	24.60
103.1 · Maint Checking *3552 - MadCo	1,966.59
103.2 · Maint MMDA *0784 - MadCo	126,116.58
103.3 · Rand Checking *5598 - MadCo	1,297.83
103.4 · Rand MMDA *3593 - MadCo	182,766.07
103.5 · EA #1 MMDA *7528 - MadCo	93,453.38
Total Checking/Savings	405,670.30
Other Current Assets	
112 · Investments CD	
112.33 · Maint. CD #1 - 1st Mid *001	250,363.71
112.36 · Rand CD #2 - *1809 MadCo	261,545.07
112.38 · Maint CD #4 - CDAR 3298	262,292.03
112.39 · Maint CD #5 - CDAR 7576	258,684.61
112.42 · EA #1 CD #2 - Madco *7881	102,522.56
112.43 · Rand CD #4 - Madco *1794	153,783.84
112.44 · Maint. CD #3 - CDAR 8103	262,292.03
112.45 · Maint CD #6 - *2439 MadCo	253,116.44
112.46 · Rand CD #5 - *9171 MadCo	253,116.44
112.47 · Maint CD#7 - *8175 MadCo	252,817.26
Total 112 · Investments CD	2,310,533.99
Total Other Current Assets	2,310,533.99
Total Current Assets	2,716,204.29
Fixed Assets	
120 · Property & Equipment	
120.1 · Accumulated Depreciation	(8,889,603.93)
120 · Property & Equipment - Other	10,768,964.32
Total 120 · Property & Equipment	1,879,360.39
126 · Land	216,131.00
Total Fixed Assets	2,095,491.39
TOTAL ASSETS	4,811,695.68
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
230 · Payroll Liabilities	
230.03 · Social Security	
230.031 · Company	3.46
230.032 · Employee	3.46
Total 230.03 · Social Security	6.92
230.04 · Medicare	
230.041 · Company	0.80
230.042 · Employee	0.80
Total 230.04 · Medicare	1.60
230.05 · Federal Withholding	330.00
230.08 · IMRF	
230.081 · Company	1,778.94
230.082 · Employee	2,375.88
Total 230.08 · IMRF	4,154.82

Wood River Drainage & Levee District
Balance Sheet
As of June 1, 2024

	<u>Jun 1, 24</u>
230.10 · State Unemployment IL	187.43
230.12 · Union Dues	422.13
Total 230 · Payroll Liabilities	<u>5,102.90</u>
Total Other Current Liabilities	<u>5,102.90</u>
Total Current Liabilities	5,102.90
Long Term Liabilities	
243 · Unreserved	4,644,595.86
244 · EA #1 Pump - Reserved	164,040.00
Total Long Term Liabilities	<u>4,808,635.86</u>
Total Liabilities	4,813,738.76
Equity	
299 · Fund Balance	360,680.24
Net Income	(362,723.32)
Total Equity	<u>(2,043.08)</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,811,695.68</u></u>

Wood River Drainage & Levee District
Revenue & Expense Budget vs. Actual
October 2023 through September 2024

	<u>Oct '23 - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
300 · Assessment	30,710.16	1,000,000.00	-969,289.84
301 · Interest Earned			
301.2 · Maint Interest Earned	31,091.57	64,250.00	-33,158.43
301.3 · Pump Interest Earned	4,930.44	6,500.00	-1,569.56
301.4 · Rand Interest Earned	16,273.39	31,500.00	-15,226.61
Total 301 · Interest Earned	52,295.40	102,250.00	-49,954.60
306 · Miscellaneous	3,086.85	5,000.00	-1,913.15
307 · MadCo ARPA Funding	73,938.55	100,000.00	-26,061.45
309 · Easement & Inspection Fee	24,310.00	20,000.00	4,310.00
310 · Phillips 66	182,635.14	268,000.00	-85,364.86
313 · Sale of Fixed Assets	0.00	0.00	0.00
314 · Refunds	19,748.55	1,250.00	18,498.55
315 · Lease	2,040.00	2,040.00	0.00
Total Income	388,764.65	1,498,540.00	-1,109,775.35
Gross Profit	388,764.65	1,498,540.00	-1,109,775.35
Expense			
400 · Pump Operations			
401 · East Alton No. 1 Labor	0.00	0.00	0.00
402 · East Alton No. 1 Utilities	8,941.57	20,000.00	-11,058.43
403 · East Alton No. 1 Maint/Repairs	530.40	1,000.00	-469.60
404 · East Alton No. 1 Repairs	0.00	0.00	0.00
411 · Wood River Labor	1,638.00	2,000.00	-362.00
412 · Wood River Utilities	2,999.59	7,000.00	-4,000.41
413 · Wood River Maint/Repairs	0.00	1,000.00	-1,000.00
414 · Wood River Repairs	0.00	0.00	0.00
421 · Rand Ave Labor	69,270.38	96,000.00	-26,729.62
422 · Rand Ave Utilities	37,743.27	69,000.00	-31,256.73
423 · Rand Ave Maint/Repairs	1,581.88	8,000.00	-6,418.12
424 · Rand Ave Repair	0.00	0.00	0.00
428 · Rand Ave. Management Labor	9,979.35	21,000.00	-11,020.65
431 · Hawthorne No. 1 Labor	0.00	0.00	0.00
432 · Hawthorne No. 1 Utilities	1,690.56	3,500.00	-1,809.44
433 · Hawthorne No. 1 Maint/Repairs	85.00	1,000.00	-915.00
434 · Hawthorne No. 1 Repairs	0.00	0.00	0.00
441 · East Alton No. 2 Labor	0.00	0.00	0.00
442 · East Alton No. 2 Utilities	2,380.47	5,000.00	-2,619.53
443 · East Alton No. 2 Maint/Repairs	0.00	1,000.00	-1,000.00
444 · East Alton No. 2 Repairs	0.00	0.00	0.00
451 · Canal Road No. 1 Utilities	0.00	500.00	-500.00
452 · Canal Road No. 1 Repairs/Maint	0.00	0.00	0.00
492 · Grassy Lake Utilities	701.06	2,500.00	-1,798.94
493 · Grassy Lake Repairs/Maintenance	272.45	500.00	-227.55
494 · Hawthorne No. 2 Utilities	317.36	1,000.00	-682.64
495 · Hawthorne No. 2 Repairs/Maint	0.00	500.00	-500.00
496 · Virginia St Utilities	457.24	1,000.00	-542.76
497 · Virginia St Repairs/Maintenance	0.00	500.00	-500.00
498 · Lakeside Utilities	496.70	1,000.00	-503.30
499 · Lakeside Repairs/Maintenance	0.00	500.00	-500.00
Total 400 · Pump Operations	139,085.28	243,500.00	-104,414.72
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	6,978.00	20,000.00	-13,022.00
551 · Maintenance Labor	117,850.94	174,000.00	-56,149.06
552 · Utilities	4,082.92	7,500.00	-3,417.08
553 · Building Maint & Supplies	5,551.98	16,000.00	-10,448.02
554 · Fuel (Gasoline)	9,655.94	15,000.00	-5,344.06
555 · Fuel (Diesel)	4,269.13	10,000.00	-5,730.87
556 · Tractor Maint. / Repair	0.00	0.00	0.00
557 · Vehicle Maint. / Repair	3,152.65	10,000.00	-6,847.35
558 · Equipment Maint. / Repair	4,091.21	20,000.00	-15,908.79
559 · Vegetation Removal	3,800.00	11,000.00	-7,200.00

Wood River Drainage & Levee District
Revenue & Expense Budget vs. Actual
October 2023 through September 2024

	<u>Oct '23 - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
560 · Clothing Allowance	688.15	1,500.00	-811.85
561 · Aggregate and Rip Rap	11,330.60	11,000.00	330.60
569 · Employee Insurance Benefit	25,885.65	34,000.00	-8,114.35
570 · Insurance	767.50	73,000.00	-72,232.50
573 · Training	878.75	2,000.00	-1,121.25
576 · Saftey	1,034.63	1,000.00	34.63
Total 500 · Maintenance Operations	200,018.05	406,000.00	-205,981.95
600 · Administration			
601 · Administration Labor	109,474.47	166,000.00	-56,525.53
602 · Utilities	2,840.51	6,000.00	-3,159.49
603 · Office Supplies	8,060.30	15,000.00	-6,939.70
604 · Building Maintenance	5,019.12	10,500.00	-5,480.88
605 · Commissioner Labor	15,510.00	24,000.00	-8,490.00
606 · Travel and Meals	1,898.61	3,250.00	-1,351.39
607 · Consultant - Accounting	0.00	5,200.00	-5,200.00
608 · Consultant - Attorney	7,981.00	10,000.00	-2,019.00
609 · Consultant - Engineering	1,849.70	8,750.00	-6,900.30
612 · Clothing Allowance	810.34	2,000.00	-1,189.66
615 · Employee Insurance Benefit	11,115.87	15,000.00	-3,884.13
616 · Employmnt & Other Medical	109.00	1,000.00	-891.00
618 · Bonds	2,130.00	2,300.00	-170.00
620 · Marketing - Publications	629.04	1,000.00	-370.96
630 · Re-Assessment Costs	0.00	0.00	0.00
699 · Finance Charges	10.00	0.00	10.00
Total 600 · Administration	167,437.96	270,000.00	-102,562.04
700 · Capital Projects			
701 · Capital Improvements	9,350.63	112,000.00	-102,649.37
705 · USACE Testing/Inspection	56,200.50	98,000.00	-41,799.50
710 · Reconstructions/Repairs	130,704.22	218,000.00	-87,295.78
Total 700 · Capital Projects	196,255.35	428,000.00	-231,744.65
800 · Payroll Expenses			
852 · Social Security	20,012.76	31,180.00	-11,167.24
853 · IMRF	8,019.46	13,040.00	-5,020.54
854 · Insurance Benefit	9,439.90	11,530.00	-2,090.10
855 · Medicare	4,680.40	7,300.00	-2,619.60
856 · SUILL	6,538.81	8,000.00	-1,461.19
Total 800 · Payroll Expenses	48,691.33	71,050.00	-22,358.67
Total Expense	751,487.97	1,418,550.00	-667,062.03
Net Income	-362,723.32	79,990.00	-442,713.32