



WOOD RIVER DRAINAGE AND LEVEE DISTRICT
OF
MADISON COUNTY, ILLINOIS
543 W. MADISON AVENUE
WOOD RIVER, ILLINOIS 62095

MINUTES OF MEETING – BOARD OF COMMISSIONERS

1. Meeting Information

Date: Friday August 2, 2024
Time: 8:30 AM
Location: 543 W. Madison Avenue, Wood River, IL 62095
Teams Meeting Call in Number: +1 708-329-8926; Passcode: 165 212 591#

Written By: Brianne England

2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Anthony Roberts	V. P. – Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Brianne England	Secretary/Treasurer	Wood River Drainage & Levee District
Lucy Dehner	Agent	The Luken Agency
James Craney**	Partner	Craney Winters Law Group LLC

**Attended by Audio Conference

3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen. Johansen then turned moderation of the meeting to Kevin Williams.

4. Public Comments

N/A

5. WSP E&IS Report

5.1. Ethan Thompson was unable to attend the meeting but provided his project notes prior to. See attached.

6. Superintendent Report

6.1. Mike Allen was unable to attend the meeting.

7. Executive Director Comments

7.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
7.2. Project 2022-09 Pump #2 will be reinstalled next week.

8. Luken Insurance Agency Comments

8.1. Lucy Dehner was present at the meeting and available to answer any questions.



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9. Attorney James Craney Comments

9.1. James Craney was present and available for any questions.

10. Commissioners Report

N/A

11. Approval of Minutes of the previous meeting:

A motion was made by Johansen to approve the minutes for 7/19/24; seconded by Roberts.

Johansen: aye; Roberts: aye. Motion passed

12. Approval of the Bills

A motion was made by Roberts to approve the list of bills presented in the amount of \$13,415.57; second by Johansen. See attachments.

Johansen: aye; Roberts: aye. Motion passed

13. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Roberts to pass; seconded by Johansen.

Johansen: aye; Roberts: aye. Motion passed

14. Communications

N/A

15. Old Business

N/A

16. New Business

N/A

17. Executive Session

N/A

18. Return to open session/roll call:

N/A

19. Commissioners/Employee Comments:

N/A



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20. Adjournment

Motion was made by Johansen; seconded by Roberts to adjourn.

Johansen: aye; Roberts: aye. Motion carried

Adjournment at 8:39 a.m.

Charles Johansen, President

Anthony Roberts, Vice President

N/A

Nathan Kincade, Commissioner



Date/Time: August 02, 2024

File No.: 325118061

Project Title: Wood River D&LD Engineering Services

Written By: Ethan Thompson

Subject: WSP Update to the Wood River Drainage & Levee District Board

Real Estate Acquisition (FPD Council)

- **Easement Acquisitions Underway/Upcoming:**

- **Relief Well Package #3**

- *Renewal for TCE around Canal Road PS #2. Currently active into December '24.*

- **Relief Well Package #2**

- Acquisitions generally on hold pending updated Notice to Proceed for Acquisition.
- USACE is reviewing channel history, and min easement footprints requested by the District. USACE to issue revised NTP as next step.

- **LERRDS Crediting**

- *As-built documentation received for relocations for PS project and BP08.*
- *Awaiting remaining documents for PS project's waterline relocation.*

Utility Relocations

- Additional relocations expected as part of RW Pkg 2

Design

- **Bid Package 09 (Roxana Berm)**

- PPA Amendment under review at Division.
- PPA Amendment to be executed prior to design.

Construction

- WSP to provide limited Engineering During Construction (EDC) services to USACE, on behalf of the Southwestern Illinois Flood Prevention District Council.
- BP08 is nearing completion by Magruder/USACE.



02 August 2024 – Executive Director Report

- **Gravity Drains Inspections (Project 2021-06)**
(ARDL, Inc.)
 - GWs: 27 – 36 will be completed in Q3 or Q4 FY'24, after completion of Canal Road PS projects.
- **Relief Well Testing / Inspection (Project 2022-07)**
(ARDL, Inc.)
 - Multiple relief wells in the Russell Commons Park reach of Upper Wood River (38+00 – 52+00) have lower than anticipated specific capacities (as compared to baseline testing).
 - RW-1000 has failed in compression and may require abandonment and replacement.
 - The USACE is going to make rehabilitation recommendations and share with WRDLD.
- **EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09)**
(The Pump Shop at Missouri Machinery & Engineering, Co.)
 - Pump #2 was removed the week of 14 August 2023.
 - Pump #2 will be reinstalled the week of 05 August 2024.
- **Abandon Culvert Drains at GW-15, GW-16, and GW-17 (Project 2022-12)**
(Olin – Winchester)
 - WRDLD revised execution plan referencing EM 1110-2-2902 and sent to Olin and their contractor for concurrence.
 - WRDLD submitted revised execution plan to the USACE on 29 May 2024.
- **LWR Sta 23+50 Flood Wall Expansion Joint Repair (Project 2022-13-MOD 01)**
(Keller Construction Inc.)
 - The expansion joint repair completed last fall partially failed due to no fault of the contractor.
 - A minor repair will be completed to re-establish the joint.
 - Will be completed by end of Q4 FY'24.
- **ARPA Engineering Design and Construction Phase Services (Project 2023-24)**
(Donohue & Associates, Inc.)
 - Work Order 01 – Complete.
 - Work Order 02 – Improvements to riverside effluent piping between GW-23B/C and the P66 inlet trench. 65% design underway.
 - Work Order 03 – Improvements to the cast iron pipes between the headbox at RAPS and GW-23B/C. 65% design underway.
 - Work Order 04 – Improvements to the gatewell structures at the inverted syphon locations along the Bethalto Interceptor Sewer. Design underway.
- **Sluice Gate Actuator Replacements at EA1 Pump Station (Project 2023-28)**
(TBD)
 - WRDLD is considering repairing existing actuators, replacing with Limatorque electric actuators or Limatorque manual actuators.
 - WRDLD is working with multiple suppliers/installers to source best solution.
- **Relief Well 1070 Outlet Works Repair (Project 2024-31)**
(Keller Construction, Inc.)
 - Insurance claim. Responsible party's insurance is paying 100% of cost.
 - Will be completed by end of Q4 FY'24.



02 August 2024 – Executive Director Report

- **WRDLD Maintenance Projects**

- Mowing of the levees is scheduled to begin 06 May 2024.
 - Cycle 1 = 20 May 2024 – 15 July 2024
 - Cycle 2 = 22 July 2024 – TBD
 - Cycle 3 = TBD
- Herbicide Spraying Program is ongoing and continuous.

- **Pump Stations**

- East Alton No. 1 Closed.
- Lakeside Closed.
- Virginia Street Closed.
- East Alton No. 2 Closed.
- Wood River Closed.
- Rand Avenue Open. 24/7 Operation.
- Hawthorne No. 1 Closed.
- Hawthorne No. 2 Closed.
- Grassy Lake Closed.

- **U.S. Army Corps of Engineers (USACE) Coordination**

- Authorized Level Projects
 - Pump Station Modifications
 - USACE bid project. USACE is evaluating bids.
 - Bid Package 8 – Magruder Construction Co.
 - Project is nearing substantial completion.
 - Pump installation/start-up date has not been set.
 - Bid Package 9
 - Revised IDR has been approved.
 - Project still delayed until at least Q1 FY'25.
 - Canal Road Pump Station #2 – Magruder Construction
 - Pump station, force mains, and site work nearly complete.
 - Pumps/controls/MCC supply chain issues.
 - Canal Road Pump Station #3 – Magruder Construction Co.
 - Pump station, force mains, and site work nearly complete.
 - Pumps/controls/MCC supply chain issues.
 - RW Package 2 – 95% ATR.
 - WRDLD provided 14 comments on **11 April 2022**.
(No response from the USACE)
 - FPD/WSP/WRDLD are awaiting revised NTP for land acquisition from the USACE.
 - RW Package 3 – BCOES2.
 - USACE bid project. USACE is evaluating bids.
- Mel Price Deficiency Projects
 - Mel Price RW Package 1 – Meyer Contracting, LLC.
 - Project substantially complete.
 - Mel Price RW Package 2 – BCI Construction, USA, Inc.
 - Project substantially complete.



02 August 2024 – Executive Director Report

- **Former Wood River Power Station Demolition**

- See previous reports for full history.
- Recent History
 - **02 November 2023** – WRDLD requested an update from the USACE.
 - **06 November 2023** – USACE responded that they would again discuss internally and get back with us.
 - **01 December 2023** – USACE is going to share the original permit for the box culverts issued in 1947 but only if we FOIA them. USACE is proposing a meeting between WRDLD, WRDLD Counsel, USACE, USACE Counsel, and USACE regulatory.
 - **20 March 2024** – A meeting was held on 20 March 2024 with the USACE. Although the Section 408 Coordinator and in house counsel in 2021 stated that they would take lead in dealing with CTI Development, nothing was ever done.

Moving forward the USACE does not intend to participate in legal proceedings on this matter. The WRDLD will initiate contact with CTI to resume regular discussions.

Wood River Drainage & Levee District Unpaid Bills Detail As of August 1, 2024

Type	Date	Num	Due Date	Aging	Open Balance
Ace Tech Computer Services, Inc.					
Bill	07/01/2024	11407	07/31/2024	1	310.00
Total Ace Tech Computer Services, Inc.					310.00
BCBS Heath Insurance					
Bill	08/01/2024	26021...	08/31/2024		5,990.23
Total BCBS Heath Insurance					5,990.23
Delta Dental					
Bill	08/01/2024	1825632	08/31/2024		341.45
Total Delta Dental					341.45
MTS-Jerseyville					
Bill	07/18/2024	19200	07/28/2024	4	425.37
Total MTS-Jerseyville					425.37
New Frontier Materials LLC					
Bill	07/09/2024	12769...	08/08/2024		325.07
Bill	07/10/2024	12769...	08/09/2024		234.02
Bill	07/16/2024	12771...	08/15/2024		332.22
Total New Frontier Materials LLC					891.31
PEKIN INSURANCE					
Bill	07/17/2024	VP000...	08/16/2024		52.80
Total PEKIN INSURANCE					52.80
Piasa Motor Fuels, LLC					
Bill	07/17/2024	270246	08/16/2024		375.57
Total Piasa Motor Fuels, LLC					375.57
Spectrum Business - Rand					
Bill	07/03/2024	00082...	08/02/2024		144.74
Total Spectrum Business - Rand					144.74
TOTAL					8,531.47

Wood River Drainage & Levee District Unpaid Bills Detail As of August 1, 2024

Type	Date	Num	Due Date	Aging	Open Balance
McKay Auto Parts					
Bill	07/22/2024	014821	08/21/2024		35.94
Total McKay Auto Parts					35.94
QuickBooks Time					
Bill	07/24/2024	10001...	08/23/2024		112.00
Total QuickBooks Time					112.00
Visa - Allen					
Bill	07/25/2024	4991 J...	08/24/2024		4,376.16
Total Visa - Allen					4,376.16
Visa - England					
Bill	07/25/2024	9078 J...	08/24/2024		130.74
Total Visa - England					130.74
Walter, Mary A					
Bill	08/01/2024	0008	08/31/2024		175.00
Total Walter, Mary A					175.00
Wood River City of					
Bill	08/01/2024	9400 J...	08/31/2024		46.12
Bill	08/01/2024	9300 J...	08/31/2024		8.14
Total Wood River City of					54.26
TOTAL					4,884.10

Wood River Drainage & Levee District
Balance Sheet
 As of August 1, 2024

	Aug 1, 24
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash Drawer	164.95
102.7 · Business Share-1st Mid Credit U	5,024.60
103.1 · Maint Checking *3552 - MadCo	3,724.62
103.2 · Maint MMDA *0784 - MadCo	881,071.53
103.3 · Rand Checking *5598 - MadCo	2,393.42
103.4 · Rand MMDA *3593 - MadCo	159,345.07
103.5 · EA #1 MMDA *7528 - MadCo	83,887.90
Total Checking/Savings	1,135,612.09
Other Current Assets	
112 · Investments CD	
112.33 · Maint. CD #1 - 1st Mid *001	253,016.54
112.38 · Maint CD #4 - CDAR 3298	264,689.66
112.42 · EA #1 CD #2 - Madco *7881	102,522.56
112.43 · Rand CD #4 - Madco *1794	153,783.84
112.45 · Maint CD #6 - *2439 MadCo	253,116.44
112.46 · Rand CD #5 - *9171 MadCo	253,116.44
112.47 · Maint CD#7 - *8175 MadCo	252,817.26
112.48 · Maint. CD #8 - *3480 MadCo	250,000.00
112.49 · Rand CD #6 - *8535 MadCo	250,000.00
112.50 · Maint CD #9 - *7172 MadCo	250,000.00
Total 112 · Investments CD	2,283,062.74
Total Other Current Assets	2,283,062.74
Total Current Assets	3,418,674.83
Fixed Assets	
120 · Property & Equipment	
120.1 · Accumulated Depreciation	(8,889,603.93)
120 · Property & Equipment - Other	10,768,964.32
Total 120 · Property & Equipment	1,879,360.39
126 · Land	216,131.00
Total Fixed Assets	2,095,491.39
TOTAL ASSETS	5,514,166.22
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
230 · Payroll Liabilities	
230.03 · Social Security	
230.031 · Company	3.46
230.032 · Employee	3.46
Total 230.03 · Social Security	6.92
230.04 · Medicare	
230.041 · Company	0.80
230.042 · Employee	0.80
Total 230.04 · Medicare	1.60
230.05 · Federal Withholding	330.00
230.08 · IMRF	
230.081 · Company	85.01
230.082 · Employee	410.24
Total 230.08 · IMRF	495.25

1:11 PM
08/01/24
Cash Basis

Wood River Drainage & Levee District
Balance Sheet
As of August 1, 2024

	<u>Aug 1, 24</u>
230.10 · State Unemployment IL	(475.82)
Total 230 · Payroll Liabilities	<u>357.95</u>
Total Other Current Liabilities	<u>357.95</u>
Total Current Liabilities	357.95
Long Term Liabilities	
243 · Unreserved	4,644,595.86
244 · EA #1 Pump - Reserved	164,040.00
Total Long Term Liabilities	<u>4,808,635.86</u>
Total Liabilities	4,808,993.81
Equity	
299 · Fund Balance	358,054.81
Net Income	347,117.60
Total Equity	<u>705,172.41</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,514,166.22</u></u>

Wood River Drainage & Levee District Revenue & Expense Budget vs. Actual October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
Income			
300 · Assessment	957,690.77	1,000,000.00	-42,309.23
301 · Interest Earned			
301.2 · Maint Interest Earned	44,183.15	54,000.00	-9,816.85
301.3 · Pump Interest Earned	5,267.74	7,000.00	-1,732.26
301.4 · Rand Interest Earned	20,092.33	25,000.00	-4,907.67
Total 301 · Interest Earned	69,543.22	86,000.00	-16,456.78
306 · Miscellaneous	4,461.85	5,000.00	-538.15
307 · MadCo ARPA Funding	106,707.61	225,000.00	-118,292.39
309 · Easement & Inspection Fee	25,310.00	24,000.00	1,310.00
310 · Phillips 66	192,079.36	268,000.00	-75,920.64
313 · Sale of Fixed Assets	0.00	0.00	0.00
314 · Refunds	19,748.55	19,750.00	-1.45
315 · Lease	2,040.00	2,000.00	40.00
Total Income	1,377,581.36	1,629,750.00	-252,168.64
Gross Profit	1,377,581.36	1,629,750.00	-252,168.64
Expense			
400 · Pump Operations			
401 · East Alton No. 1 Labor	0.00	0.00	0.00
402 · East Alton No. 1 Utilities	18,180.34	24,000.00	-5,819.66
403 · East Alton No. 1 Maint/Repairs	530.40	1,000.00	-469.60
404 · East Alton No. 1 Repairs	0.00	0.00	0.00
411 · Wood River Labor	2,478.00	2,500.00	-22.00
412 · Wood River Utilities	4,556.38	10,000.00	-5,443.62
413 · Wood River Maint/Repairs	0.00	500.00	-500.00
414 · Wood River Repairs	0.00	0.00	0.00
421 · Rand Ave Labor	83,851.38	100,000.00	-16,148.62
422 · Rand Ave Utilities	48,750.21	69,000.00	-20,249.79
423 · Rand Ave Maint/Repairs	1,830.94	8,000.00	-6,169.06
424 · Rand Ave Repair	0.00	0.00	0.00
428 · Rand Ave. Management Labor	14,992.99	21,000.00	-6,007.01
431 · Hawthorne No. 1 Labor	0.00	0.00	0.00
432 · Hawthorne No. 1 Utilities	2,060.23	3,500.00	-1,439.77
433 · Hawthorne No. 1 Maint/Repairs	85.00	500.00	-415.00
434 · Hawthorne No. 1 Repairs	0.00	0.00	0.00
441 · East Alton No. 2 Labor	0.00	0.00	0.00
442 · East Alton No. 2 Utilities	3,016.73	5,000.00	-1,983.27
443 · East Alton No. 2 Maint/Repairs	0.00	500.00	-500.00
444 · East Alton No. 2 Repairs	0.00	0.00	0.00
451 · Canal Road No. 1 Utilities	0.00	250.00	-250.00
452 · Canal Road No. 1 Repairs/Maint	0.00	0.00	0.00
492 · Grassy Lake Utilities	833.18	2,500.00	-1,666.82
493 · Grassy Lake Repairs/Maintenance	272.45	500.00	-227.55
494 · Hawthorne No. 2 Utilities	399.36	1,000.00	-600.64
495 · Hawthorne No. 2 Repairs/Maint	0.00	500.00	-500.00
496 · Virginia St Utilities	583.08	1,000.00	-416.92
497 · Virginia St Repairs/Maintenance	0.00	500.00	-500.00
498 · Lakeside Utilities	633.90	1,000.00	-366.10
499 · Lakeside Repairs/Maintenance	0.00	500.00	-500.00
Total 400 · Pump Operations	183,054.57	253,250.00	-70,195.43
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	11,932.25	20,000.00	-8,067.75
551 · Maintenance Labor	143,035.64	177,000.00	-33,964.36
552 · Utilities	4,884.83	7,500.00	-2,615.17
553 · Building Maint & Supplies	6,798.21	16,000.00	-9,201.79
554 · Fuel (Gasoline)	12,037.06	16,000.00	-3,962.94
555 · Fuel (Diesel)	5,960.20	10,000.00	-4,039.80
556 · Tractor Maint. / Repair	0.00	0.00	0.00
557 · Vehicle Maint. / Repair	8,299.37	12,000.00	-3,700.63

Wood River Drainage & Levee District
Revenue & Expense Budget vs. Actual
October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
558 · Equipment Maint. / Repair	8,270.45	18,000.00	-9,729.55
559 · Vegetation Removal	7,510.00	8,000.00	-490.00
560 · Clothing Allowance	1,000.00	1,500.00	-500.00
561 · Aggregate and Rip Rap	12,315.25	15,000.00	-2,684.75
569 · Employee Insurance Benefit	31,934.61	35,000.00	-3,065.39
570 · Insurance	67,865.74	73,000.00	-5,134.26
573 · Training	878.75	2,000.00	-1,121.25
576 · Safety	1,056.62	1,500.00	-443.38
Total 500 · Maintenance Operations	323,778.98	412,500.00	-88,721.02
600 · Administration			
601 · Administration Labor	133,372.11	169,000.00	-35,627.89
602 · Utilities	3,596.31	6,000.00	-2,403.69
603 · Office Supplies	10,749.74	15,000.00	-4,250.26
604 · Building Maintenance	6,460.49	9,900.00	-3,439.51
605 · Commissioner Labor	18,930.00	24,000.00	-5,070.00
606 · Travel and Meals	2,280.51	3,250.00	-969.49
607 · Consultant - Accounting	0.00	5,800.00	-5,800.00
608 · Consultant - Attorney	9,366.00	15,000.00	-5,634.00
609 · Consultant - Engineering	3,187.34	9,150.00	-5,962.66
612 · Clothing Allowance	934.89	2,000.00	-1,065.11
615 · Employee Insurance Benefit	13,769.03	16,000.00	-2,230.97
616 · Employmnt & Other Medical	109.00	1,000.00	-891.00
618 · Bonds	2,130.00	2,300.00	-170.00
620 · Marketing - Publications	771.32	1,000.00	-228.68
630 · Re-Assessment Costs	0.00	0.00	0.00
699 · Finance Charges	30.00	100.00	-70.00
Total 600 · Administration	205,686.74	279,500.00	-73,813.26
700 · Capital Projects			
701 · Capital Improvements	24,350.63	98,300.00	-73,949.37
705 · USACE Testing/Inspection	56,200.50	95,150.00	-38,949.50
710 · Reconstructions/Repairs	177,859.28	348,250.00	-170,390.72
Total 700 · Capital Projects	258,410.41	541,700.00	-283,289.59
800 · Payroll Expenses			
852 · Social Security	24,720.59	31,800.00	-7,079.41
853 · IMRF	10,269.81	13,260.00	-2,990.19
854 · Insurance Benefit	11,463.50	12,500.00	-1,036.50
855 · Medicare	5,781.44	7,450.00	-1,668.56
856 · SUIL	7,297.72	8,300.00	-1,002.28
Total 800 · Payroll Expenses	59,533.06	73,310.00	-13,776.94
Total Expense	1,030,463.76	1,560,260.00	-529,796.24
Net Income	347,117.60	69,490.00	277,627.60