



WOOD RIVER DRAINAGE AND LEVEE DISTRICT
OF
MADISON COUNTY, ILLINOIS
543 W. MADISON AVENUE
WOOD RIVER, ILLINOIS 62095

MINUTES OF MEETING – BOARD OF COMMISSIONERS

1. Meeting Information

Date: Friday August 16, 2024
Time: 8:30 AM
Location: 543 W. Madison Avenue, Wood River, IL 62095
Teams Meeting Call in Number: +1 708-329-8926; Passcode: 588 117 722#

Written By: Brianne England

2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Anthony Roberts	V. P. – Board of Commissioners	Wood River Drainage & Levee District
Nathan Kincade	Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Brianne England	Secretary/Treasurer	Wood River Drainage & Levee District
Lucy Dehner**	Agent	The Luken Agency
James Craney**	Partner	Craney Winters Law Group LLC

**Attended by Audio Conference

3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen. Johansen then turned moderation of the meeting to Kevin Williams.

4. Public Comments

N/A

5. Superintendent Report

5.1. Mike Allen was unable to attend the meeting.

6. Executive Director Comments

- 6.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 6.2. Project 2021-06 Gravity Drain Inspections will be in the last week of September.
- 6.3. Project 2022-07 Relief Well Testing work order will be issued in October.

7. Luken Insurance Agency Comments

- 7.1. Lucy Dehner was present at the meeting and available to answer any questions.
- 7.2. E-Tank has been added as an additional insured with a \$5,000.00 blanket value.



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8. Attorney James Craney Comments

8.1. James Craney was present and available for any questions.

9. Commissioners Report

N/A

10. Approval of Minutes of the previous meeting:

A motion was made by Johansen to approve the minutes for 8/02/24; seconded by Roberts.

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

11. Approval of the Bills

A motion was made by Kincade to approve the list of bills presented in the amount of \$41,209.26; second by Roberts. See attachments.

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

12. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense has been presented to be read and will answer any questions. Motion made by Kincade to pass; seconded by Roberts.

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

13. Communications

N/A

14. Old Business

N/A

15. New Business

N/A

16. Executive Session

N/A

17. Return to open session/roll call:

N/A

18. Commissioners/Employee Comments:

N/A



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19. Adjournment

Motion was made by Kincade; seconded by Johansen to adjourn.

Johansen: aye; Roberts: aye; Kincade: aye. Motion carried

Adjournment at 9:00 a.m.

Charles Johansen, President

Anthony Roberts, Vice President

Nathan Kincade, Commissioner



16 August 2024 – Executive Director Report

- **Gravity Drains Inspections (Project 2021-06)**
(ARDL, Inc.)
 - GWs: 27 – 36 will be completed in Q3 or Q4 FY'24, after completion of Canal Road PS projects.

- **Relief Well Testing / Inspection (Project 2022-07)**
(ARDL, Inc.)
 - Multiple relief wells in the Russell Commons Park reach of Upper Wood River (38+00 – 52+00) have lower than anticipated specific capacities (as compared to baseline testing).
 - RW-1000 has failed in compression and may require abandonment and replacement.
 - The USACE is going to make rehabilitation recommendations and share with WRDLD.

- **EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09)**
(The Pump Shop at Missouri Machinery & Engineering, Co.)
 - Pump #2 was removed the week of 14 August 2023.
 - Pump #2 reinstall in progress.

- **Abandon Culvert Drains at GW-15, GW-16, and GW-17 (Project 2022-12)**
(Olin – Winchester)
 - WRDLD revised execution plan referencing EM 1110-2-2902 and sent to Olin and their contractor for concurrence.
 - WRDLD submitted revised execution plan to the USACE on 29 May 2024. WRDLD is currently addressing USACE comments.

- **LWR Sta 23+50 Flood Wall Expansion Joint Repair (Project 2022-13-MOD 01)**
(Keller Construction Inc.)
 - The expansion joint repair completed last fall partially failed due to no fault of the contractor.
 - A minor repair will be completed to re-establish the joint.
 - Will be completed by end of Q4 FY'24.

- **ARPA Engineering Design and Construction Phase Services (Project 2023-24)**
(Donohue & Associates, Inc.)
 - Work Order 01 – Complete.
 - Work Order 02 – Improvements to riverside effluent piping between GW-23B/C and the P66 inlet trench. 65% design underway.
 - Work Order 03 – Improvements to the cast iron pipes between the headbox at RAPS and GW-23B/C. 65% design underway.
 - Work Order 04 – Improvements to the gatewell structures at the inverted syphon locations along the Bethalto Interceptor Sewer. Design underway.

- **Sluice Gate Actuator Replacements at EA1 Pump Station (Project 2023-28)**
(TBD)
 - WRDLD is considering repairing existing actuators, replacing with Limatorque electric actuators or Limatorque manual actuators.
 - WRDLD is working with multiple suppliers/installers to source best solution.

- **Relief Well 1070 Outlet Works Repair (Project 2024-31)**
(Keller Construction, Inc.)
 - Insurance claim. Responsible party's insurance is paying 100% of cost.
 - Will be completed by end of Q4 FY'24.



16 August 2024 – Executive Director Report

- **WRDLD Maintenance Projects**

- Mowing of the levees is scheduled to begin 06 May 2024.
 - Cycle 1 = 20 May 2024 – 15 July 2024
 - Cycle 2 = 22 July 2024 – TBD
 - Cycle 3 = TBD
- Herbicide Spraying Program is ongoing and continuous.

- **Pump Stations**

- East Alton No. 1 Closed.
- Lakeside Closed.
- Virginia Street Closed.
- East Alton No. 2 Closed.
- Wood River Closed.
- Rand Avenue Open. 24/7 Operation.
- Hawthorne No. 1 Closed.
- Hawthorne No. 2 Closed.
- Grassy Lake Closed.

- **U.S. Army Corps of Engineers (USACE) Coordination**

- Authorized Level Projects
 - Pump Station Modifications – Young Contracting
 - USACE has awarded the project.
 - Pre-construction submittals underway.
 - Bid Package 8 – Magruder Construction Co.
 - Project is nearing substantial completion.
 - Pump installation/start-up date has not been set.
 - Bid Package 9
 - Revised IDR has been approved.
 - Project still delayed until at least Q1 FY'25.
 - Canal Road Pump Station #2 – Magruder Construction
 - Pump station, force mains, and site work nearly complete.
 - Pumps/controls/MCC supply chain issues.
 - Canal Road Pump Station #3 – Magruder Construction Co.
 - Pump station, force mains, and site work nearly complete.
 - Pumps/controls/MCC supply chain issues.
 - RW Package 2 – 95% ATR.
 - WRDLD provided 14 comments on **11 April 2022**.
(No response from the USACE)
 - FPD/WSP/WRDLD are awaiting revised NTP for land acquisition from the USACE.
 - RW Package 3 – BCOES2.
 - USACE bid project. All bids too high.
 - USACE bid project again, evaluating bids.
- Mel Price Deficiency Projects
 - Mel Price RW Package 1 – Meyer Contracting, LLC.
 - Project substantially complete.
 - Mel Price RW Package 2 – BCI Construction, USA, Inc.
 - Project substantially complete.
 - Modification work being completed this week and next.



16 August 2024 – Executive Director Report

- **Former Wood River Power Station Demolition**

- See previous reports for full history.
- Recent History
 - **02 November 2023** – WRDLD requested an update from the USACE.
 - **06 November 2023** – USACE responded that they would again discuss internally and get back with us.
 - **01 December 2023** – USACE is going to share the original permit for the box culverts issued in 1947 but only if we FOIA them. USACE is proposing a meeting between WRDLD, WRDLD Counsel, USACE, USACE Counsel, and USACE regulatory.
 - **20 March 2024** – A meeting was held on 20 March 2024 with the USACE. Although the Section 408 Coordinator and in house counsel in 2021 stated that they would take lead in dealing with CTI Development, nothing was ever done.

Moving forward the USACE does not intend to participate in legal proceedings on this matter. The WRDLD will initiate contact with CTI to resume regular discussions.

Wood River Drainage & Levee District
Unpaid Bills Detail
As of August 8, 2024

Type	Date	Num	Due Date	Aging	Open Balance
Ameren Illinois - EA#2					
Bill	08/08/2024	7026 J...	09/07/2024		343.18
Total Ameren Illinois - EA#2					343.18
Ameren Illinois - Garage					
Bill	08/08/2024	0418 J...	09/07/2024		129.81
Total Ameren Illinois - Garage					129.81
Ameren Illinois - Grassy					
Bill	08/08/2024	6035 J...	09/07/2024		62.88
Total Ameren Illinois - Grassy					62.88
Ameren Illinois - Haw #1					
Bill	08/08/2024	3024 J...	09/07/2024		261.77
Total Ameren Illinois - Haw #1					261.77
Ameren Illinois - Haw #2					
Bill	08/08/2024	7006 J...	09/07/2024		51.52
Total Ameren Illinois - Haw #2					51.52
Ameren Illinois - Lakeside					
Bill	08/08/2024	2652 J...	09/07/2024		71.06
Total Ameren Illinois - Lakeside					71.06
Ameren Illinois - Office					
Bill	08/08/2024	6335 J...	09/07/2024		234.70
Total Ameren Illinois - Office					234.70
Ameren Illinois - Rand					
Bill	08/02/2024	3111 J...	09/01/2024		6,633.87
Total Ameren Illinois - Rand					6,633.87
Ameren Illinois - Virginia PS					
Bill	08/02/2024	9856 J...	09/01/2024		65.25
Total Ameren Illinois - Virginia PS					65.25
Ameren Illinois - WRPS					
Bill	08/02/2024	1934 J...	09/01/2024		1,728.24
Total Ameren Illinois - WRPS					1,728.24
Bertels Sales and Service					
Bill	08/07/2024	168957	09/06/2024		194.16
Total Bertels Sales and Service					194.16
Craney Winters Law Group, LLC					
Bill	08/01/2024	18695	08/31/2024		420.00
Total Craney Winters Law Group, LLC					420.00
East Alton, Village of					
Bill	08/01/2024	33-00...	08/31/2024		18.00
Total East Alton, Village of					18.00
Hartford, Village of					
Bill	07/31/2024	013 0...	08/30/2024		41.80
Total Hartford, Village of					41.80
Luken Agency					
Bill	07/30/2024	03358	08/29/2024		3,558.00
Bill	07/30/2024	03357	08/29/2024		900.00

Wood River Drainage & Levee District Unpaid Bills Detail As of August 8, 2024

Type	Date	Num	Due Date	Aging	Open Balance
Bill	08/01/2024	03382	08/31/2024		100.00
Bill	08/01/2024	03381	08/31/2024		100.00
Total Luken Agency					4,658.00
McKay Auto Parts					
Bill	07/29/2024	015052	08/28/2024		69.90
Total McKay Auto Parts					69.90
Midwest Sanitary Services, Inc					
Bill	07/30/2024	20243...	08/29/2024		69.00
Total Midwest Sanitary Services, Inc					69.00
MTS-Jerseyville					
Bill	07/29/2024	46870J	08/08/2024		217.96
Total MTS-Jerseyville					217.96
Piasa Motor Fuels, LLC					
Bill	07/25/2024	270341	08/24/2024		381.94
Bill	07/26/2024	270359	08/25/2024		250.00
Bill	08/02/2024	270437	09/01/2024		318.44
Bill	08/05/2024	270452	09/04/2024		433.73
Total Piasa Motor Fuels, LLC					1,384.11
Williams Office Products, Inc.					
Bill	08/01/2024	INV03...	08/21/2024		40.00
Total Williams Office Products, Inc.					40.00
TOTAL					16,695.21

Wood River Drainage & Levee District Unpaid Bills Detail As of August 15, 2024

Type	Date	Num	Due Date	Aging	Open Balance
Auto-Owners Insurance					
Bill	08/12/2024	01772...	09/11/2024		69.00
Total Auto-Owners Insurance					69.00
Donohue & Associates, Inc.					
Bill	08/15/2024	14317...	09/14/2024		11,790.00
Bill	08/15/2024	14317...	09/14/2024		4,311.00
Bill	08/15/2024	14317...	09/14/2024		7,777.50
Total Donohue & Associates, Inc.					23,878.50
Michael Meyer					
Bill	08/12/2024	CLOT...	09/11/2024		75.32
Total Michael Meyer					75.32
Piasa Motor Fuels, LLC					
Bill	08/09/2024	270525	09/08/2024		391.25
Total Piasa Motor Fuels, LLC					391.25
Spectrum Business - Office					
Bill	07/28/2024	01068...	08/27/2024		99.98
Total Spectrum Business - Office					99.98
TOTAL					24,514.05

Wood River Drainage & Levee District

Balance Sheet

As of August 16, 2024

	Aug 16, 24
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash Drawer	164.95
102.7 · Business Share-1st Mid Credit U	259.93
103.1 · Maint Checking *3552 - MadCo	10,903.92
103.2 · Maint MMDA *0784 - MadCo	874,469.69
103.3 · Rand Checking *5598 - MadCo	1,781.21
103.4 · Rand MMDA *3593 - MadCo	216,512.52
103.5 · EA #1 MMDA *7528 - MadCo	84,058.61
Total Checking/Savings	1,188,150.83
Other Current Assets	
112 · Investments CD	
112.33 · Maint. CD #1 - 1st Mid *001	255,697.48
112.38 · Maint CD #4 - CDAR 3298	264,689.66
112.42 · EA #1 CD #2 - Madco *7881	103,800.58
112.43 · Rand CD #4 - Madco *1794	155,700.87
112.45 · Maint CD #6 - *2439 MadCo	256,271.73
112.46 · Rand CD #5 - *9171 MadCo	256,271.73
112.47 · Maint CD#7 - *8175 MadCo	255,666.27
112.48 · Maint. CD #8 - *3480 MadCo	250,000.00
112.49 · Rand CD #6 - *8535 MadCo	250,000.00
112.50 · Maint CD #9 - *7172 MadCo	250,000.00
Total 112 · Investments CD	2,298,098.32
Total Other Current Assets	2,298,098.32
Total Current Assets	3,486,249.15
Fixed Assets	
120 · Property & Equipment	
120.1 · Accumulated Depreciation	(8,889,603.93)
120 · Property & Equipment - Other	10,768,964.32
Total 120 · Property & Equipment	1,879,360.39
126 · Land	216,131.00
Total Fixed Assets	2,095,491.39
TOTAL ASSETS	5,581,740.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
230 · Payroll Liabilities	
230.03 · Social Security	
230.031 · Company	3.46
230.032 · Employee	3.46
Total 230.03 · Social Security	6.92
230.04 · Medicare	
230.041 · Company	0.80
230.042 · Employee	0.80
Total 230.04 · Medicare	1.60
230.05 · Federal Withholding	330.00
230.08 · IMRF	
230.081 · Company	647.44
230.082 · Employee	1,063.06
Total 230.08 · IMRF	1,710.50
230.09 · Insurance Withholding	

Wood River Drainage & Levee District
Balance Sheet
As of August 16, 2024

	<u>Aug 16, 24</u>
230.091 · Health Insurance	66.32
230.092 · Life Insurance	8.00
Total 230.09 · Insurance Withholding	74.32
230.10 · State Unemployment IL	(294.27)
230.12 · Union Dues	139.64
Total 230 · Payroll Liabilities	1,968.71
Total Other Current Liabilities	1,968.71
Total Current Liabilities	1,968.71
Long Term Liabilities	
243 · Unreserved	4,644,595.86
244 · EA #1 Pump - Reserved	164,040.00
Total Long Term Liabilities	4,808,635.86
Total Liabilities	4,810,604.57
Equity	
299 · Fund Balance	358,054.81
Net Income	413,081.16
Total Equity	771,135.97
TOTAL LIABILITIES & EQUITY	5,581,740.54

Wood River Drainage & Levee District
Revenue & Expense Budget vs. Actual
October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
Income			
300 · Assessment	984,865.24	1,000,000.00	-15,134.76
301 · Interest Earned			
301.2 · Maint Interest Earned	55,121.53	54,000.00	1,121.53
301.3 · Pump Interest Earned	6,716.47	7,000.00	-283.53
301.4 · Rand Interest Earned	25,512.44	25,000.00	512.44
Total 301 · Interest Earned	87,350.44	86,000.00	1,350.44
306 · Miscellaneous	4,461.85	5,000.00	-538.15
307 · MadCo ARPA Funding	134,401.31	225,000.00	-90,598.69
309 · Easement & Inspection Fee	25,310.00	24,000.00	1,310.00
310 · Phillips 66	248,840.32	268,000.00	-19,159.68
313 · Sale of Fixed Assets	0.00	0.00	0.00
314 · Refunds	19,748.55	19,750.00	-1.45
315 · Lease	2,040.00	2,000.00	40.00
Total Income	1,507,017.71	1,629,750.00	-122,732.29
Gross Profit	1,507,017.71	1,629,750.00	-122,732.29
Expense			
400 · Pump Operations			
401 · East Alton No. 1 Labor	0.00	0.00	0.00
402 · East Alton No. 1 Utilities	18,198.34	24,000.00	-5,801.66
403 · East Alton No. 1 Maint/Repairs	530.40	1,000.00	-469.60
404 · East Alton No. 1 Repairs	0.00	0.00	0.00
411 · Wood River Labor	2,478.00	2,500.00	-22.00
412 · Wood River Utilities	6,284.62	10,000.00	-3,715.38
413 · Wood River Maint/Repairs	0.00	500.00	-500.00
414 · Wood River Repairs	0.00	0.00	0.00
421 · Rand Ave Labor	87,414.38	100,000.00	-12,585.62
422 · Rand Ave Utilities	55,425.88	69,000.00	-13,574.12
423 · Rand Ave Maint/Repairs	1,830.94	8,000.00	-6,169.06
424 · Rand Ave Repair	0.00	0.00	0.00
428 · Rand Ave. Management Labor	14,992.99	21,000.00	-6,007.01
431 · Hawthorne No. 1 Labor	0.00	0.00	0.00
432 · Hawthorne No. 1 Utilities	2,322.00	3,500.00	-1,178.00
433 · Hawthorne No. 1 Maint/Repairs	85.00	500.00	-415.00
434 · Hawthorne No. 1 Repairs	0.00	0.00	0.00
441 · East Alton No. 2 Labor	0.00	0.00	0.00
442 · East Alton No. 2 Utilities	3,359.91	5,000.00	-1,640.09
443 · East Alton No. 2 Maint/Repairs	0.00	500.00	-500.00
444 · East Alton No. 2 Repairs	0.00	0.00	0.00
451 · Canal Road No. 1 Utilities	0.00	250.00	-250.00
452 · Canal Road No. 1 Repairs/Maint	0.00	0.00	0.00
492 · Grassy Lake Utilities	896.06	2,500.00	-1,603.94
493 · Grassy Lake Repairs/Maintenance	272.45	500.00	-227.55
494 · Hawthorne No. 2 Utilities	450.88	1,000.00	-549.12
495 · Hawthorne No. 2 Repairs/Maint	0.00	500.00	-500.00
496 · Virginia St Utilities	648.33	1,000.00	-351.67
497 · Virginia St Repairs/Maintenance	0.00	500.00	-500.00
498 · Lakeside Utilities	704.96	1,000.00	-295.04
499 · Lakeside Repairs/Maintenance	0.00	500.00	-500.00
Total 400 · Pump Operations	195,895.14	253,250.00	-57,354.86
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	13,186.25	20,000.00	-6,813.75
551 · Maintenance Labor	150,017.76	177,000.00	-26,982.24
552 · Utilities	5,083.64	7,500.00	-2,416.36
553 · Building Maint & Supplies	6,830.23	16,000.00	-9,169.77
554 · Fuel (Gasoline)	13,128.69	16,000.00	-2,871.31
555 · Fuel (Diesel)	6,643.93	10,000.00	-3,356.07
556 · Tractor Maint. / Repair	0.00	0.00	0.00
557 · Vehicle Maint. / Repair	8,369.27	12,000.00	-3,630.73

1:35 PM

08/15/24

Cash Basis

Wood River Drainage & Levee District
Revenue & Expense Budget vs. Actual
October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
558 · Equipment Maint. / Repair	8,890.37	18,000.00	-9,109.63
559 · Vegetation Removal	7,510.00	8,000.00	-490.00
560 · Clothing Allowance	1,075.32	1,500.00	-424.68
561 · Aggregate and Rip Rap	12,315.25	15,000.00	-2,684.75
569 · Employee Insurance Benefit	31,934.61	35,000.00	-3,065.39
570 · Insurance	72,392.74	73,000.00	-607.26
573 · Training	878.75	2,000.00	-1,121.25
576 · Safety	1,056.62	1,500.00	-443.38
Total 500 · Maintenance Operations	339,313.43	412,500.00	-73,186.57
600 · Administration			
601 · Administration Labor	139,909.63	169,000.00	-29,090.37
602 · Utilities	3,928.41	6,000.00	-2,071.59
603 · Office Supplies	10,807.69	15,000.00	-4,192.31
604 · Building Maintenance	6,460.49	9,900.00	-3,439.51
605 · Commissioner Labor	19,800.00	24,000.00	-4,200.00
606 · Travel and Meals	2,377.66	3,250.00	-872.34
607 · Consultant - Accounting	0.00	5,800.00	-5,800.00
608 · Consultant - Attorney	9,786.00	15,000.00	-5,214.00
609 · Consultant - Engineering	3,187.34	9,150.00	-5,962.66
612 · Clothing Allowance	934.89	2,000.00	-1,065.11
615 · Employee Insurance Benefit	13,764.12	16,000.00	-2,235.88
616 · Employmnt & Other Medical	109.00	1,000.00	-891.00
618 · Bonds	2,330.00	2,300.00	30.00
620 · Marketing - Publications	771.32	1,000.00	-228.68
630 · Re-Assessment Costs	0.00	0.00	0.00
699 · Finance Charges	40.00	100.00	-60.00
Total 600 · Administration	214,206.55	279,500.00	-65,293.45
700 · Capital Projects			
701 · Capital Improvements	24,350.63	98,300.00	-73,949.37
705 · USACE Testing/Inspection	56,200.50	95,150.00	-38,949.50
710 · Reconstructions/Repairs	201,737.78	348,250.00	-146,512.22
Total 700 · Capital Projects	282,288.91	541,700.00	-259,411.09
800 · Payroll Expenses			
852 · Social Security	25,881.12	31,800.00	-5,918.88
853 · IMRF	10,832.24	13,260.00	-2,427.76
854 · Insurance Benefit	10,957.60	12,500.00	-1,542.40
855 · Medicare	6,052.84	7,450.00	-1,397.16
856 · SUIL	7,479.27	8,300.00	-820.73
Total 800 · Payroll Expenses	61,203.07	73,310.00	-12,106.93
Total Expense	1,092,907.10	1,560,260.00	-467,352.90
Net Income	414,110.61	69,490.00	344,620.61