



WOOD RIVER DRAINAGE AND LEVEE DISTRICT
OF
MADISON COUNTY, ILLINOIS
543 W. MADISON AVENUE
WOOD RIVER, ILLINOIS 62095

MINUTES OF MEETING – BOARD OF COMMISSIONERS

1. Meeting Information

Date: Friday October 18, 2024
 Time: 8:30 AM
 Location: 543 W. Madison Avenue, Wood River, IL 62095
 Teams Meeting Call in Number: +1 708-329-8926; Passcode: 588 117 722#
 Written By: Brianne England

2. Attendees

Name	Title	Organization
Charles Johansen	President – Board of Commissioners	Wood River Drainage & Levee District
Anthony Roberts**	V. P. – Board of Commissioners	Wood River Drainage & Levee District
Nathan Kincade	Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Brianne England	Secretary/Treasurer	Wood River Drainage & Levee District
Lucy Dehner	Agent	The Luken Agency
Mark Vaughn	CPA	Franklin & Vaughn
Sebastian Sanchez	Accountant	Franklin & Vaughn

**Attended by Audio Conference

3. Call to Order

The meeting was called to order at 8:30 am by Commissioner Johansen. Johansen then turned moderation of the meeting to Kevin Williams.

4. Public Comments

N/A

5. Superintendent Report

5.1. Mike Allen was unable to attend the meeting.

6. Executive Director Comments

- 6.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 6.2. Maintenance is 90% finished with the last cut and will be starting winter projects.
- 6.3. Project 2022-07 the 38 relief wells are going to be tested in the next couple weeks and will be completed early.
- 6.4. Project 2022-12 has made significant progress. The Olin contractor inspected the pipe and will be filling them full of grout. Project is almost completed.

7. Luken Insurance Agency Comments

- 7.1. Lucy Dehner was present at the meeting and available to answer any questions.
- 7.2. Lucy looked into the roadside assistance and it would be a separate cost for each vehicle.



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8. Attorney James Craney Comments

8.1. James Craney was not in attendance.

9. Commissioner's Report

N/A

10. Approval of Minutes of the previous meeting:

A motion was made by Kincade to approve the minutes for 10/04/24; seconded by Johansen.

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

11. Approval of the Bills

A motion was made by Kincade to approve the list of bills presented in the amount of \$22,853.23; second by Roberts. See attachments.

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

12. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense have been presented to be read and will answer any questions. Mark Vaughn, Franklin & Vaughn LLC, presented the Financial Statement for Fiscal Year 2023 to the Board of Commissioners. Motion made by Kincade to pass; seconded by Johansen.

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

13. Communications

14. Old Business

N/A

15. New Business

15.1. Discussion and potential action regarding approval of the Fiscal Year 2023 Financial Statement as reported by Franklin & Vaughn, LLC

Motion was made by Johansen to pass; seconded by Roberts

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

15.2. Discussion and potential action regarding executing an agreement with Andreas Consulting Services in support of Project 2024-32

A motion was made by Kincade to pass; seconded by Johansen

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed



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- 15.3. Discussion and potential action regarding executing an agreement with The Premcor Refining Group, Inc. to continue O&M of an existing 2-inch natural gas line at LWR 297+50

A motion was made by Kincade to pass based on James Craney's changes; seconded by Johansen

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

- 15.4. Discussion and potential action regarding retaining the services of Christi Coleman (Labor Attorney) at her new firm, Pierson Ferdinand

A motion was made by Kincade to approve; second by Johansen

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

- 15.5. Discussion and potential action regarding purchasing a new "office" for the Rand Avenue Pump Station

A motion was made by Johansen to purchase a 10-ft long ground level office from United Rentals; second by Roberts

Johansen: aye; Roberts: aye; Kincade: aye. Motion passed

16. Executive Session

N/A

17. Return to open session/roll call:

N/A

18. Commissioners/Employee Comments:

N/A

19. Adjournment

Motion was made by Johansen; second by Kincade to adjourn.

Johansen: aye; Roberts: aye; Kincade: aye. Motion carried

Adjournment at 8:57 a.m.



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Charles Johansen, President

Anthony Roberts, Vice President

Nathan Kincade, Commissioner



18 October 2024 – Executive Director Report

- **Gravity Drains Inspections (Project 2021-06)**
(ARDL, Inc.)
 - GWs: 3 – 5, and 32 – Work will be completed Q1 FY'25.

- **Relief Well Testing / Inspection (Project 2022-07)**
(ARDL, Inc.)
 - FY 2024
 - Multiple relief wells in the Russell Commons Park reach of Upper Wood River (38+00 – 52+00) have lower than anticipated specific capacities (as compared to baseline testing).
 - RW-1000 has failed in compression and may require abandonment and replacement.
 - The USACE is going to make rehabilitation recommendations and share with WRDLD.
 - FY 2025
 - Inspection and testing of 38 relief wells in Upper Wood River.
 - Work will be completed in Q1 FY'25.

- **EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09)**
(The Pump Shop at Missouri Machinery & Engineering, Co.)
 - Pump #2 has been rebuilt (2x) and has been reinstalled.
 - The motor for Pump #2 is being cleaned, inspected, and tested.

- **Abandon Culvert Drains at GW-15, GW-16, and GW-17 (Project 2022-12)**
(Olin – RCS)
 - Project began 11 October 2024. Olin's contractor has removed flap gates, built containment berms, cleaned and televised pipe. Pipe will be abandoned next week.

- **ARPA Engineering Design and Construction Phase Services (Project 2023-24)**
(Donohue & Associates, Inc.)
 - Work Order 02 – Improvements to riverside effluent piping between GW-23B/C and the P66 inlet trench. IFB plans and specifications will be received next week.
 - Work Order 03 – Improvements to the cast iron pipes between the headbox at RAPS and GW-23B/C. IFB plans and specifications will be received next week.
 - Work Order 04 – Improvements to the gatewell structures at the inverted syphon locations along the Bethalto Interceptor Sewer. Project bids 23 October 2024.

- **Sluice Gate Actuator Replacements at EA1 Pump Station (Project 2023-28)**
(Vandevanter Engineering + TBD)
 - WRDLD placed order for manual Limatorque Actuators on 04 October 2024.

- **Relief Well 1070 Outlet Works Repair (Project 2024-31)**
(Keller Construction, Inc.)
 - Insurance claim. Responsible party's insurance is paying 100% of cost.
 - Work will be completed in Q1/Q2 FY'25.

- **Streambank Erosion Repair #8 (Project 2024-32)**
(TBD)
 - 50% reimbursement under Indian Creek watershed-based plan implementation (Illinois EPA Section 319 Funding).
 - Project will repair streambank erosion between LWR 665+50 and 667+50.
 - Project bids on 14 November 2024.



18 October 2024 – Executive Director Report

- **WRDLD Maintenance Projects**

- Mowing of the levees is scheduled to begin 06 May 2024.
 - Cycle 1 = 20 May 2024 – 15 July 2024
 - Cycle 2 = 22 July 2024 – 17 September 2024
 - Cycle 3 = 19 September - TBD
- Herbicide Spraying Program is ongoing and continuous.

- **Pump Stations**

- East Alton No. 1 Closed.
- Lakeside Closed.
- Virginia Street Closed.
- East Alton No. 2 Closed.
- Wood River Closed.
- Rand Avenue Open. 24/7 Operation.
- Hawthorne No. 1 Closed.
- Hawthorne No. 2 Closed.
- Grassy Lake Closed.

- **U.S. Army Corps of Engineers (USACE) Coordination**

- Authorized Level Projects
 - Pump Station Modifications – Young Contracting
 - USACE has awarded the project.
 - Pre-construction submittals underway.
 - Bid Package 8 – Magruder Construction Co.
 - Start-up testing completed this week.
 - Bid Package 9
 - 35% design underway.
 - Canal Road Pump Station #2 – Magruder Construction
 - Project is nearing substantial completion.
 - Pump installation/start-up date has not been set.
 - Canal Road Pump Station #3 – Magruder Construction Co.
 - Project is nearing substantial completion.
 - Pump installation/start-up date has not been set.
 - RW Package 2 – 95% ATR.
 - WRDLD provided 14 comments on **11 April 2022**.
(No response from the USACE)
 - Revised NTP for land acquisition has been received. Land acquisition scheduled completion by 22 August 2025.
 - RW Package 3 – BCOES2 – Magruder Construction Co.
 - USACE has awarded the project.
 - Pre-construction submittals underway.



18 October 2024 – Executive Director Report

- **Former Wood River Power Station Demolition**

- See previous reports for full history.
- Recent History
 - **02 November 2023** – WRDL D requested an update from the USACE.
 - **06 November 2023** – USACE responded that they would again discuss internally and get back with us.
 - **01 December 2023** – USACE is going to share the original permit for the box culverts issued in 1947 but only if we FOIA them. USACE is proposing a meeting between WRDL D, WRDL D Counsel, USACE, USACE Counsel, and USACE regulatory.
 - **20 March 2024** – A meeting was held on 20 March 2024 with the USACE. Although the Section 408 Coordinator and in house counsel in 2021 stated that they would take lead in dealing with CTI Development, nothing was ever done. Moving forward the USACE does not intend to participate in legal proceedings on this matter. The WRDL D will initiate contact with CTI to resume regular discussions.
 - **04 October 2024** – WRDL D contacted CTI Development to enquire about plans/permitting/schedule for abandonment of the tunnels.

Wood River Drainage & Levee District
Unpaid Bills Detail
As of October 17, 2024

Type	Date	Num	Due Date	Aging	Open Balance
Ameren Illinois - EA#1					
Bill	10/15/2024	2116 ...	11/14/2024		287.61
Bill	10/15/2024	0312 ...	11/14/2024		319.42
Total Ameren Illinois - EA#1					607.03
Ameren Illinois - EA#2					
Bill	10/01/2024	7026 ...	10/31/2024		361.36
Total Ameren Illinois - EA#2					361.36
Ameren Illinois - Garage					
Bill	10/01/2024	0418 ...	10/31/2024		159.38
Total Ameren Illinois - Garage					159.38
Ameren Illinois - Grassy					
Bill	10/01/2024	6035 ...	10/31/2024		63.32
Total Ameren Illinois - Grassy					63.32
Ameren Illinois - Haw #1					
Bill	10/01/2024	3024 ...	10/31/2024		150.31
Total Ameren Illinois - Haw #1					150.31
Ameren Illinois - Haw #2					
Bill	10/01/2024	7006 ...	10/31/2024		51.85
Total Ameren Illinois - Haw #2					51.85
Ameren Illinois - Lakeside					
Bill	10/01/2024	2652 ...	10/31/2024		74.21
Total Ameren Illinois - Lakeside					74.21
Ameren Illinois - Office					
Bill	10/01/2024	6335 ...	10/31/2024		244.67
Total Ameren Illinois - Office					244.67
Ameren Illinois - Rand					
Bill	10/01/2024	3111 ...	10/31/2024		5,575.84
Total Ameren Illinois - Rand					5,575.84
Ameren Illinois - Virginia PS					
Bill	10/01/2024	9856 ...	10/31/2024		67.88
Total Ameren Illinois - Virginia PS					67.88
Ameren Illinois - WRPS					
Bill	10/01/2024	1934 ...	10/31/2024		465.47
Total Ameren Illinois - WRPS					465.47
AT&T - FirstNet					
Bill	10/01/2024	10082...	10/31/2024		217.29
Total AT&T - FirstNet					217.29
Brianne N England					
Bill	10/15/2024	clothin...	11/14/2024		159.57
Total Brianne N England					159.57
Craney Winters Law Group, LLC					
Bill	10/01/2024	18928	10/31/2024		153.00
Total Craney Winters Law Group, LLC					153.00
Donohue & Associates, Inc.					
Bill	10/16/2024	14317...	11/15/2024		6,922.00

Wood River Drainage & Levee District Unpaid Bills Detail As of October 17, 2024

Type	Date	Num	Due Date	Aging	Open Balance
Bill	10/16/2024	14317...	11/15/2024		2,210.00
Bill	10/16/2024	14317...	11/15/2024		2,640.20
Total Donohue & Associates, Inc.					11,772.20
Hearst Media					
Bill	10/11/2024	80135...	11/10/2024		172.25
Total Hearst Media					172.25
Luken Agency					
Bill	10/11/2024	03404	11/10/2024		1,000.00
Total Luken Agency					1,000.00
Piasa Motor Fuels, LLC					
Bill	10/09/2024	271218	11/08/2024		499.86
Bill	10/10/2024	271233	11/09/2024		398.09
Total Piasa Motor Fuels, LLC					897.95
Shook, Dalton					
Bill	10/04/2024	Clothi...	11/03/2024		382.91
Total Shook, Dalton					382.91
Spectrum Business - Rand					
Bill	10/02/2024	00082...	11/01/2024		144.74
Total Spectrum Business - Rand					144.74
Waltco Tools, Inc					
Bill	10/03/2024	609385	11/02/2024		11.00
Bill	10/03/2024	609393	11/02/2024		121.00
Total Waltco Tools, Inc					132.00
TOTAL					22,853.23

Wood River Drainage & Levee District
Balance Sheet
 As of October 18, 2024

	Oct 18, 24
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash Drawer	30.44
102.7 · Business Share-1st Mid Credit U	23.60
103.1 · Maint Checking *3552 - MadCo	10,584.12
103.2 · Maint MMDA *0784 - MadCo	323,830.32
103.3 · Rand Checking *5598 - MadCo	3,064.53
103.4 · Rand MMDA *3593 - MadCo	69,999.33
103.5 · EA #1 MMDA *7528 - MadCo	178,261.35
Total Checking/Savings	585,793.69
Other Current Assets	
110 · Accrued Interest	(518.00)
112 · Investments CD	
112.33 · Maint. CD #1 - 1st Mid *001	255,697.48
112.38 · Maint CD #4 - CDAR 3298	267,135.92
112.45 · Maint CD #6 - *2439 MadCo	256,271.73
112.46 · Rand CD #5 - *9171 MadCo	256,271.73
112.47 · Maint CD#7 - *8175 MadCo	255,666.27
112.48 · Maint. CD #8 - *3480 MadCo	253,170.29
112.49 · Rand CD #6 - *8535 MadCo	252,127.53
112.50 · Maint CD #9 - *7172 MadCo	252,132.06
112.51 · Rand CD #7 - *7852 MadCo	250,000.00
112.52 · Maint. CD #10 - *7746 MadCo	250,000.00
Total 112 · Investments CD	2,548,473.01
Total Other Current Assets	2,547,955.01
Total Current Assets	3,133,748.70
Fixed Assets	
120 · Property & Equipment	
120.1 · Accumulated Depreciation	(9,366,427.83)
120 · Property & Equipment - Other	10,786,901.32
Total 120 · Property & Equipment	1,420,473.49
126 · Land	216,131.00
Total Fixed Assets	1,636,604.49
TOTAL ASSETS	4,770,353.19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
230 · Payroll Liabilities	
230.03 · Social Security	
230.031 · Company	3.46
230.032 · Employee	3.46
Total 230.03 · Social Security	6.92
230.04 · Medicare	
230.041 · Company	0.80
230.042 · Employee	0.80
Total 230.04 · Medicare	1.60
230.05 · Federal Withholding	330.00
230.08 · IMRF	
230.081 · Company	1,222.81
230.082 · Employee	1,731.86
Total 230.08 · IMRF	2,954.67

Wood River Drainage & Levee District
Balance Sheet
As of October 18, 2024

	<u>Oct 18, 24</u>
230.09 · Insurance Withholding	
230.091 · Health Insurance	132.64
Total 230.09 · Insurance Withholding	132.64
230.10 · State Unemployment IL	(499.58)
Total 230 · Payroll Liabilities	2,926.25
Total Other Current Liabilities	2,926.25
Total Current Liabilities	2,926.25
Long Term Liabilities	
243 · Unreserved	4,123,095.21
244 · EA #1 Pump - Reserved	164,040.00
Total Long Term Liabilities	4,287,135.21
Total Liabilities	4,290,061.46
Equity	
299 · Fund Balance	591,217.25
Net Income	(110,925.52)
Total Equity	480,291.73
TOTAL LIABILITIES & EQUITY	4,770,353.19

Wood River Drainage & Levee District Revenue & Expense Budget vs. Actual October 2024 through September 2025

	Oct '24 - Sep 25	Budget	\$ Over Budget
Income			
300 · Assessment	0.00	1,000,000.00	-1,000,000.00
301 · Interest Earned			
301.2 · Maint Interest Earned	0.00	70,000.00	-70,000.00
301.3 · Pump Interest Earned	1,335.82	32,000.00	-30,664.18
301.4 · Rand Interest Earned	2,003.73	32,000.00	-29,996.27
Total 301 · Interest Earned	3,339.55	134,000.00	-130,660.45
306 · Miscellaneous	0.00	5,000.00	-5,000.00
307 · MadCo ARPA Funding	0.00	1,000,000.00	-1,000,000.00
309 · Easement & Inspection Fee	500.00	20,000.00	-19,500.00
310 · Phillips 66	5,307.44	276,000.00	-270,692.56
314 · Refunds	0.00	30,000.00	-30,000.00
315 · Lease	1,650.00	1,650.00	0.00
Total Income	10,796.99	2,466,650.00	-2,455,853.01
Gross Profit	10,796.99	2,466,650.00	-2,455,853.01
Expense			
400 · Pump Operations			
402 · East Alton No. 1 Utilities	607.03	20,000.00	-19,392.97
403 · East Alton No. 1 Maint/Repairs	0.00	500.00	-500.00
411 · Wood River Labor	0.00	2,000.00	-2,000.00
412 · Wood River Utilities	465.47	8,000.00	-7,534.53
413 · Wood River Maint/Repairs	0.00	500.00	-500.00
421 · Rand Ave Labor	7,392.00	103,000.00	-95,608.00
422 · Rand Ave Utilities	5,774.93	63,000.00	-57,225.07
423 · Rand Ave Maint/Repairs	0.00	8,000.00	-8,000.00
428 · Rand Ave. Management Labor	0.00	21,000.00	-21,000.00
432 · Hawthorne No. 1 Utilities	150.31	3,500.00	-3,349.69
433 · Hawthorne No. 1 Maint/Repairs	0.00	500.00	-500.00
442 · East Alton No. 2 Utilities	361.36	5,000.00	-4,638.64
443 · East Alton No. 2 Maint/Repairs	0.00	500.00	-500.00
451 · Canal Road No. 1 Utilities	0.00	1,750.00	-1,750.00
452 · Canal Road No. 1 Repairs/Maint	0.00	250.00	-250.00
492 · Grassy Lake Utilities	63.32	2,500.00	-2,436.68
493 · Grassy Lake Repairs/Maintenance	0.00	500.00	-500.00
494 · Hawthorne No. 2 Utilities	51.85	1,000.00	-948.15
495 · Hawthorne No. 2 Repairs/Maint	0.00	500.00	-500.00
496 · Virginia St Utilities	67.88	1,000.00	-932.12
497 · Virginia St Repairs/Maintenance	0.00	500.00	-500.00
498 · Lakeside Utilities	74.21	1,000.00	-925.79
499 · Lakeside Repairs/Maintenance	0.00	500.00	-500.00
Total 400 · Pump Operations	15,008.36	245,000.00	-229,991.64
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	2,344.00	21,000.00	-18,656.00
551 · Maintenance Labor	14,154.40	184,000.00	-169,845.60
552 · Utilities	395.59	7,500.00	-7,104.41
553 · Building Maint & Supplies	0.00	14,000.00	-14,000.00
554 · Fuel (Gasoline)	993.14	15,000.00	-14,006.86
555 · Fuel (Diesel)	398.09	10,000.00	-9,601.91
557 · Vehicle Maint. / Repair	246.33	10,000.00	-9,753.67
558 · Equipment Maint. / Repair	132.00	20,000.00	-19,868.00
559 · Vegetation Removal	0.00	8,000.00	-8,000.00
560 · Clothing Allowance	431.64	1,500.00	-1,068.36
561 · Aggregate and Rip Rap	0.00	15,000.00	-15,000.00
569 · Employee Insurance Benefit	2,989.09	38,000.00	-35,010.91
570 · Insurance	1,639.52	75,000.00	-73,360.48
573 · Training	0.00	1,500.00	-1,500.00
576 · Saffety	0.00	1,500.00	-1,500.00
Total 500 · Maintenance Operations	23,723.80	422,000.00	-398,276.20

Wood River Drainage & Levee District Revenue & Expense Budget vs. Actual October 2024 through September 2025

	Oct '24 - Sep 25	Budget	\$ Over Budget
600 · Administration			
601 · Administration Labor	13,346.56	172,000.00	-158,653.44
602 · Utilities	289.59	6,000.00	-5,710.41
603 · Office Supplies	40.00	15,000.00	-14,960.00
604 · Building Maintenance	0.00	10,000.00	-10,000.00
605 · Commissioner Labor	1,770.00	24,500.00	-22,730.00
606 · Travel and Meals	228.74	3,300.00	-3,071.26
607 · Consultant - Accounting	0.00	6,000.00	-6,000.00
608 · Consultant - Attorney	153.00	12,000.00	-11,847.00
609 · Consultant - Engineering	0.00	10,000.00	-10,000.00
612 · Clothing Allowance	159.57	2,000.00	-1,840.43
615 · Employee Insurance Benefit	1,309.17	17,000.00	-15,690.83
616 · Employmnt & Other Medical	0.00	500.00	-500.00
618 · Bonds	1,000.00	2,300.00	-1,300.00
620 · Marketing - Publications	172.25	1,000.00	-827.75
699 · Finance Charges	0.00	150.00	-150.00
Total 600 · Administration	18,468.88	281,750.00	-263,281.12
700 · Capital Projects			
701 · Capital Improvements	0.00	100,000.00	-100,000.00
705 · USACE Testing/Inspection	0.00	98,600.00	-98,600.00
710 · Reconstructions/Repairs	59,090.14	1,238,400.00	-1,179,309.86
Total 700 · Capital Projects	59,090.14	1,437,000.00	-1,377,909.86
800 · Payroll Expenses			
852 · Social Security	2,358.15	33,000.00	-30,641.85
853 · IMRF	1,137.76	15,500.00	-14,362.24
854 · Insurance Benefit	1,011.80	13,000.00	-11,988.20
855 · Medicare	551.51	8,000.00	-7,448.49
856 · SUIL	372.11	11,400.00	-11,027.89
Total 800 · Payroll Expenses	5,431.33	80,900.00	-75,468.67
Total Expense	121,722.51	2,466,650.00	-2,344,927.49
Net Income	-110,925.52	0.00	-110,925.52