



WOOD RIVER DRAINAGE AND LEVEE DISTRICT
OF
MADISON COUNTY, ILLINOIS
543 W. MADISON AVENUE
WOOD RIVER, ILLINOIS 62095

MINUTES OF MEETING – BOARD OF COMMISSIONERS

1. Meeting Information

Date: Friday June 20, 2025
Time: 8:30 AM
Location: 543 W. Madison Avenue, Wood River, IL 62095
Teams Meeting Call in Number: +1 708-329-8926; Passcode: 588 117 722#

Written By: Brianne England

2. Attendees

Name	Title	Organization
Nathan Kincade	President – Board of Commissioners	Wood River Drainage & Levee District
Steve Palen	V. P. – Board of Commissioners	Wood River Drainage & Levee District
Steve Kochan	Board of Commissioners	Wood River Drainage & Levee District
Kevin Williams	Executive Director	Wood River Drainage & Levee District
Brianne England	Secretary/Treasurer	Wood River Drainage & Levee District
Lucy Dehner**	Agent	The Lucken Agency

****Attended by Audio Conference**

3. Call to Order

The meeting was called to order at 8:30 am by the Executive Director, Kevin Williams.

4. Public Comments

N/A

5. Superintendent Report

5.1. MA was unable to attend the meeting.

6. Executive Director Comments

- 6.1. Kevin Williams provided his project update based on notes received prior to the meeting. See attachment.
- 6.2. Maintenance crew should be done with the 1st round of mowing next week. They are ahead of schedule from last year.
- 6.3. The District along with the Flood Prevention District sent a letter to USACE asking that they reconsider the betterment discussion for Wood River creek RW Package 2.

7. Luken Insurance Agency Comments

- 7.1. Lucy Dehner was present at the meeting and available to answer any questions.
- 7.2. Currently working on the annual insurance renewals with Auto-Owners and Berkley Net.

8. Attorney James Craney Comments

- 8.1. James Craney was not present for the meeting.



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9. Commissioner's Report

N/A

10. Approval of Minutes of the previous meeting:

A motion was made by Kochan to approve the open session meeting minutes for 06/06/25; seconded by Kincade.

Kincade: aye; Palen: aye; Kochan: aye. Motion passed

11. Approval of the Bills

A motion was made by Kincade to approve the list of bills presented in the amount of \$37,774.45; second by Palen. See attachments.

Kincade: aye; Palen: aye; Kochan: aye. Motion passed

12. Treasurer/Financial Report

The prepared financial/balance sheet and Revenue & Expense have been presented to be read and will answer any questions. Motion made by Kincade to pass; seconded by Kochan.

Kincade: aye; Palen: aye; Kochan: aye. Motion passed

13. Communications

N/A

14. Old Business

- 14.1. Discussion and potential action regarding executing Work Order 14 with Vandevanter Engineering for Project 2025-36 – Lakeside and Virginia St. P.S. Controls Upgrades

Letting motion die, due to lack of motion

15. New Business

- 15.1. Discussion and potential action regarding rolling RAPS CD 9 (*0370) into a new CD with the Bank of Madison County, \$250,000.00 at 4.25% for 5-months when it matures on 05 July 2025. Interest income from matured CD will be deposited into the RAPS MMDA account (*3593)

Motion was made by Kochan to pass; seconded by Palen

Kincade: aye; Palen: aye; Kochan: aye. Motion passed

- 15.2. Discussion and potential action regarding rolling MAINT CD 7 (*8175) into a new CD with the Bank of Madison County, \$250,000.00 at 4.25% for 5 months when it matures on 05 July



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2025. Interest income from matured CD will be deposited into the MAINT MMDA account (*0784)

Motion was made by Palen to pass; seconded by Kincade

Kincade: aye; Palen: aye; Kochan: aye. Motion passed

- 15.3. Discussion and potential action regarding depositing principal and interest income from MAINT CD 13 (*5098) into the MAINT MMDA account (*0784) when it matures on 05 July 2025

Motion was made by Kincade to pass; seconded by Palen

Kincade: aye; Palen: aye; Kochan: aye. Motion passed

- 15.4. Discussion and potential action regarding rolling a portion of MEL PRICE CD 3 (*8700) into a new CD with the Bank of Madison County, \$1,150,000.00 at 4.25% for 5-months when it matures on 19 July 2025. Interest income and \$106,000.00 of the principal will be deposited into the Mel Price MMDA account (*7528)

Motion was made by Kochan to pass; seconded by Kincade

Kincade: aye; Palen: aye; Kochan: aye. Motion passed

- 15.5. Discussion and potential action regarding executing Amendment No. 2 to the Operations, RAPS and Mel Price Budgets

Motion was made by Kochan to pass; seconded by Kincade

Kincade: aye; Palen: aye; Kochan: aye. Motion passed

- 15.6. Discussion and potential action regarding executing Work Order 09 with WSP for design phase services in support of Project 2025-37 – Streambank Erosion LWR 13+00 – 162+00

Motion was made by Palen to pass; seconded by Kincade

Kincade: aye; Palen: aye; Kochan: aye. Motion passed



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16. Executive Session

N/A

17. Return to open session/roll call:

N/A

18. Commissioners/Employee Comments:

N/A

19. Adjournment

Motion was made by Kochan to adjourn; second by Palen

Kincade: aye; Palen: aye; Kochan: aye. Motion passed

Adjournment at 8:56 a.m.

Nathan Kincade, President

Steve Palen, Vice President

Steve Kochan, Commissioner



20 June 2025 – Executive Director Report

- **Gravity Drains Inspections (Project 2021-06)**
(ARDL, Inc.)
 - GWs: 3 – 5, and 32 – Work will be completed Q3/Q4 FY'25.
 - The riverside outlet at GW-32 will be desilted prior to inspection.
- **Relief Well Testing / Inspection (Project 2022-07)**
(ARDL, Inc.)
 - FY 2025
 - Project is complete for this fiscal year.
- **EA1 Pump Station Pump No. 2 Rebuild (Project 2022-09)**
(The Pump Shop at Missouri Machinery & Engineering, Co.)
 - Pump #2 has been rebuilt (2x) and has been reinstalled.
 - The motor for Pump #2 has been cleaned, reinstalled and painted.
 - The new pump cannot be tested until project 2023-28 is completed.
- **ARPA Engineering Design Phase Services (Project 2023-24)**
(Donohue & Associates, Inc.)
 - Work Orders 02 - 04 – (2) Improvements to riverside effluent piping between GW-23B/C and the P66 inlet trench. (3) Improvements to the cast iron pipes between the headbox at RAPS and GW-23B/C. (4) Improvements to the gatewell structures at the inverted syphon locations along the Bethalto Interceptor Sewer.
 - All design work complete. CEI underway.
 - Work Order 05 – Miscellaneous improvements to the pump station such as pumps, controls, exhaust systems, utility upgrades, etc. Exact scope of this work order will depend on available funding after completion of the effluent pipe project.
- **ARPA Construction Phase Services – Bethalto Interceptor Structure Rehab (Project 2023-24)**
(Kamex Excavating and Grading)
 - Pre-construction submittals underway.
- **ARPA Construction Phase Services – RAPS Effluent Pipe Replace and Rehab (Project 2023-24)**
(Keller Construction, Inc.)
 - GPR Survey Complete. Utility potholing will be completed once TWIC cards are received by contractors. We will then be able to finalize the alignment.
- **Sluice Gate Actuator Replacements at EA1 Pump Station (Project 2023-28)**
(Vandevanter Engineering, Keller Construction, Inc., and WRDLD)
 - Actuators have been delivered.
 - The transition plates have been fabricated, delivered, and installed. (No cost to WRDLD).
 - New drive nuts are being fabricated for actuators. (No cost to the WRDLD).
- **Tuckpointing of Interior Brick at East Alton No. 2 P.S. (Project 2025-35)**
(Mason's Masonry Restoration)
 - Agreement executed. Work will be completed in FY'25.
- **Lakeside and Virginia Street Pump Stations Controls Upgrades (Project 2025-36)**
(Vandevanter Engineering)
 - Project pushed to FY'26.



20 June 2025 – Executive Director Report

- **Streambank Erosion Repair #9 – LWR 153+00 – 162+00 (Project 2025-37)**
(WSP USA & TBD)
 - Erosion downstream of the Wood River Creek low water dam was submitted for rehabilitation assistance under P.L. 84-99 following the 2019 Flood. Assistance was rejected by the USACE because the erosion "...is not yet impacting the levee section."
 - WRDLD has begun coordination with USACE and IDNR.
 - A proposal for survey, engineering, permitting, landowner coordination for consideration today.
- **WRDLD Maintenance Projects**
 - Mowing of the levees is underway.
 - Cycle 1 = 08 May 2025 – TBD
 - Cycle 2 = TBD
 - Cycle 3 = TBD
 - Herbicide spraying program is ongoing and continuous.
- **Pump Stations**
 - Rand Avenue Open. 24/7 Operation.
 - East Alton No. 1 Closed.
 - East Alton No. 2 Closed.
 - Wood River Closed.
 - Hawthorne No. 1 Closed.
 - Hawthorne No. 2 Closed.
 - Grassy Lake Closed.
 - Canal Road No. 1 Closed.
 - Canal Road No. 2 Closed.
 - Canal Road No. 3 Closed.
 - Lakeside Closed.
 - Virginia Street Closed.
- **U.S. Army Corps of Engineers (USACE) Coordination**
 - Authorized Level Projects
 - Pump Station Modifications – Young Contracting
 - Mods at WRPS and Haw1 ongoing.
 - Pump #1 at WRPS has been moved.
 - Bid Package 8 – Magruder Construction Co.
 - Project is complete.
 - Bid Package 9
 - 65% design submitted to the USACE. WSP addressing USACE comments.
 - Canal Road Pump Station #2 and #3 – Magruder Construction
 - Projects are substantially complete.
 - RW Package 2 – 95% ATR.
 - WRDLD provided 14 comments on **11 April 2022.**
(No response from the USACE)
 - Land acquisition
 - Scheduled completion by 22 August 2025.
 - City of Wood River rejected offer for easements.
 - RW Package 3 – Magruder Construction Co.
 - Adjustments to the outfalls at GWs 28, 29, and 30 underway.
 - New inlets installed (Inlet #1 and #2).
 - Relief well drilling will begin once materials have been received.



20 June 2025 – Executive Director Report

- **Former Wood River Power Station Demolition**

- See previous reports for full history.
- Recent History
 - **02 November 2023** – WRDLD requested an update from the USACE.
 - **06 November 2023** – USACE responded that they would again discuss internally and get back with us.
 - **01 December 2023** – USACE is going to share the original permit for the box culverts issued in 1947 but only if we FOIA them. USACE is proposing a meeting between WRDLD, WRDLD Counsel, USACE, USACE Counsel, and USACE regulatory.
 - **20 March 2024** – A meeting was held on 20 March 2024 with the USACE. Although the Section 408 Coordinator and in house counsel in 2021 stated that they would take lead in dealing with CTI Development, nothing was ever done. Moving forward the USACE does not intend to participate in legal proceedings on this matter. The WRDLD will initiate contact with CTI to resume regular discussions.
 - **04 October 2024** – WRDLD contacted CTI Development to enquire about plans/permitting/schedule for abandonment of the tunnels.

Wood River Drainage & Levee District
Balance Sheet
As of June 18, 2025

	Jun 18, 25
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash Drawer	49.09
102.7 · Business Share-1st Mid Credit U	55.20
103.1 · Maint Checking *3552 - MadCo	8,376.04
103.2 · Maint MMDA *0784 - MadCo	117,659.28
103.3 · Rand Checking *5598 - MadCo	1,404.20
103.4 · Rand MMDA *3593 - MadCo	193,185.60
103.5 · EA #1 MMDA *7528 - MadCo	61,584.83
Total Checking/Savings	382,314.24
Other Current Assets	
110 · Accrued Interest	(518.00)
112 · Investments CD	
112.33 · Maint. CD #1 - 1st Mid *001	263,182.96
112.34 · Maint. CD #2 -*9326 MadCo	(2,324.75)
112.47 · Maint CD#7 - *8175 MadCo	264,439.75
112.52 · Maint. CD #10 - *7746 MadCo	256,192.41
112.53 · Maint. CD #11 - *3395 MadCo	254,091.10
112.54 · Rand CD #8 - *9762 MadCo	253,287.31
112.55 · Maint. CD #12 - *8046 MadCo	253,287.31
112.56 · Rand CD #9 - *0370 MadCo	252,459.78
112.57 · Maint. CD #13 - *5098 MadCo	252,459.78
112.58 · EA #1 CD #3 - *8700 MadCo	1,268,357.94
112.59 · Rand CD #10 - *0531 MadCo	250,856.85
Total 112 · Investments CD	3,566,290.44
115 · Prepaid to BCBS	4,996.93
Total Other Current Assets	3,570,769.37
Total Current Assets	3,953,083.61
Fixed Assets	
120 · Property & Equipment	
120.1 · Accumulated Depreciation	(9,366,427.83)
120 · Property & Equipment - Other	10,786,901.32
Total 120 · Property & Equipment	1,420,473.49
126 · Land	216,131.00
Total Fixed Assets	1,636,604.49
TOTAL ASSETS	5,589,688.10
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · Accounts Payable	(5,296.46)
Total Accounts Payable	(5,296.46)
Other Current Liabilities	
230 · Payroll Liabilities	
230.03 · Social Security	
230.031 · Company	3.46
230.032 · Employee	3.46
Total 230.03 · Social Security	6.92
230.04 · Medicare	
230.041 · Company	0.80
230.042 · Employee	0.80

Wood River Drainage & Levee District
Balance Sheet
As of June 18, 2025

	Jun 18, 25
Total 230.04 · Medicare	1.60
230.05 · Federal Withholding	330.00
230.08 · IMRF	
230.081 · Company	686.25
230.082 · Employee	1,142.02
Total 230.08 · IMRF	1,828.27
230.09 · Insurance Withholding	
230.091 · Health Insurance	45.54
230.092 · Life Insurance	8.00
Total 230.09 · Insurance Withholding	53.54
230.10 · State Unemployment IL	318.79
230.12 · Union Dues	163.20
230.14 · Miscellaneous	35.25
Total 230 · Payroll Liabilities	2,737.57
Total Other Current Liabilities	2,737.57
Total Current Liabilities	(2,558.89)
Long Term Liabilities	
243 · Unreserved	4,123,095.21
244 · EA #1 Pump - Reserved	164,040.00
Total Long Term Liabilities	4,287,135.21
Total Liabilities	4,284,576.32
Equity	
299 · Fund Balance	596,004.77
Net Income	709,107.01
Total Equity	1,305,111.78
TOTAL LIABILITIES & EQUITY	5,589,688.10

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Cash Basis

Wood River Drainage & Levee District

Revenue & Expense Budget vs. Actual

October 2024 through September 2025

	Oct '24 - Sep 25	Budget	\$ Over Budget
Income			
300 · Assessment	37,241.85	1,000,000.00	-962,758.15
301 · Interest Earned			
301.2 · Maint Interest Earned	51,999.25	70,000.00	-18,000.75
301.3 · Pump Interest Earned	14,874.46	5,000.00	9,874.46
301.4 · Rand Interest Earned	27,668.50	32,000.00	-4,331.50
Total 301 · Interest Earned	94,542.21	107,000.00	-12,457.79
306 · Miscellaneous	829.25	5,000.00	-4,170.75
307 · MadCo ARPA Funding	173,440.19	2,200,000.00	-2,026,559.81
309 · Easement & Inspection Fee	11,350.00	20,000.00	-8,650.00
310 · Phillips 66	207,907.11	276,000.00	-68,092.89
313 · Sale of Fixed Assets	71,000.00	30,000.00	41,000.00
314 · Refunds	55,553.76	53,625.00	1,928.76
315 · Lease	1,650.00	1,650.00	0.00
320 · USACE O&M (Mel Price)	1,256,000.00	1,256,000.00	0.00
Total Income	1,909,514.37	4,949,275.00	-3,039,760.63
Gross Profit	1,909,514.37	4,949,275.00	-3,039,760.63
Expense			
400 · Pump Operations			
402 · East Alton No. 1 Utilities	7,277.80	20,000.00	-12,722.20
403 · East Alton No. 1 Maint/Repairs	781.32	500.00	281.32
411 · Wood River Labor	0.00	2,000.00	-2,000.00
412 · Wood River Utilities	3,862.22	8,000.00	-4,137.78
413 · Wood River Maint/Repairs	416.59	500.00	-83.41
421 · Rand Ave Labor	73,919.50	103,000.00	-29,080.50
422 · Rand Ave Utilities	48,398.70	63,000.00	-14,601.30
423 · Rand Ave Maint/Repairs	5,843.75	8,000.00	-2,156.25
428 · Rand Ave. Management Labor	10,123.14	21,000.00	-10,876.86
432 · Hawthorne No. 1 Utilities	1,958.92	3,500.00	-1,541.08
433 · Hawthorne No. 1 Maint/Repairs	39.94	500.00	-460.06
442 · East Alton No. 2 Utilities	2,810.29	5,000.00	-2,189.71
443 · East Alton No. 2 Maint/Repairs	355.24	500.00	-144.76
451 · Canal Road No. 1 Utilities	556.42	1,750.00	-1,193.58
452 · Canal Road No. 1 Repairs/Maint	0.00	250.00	-250.00
461 · Canal Road No. 2 Utilities	106.23		
492 · Grassy Lake Utilities	3,322.93	3,000.00	322.93
493 · Grassy Lake Repairs/Maintenance	0.00	500.00	-500.00
494 · Hawthorne No. 2 Utilities	457.72	1,000.00	-542.28
495 · Hawthorne No. 2 Repairs/Maint	0.00	500.00	-500.00
496 · Virginia St Utilities	588.72	1,000.00	-411.28
497 · Virginia St Repairs/Maintenance	39.00	500.00	-461.00
498 · Lakeside Utilities	756.00	1,000.00	-244.00
499 · Lakeside Repairs/Maintenance	38.98	500.00	-461.02
Total 400 · Pump Operations	161,653.41	245,500.00	-83,846.59
500 · Maintenance Operations			
550 · Part-Time Maintenance Labor	8,264.00	21,000.00	-12,736.00
551 · Maintenance Labor	135,160.91	184,000.00	-48,839.09
552 · Utilities	5,507.74	7,500.00	-1,992.26
553 · Building Maint & Supplies	6,252.30	14,000.00	-7,747.70
554 · Fuel (Gasoline)	8,722.90	15,000.00	-6,277.10
555 · Fuel (Diesel)	3,641.02	10,000.00	-6,358.98
557 · Vehicle Maint. / Repair	8,851.83	12,000.00	-3,148.17
558 · Equipment Maint. / Repair	5,677.58	20,000.00	-14,322.42
559 · Vegetation Removal	7,694.47	8,000.00	-305.53
560 · Clothing Allowance	1,334.19	1,500.00	-165.81
561 · Aggregate and Rip Rap	15,783.53	15,500.00	283.53
569 · Employee Insurance Benefit	27,633.34	38,000.00	-10,366.66
570 · Insurance	3,774.02	75,000.00	-71,225.98
573 · Training	200.90	1,500.00	-1,299.10

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Cash Basis

Wood River Drainage & Levee District
Revenue & Expense Budget vs. Actual
October 2024 through September 2025

	Oct '24 - Sep 25	Budget	\$ Over Budget
576 · Saftey	471.99	1,500.00	-1,028.01
Total 500 · Maintenance Operations	238,970.72	424,500.00	-185,529.28
600 · Administration			
601 · Administration Labor	124,465.62	172,000.00	-47,534.38
602 · Utilities	3,362.19	6,000.00	-2,637.81
603 · Office Supplies	10,317.79	15,000.00	-4,682.21
604 · Building Maintenance	3,238.97	10,000.00	-6,761.03
605 · Commissioner Labor	15,840.00	24,500.00	-8,660.00
606 · Travel and Meals	2,001.89	3,300.00	-1,298.11
607 · Consultant - Accounting	0.00	6,000.00	-6,000.00
608 · Consultant - Attorney	4,251.50	12,000.00	-7,748.50
609 · Consultant - Engineering	5,794.50	10,000.00	-4,205.50
612 · Clothing Allowance	997.71	2,000.00	-1,002.29
615 · Employee Insurance Benefit	12,120.46	17,000.00	-4,879.54
616 · Employmnt & Other Medical	0.00	500.00	-500.00
618 · Bonds	2,100.00	2,300.00	-200.00
620 · Marketing - Publications	1,680.73	1,500.00	180.73
699 · Finance Charges	105.00	150.00	-45.00
Total 600 · Administration	186,276.36	282,250.00	-95,973.64
700 · Capital Projects			
701 · Capital Improvements	113,000.00	120,000.00	-7,000.00
705 · USACE Testing/Inspection	76,905.68	93,000.00	-16,094.32
710 · Reconstructions/Repairs	373,227.74	2,490,725.00	-2,117,497.26
Total 700 · Capital Projects	563,133.42	2,703,725.00	-2,140,591.58
800 · Payroll Expenses			
851 · Payroll Tax Adjustments	-0.02		
852 · Social Security	22,284.01	33,000.00	-10,715.99
853 · IMRF	10,838.44	15,500.00	-4,661.56
854 · Insurance Benefit	9,822.40	13,000.00	-3,177.60
855 · Medicare	5,211.58	8,000.00	-2,788.42
856 · SUIIL	2,217.04	3,300.00	-1,082.96
Total 800 · Payroll Expenses	50,373.45	72,800.00	-22,426.55
Total Expense	1,200,407.36	3,728,775.00	-2,528,367.64
Net Income	709,107.01	1,220,500.00	-511,392.99